

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Transportation Headquarters building in Cheyenne on February 16, 2017. The meeting was convened at 8:30 a.m. by Chairman Dooley. The following members were present constituting a quorum:

K. John Dooley, Chairman, Laramie
Todd Seeton, Vice Chairman, Jackson
Clair Anderson, Commissioner, Riverton
Bruce McCormack, Commissioner, Cody
Bob Ruwart, Commissioner, Wheatland
Mike Larson, Commissioner, Lusk
Rick Newton, Commissioner, Buffalo
Sandra J. Scott, Commission Secretary

Also present at and participating in the meeting was Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering & Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Colonel Kebin Haller, Highway Patrol Administrator; Christy Yaffa, Interim Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Mike Kahler, Senior Assistant Attorney General; Sam Voyles, Assistant Attorney General; Rodney Freier, Budget Manager; Doug McGee, Public Affairs Manager; and Joe Dailey, Division Administrator, Federal Highway Administration.

Ms. Katie Pfister, Aeronautics Commission Secretary, also attended the meeting.

Director Panos was absent.

1. Pledge of Allegiance: Chairman Dooley led the attendees in the Pledge of Allegiance.
2. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Anderson, seconded by Commissioner Larson, and carried to approve the minutes from the January 19, 2017, breakfast meeting, regular business meeting, education session, and two executive sessions.
3. Mr. Fredrick presented the Director's report in Director Panos' absence.

On behalf of WYDOT's executive staff, Mr. Fredrick thanked Chairman Dooley, Commissioner Anderson, and Commissioner McCormack for their faithful service to the Commission and for their support of the Wyoming Department of Transportation for the past 6 years.

Director Panos testified before the U.S. Senate Committee on Environment and Public Works (EPW) in Washington, D.C., on February 8, 2017. Director Panos represented the Wyoming, Montana, Idaho, North Dakota, and South Dakota departments of transportation, and addressed the issues facing rural states regarding the current federal funding bill and the need for continued formula based

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flexible funding. The video of Director Panos' five-minute testimony was aired for the Commission. A written copy of Director Panos' testimony was also provided to the Commission.

Legislative Update: Mr. Fredrick shared a legislative summary of about 100 bills that impact WYDOT and the Wyoming Highway Patrol (WHP).

Mr. Fredrick provided a brief overview of the written handout by pointing out the various sections, highlighting a few of the bills, and noting the status of several key pieces of legislation.

2017 Interim Topics: The Joint Transportation, Highways & Military Affairs Committee will meet February 22, 2017, to discuss the 2017 interim committee topics. Mr. Fredrick asked the commissioners to forward their ideas to the executive staff for consideration.

Commissioner McCormack suggested proposing a primary seatbelt law as a 2017 interim topic.

Facility Environments Memo: The executive staff has reviewed WYDOT's conference rooms to make them more effective, technology-driven spaces to benefit the Department. The executive staff conference room was reviewed for technology and occupancy requirements, and the Cheyenne Fire Marshall and Facilities Maintenance personnel considered the maximum seating capacity for the room. The room size and temperature, and the health and safety of meeting attendees were considered when evaluating the executive staff conference room. The room has been posted for a maximum of 21 occupants. Specific details were provided in a memorandum to the Commission in which Director Panos provided the following options for Commission meeting locations:

- Option 1 - Continue to meet in the current location and minimize the number of staff that attends the Commission meetings.
- Option 2 - Move the Commission meetings to the WYDOT Training Center.
- Option 3 - Move the Commission meetings to the WYDOT Auditorium.

The Commission and staff discussed which option would best serve the public, the Commission, staff, and employees. The Commission's preference was to continue to utilize the executive staff conference room, limit the number of WYDOT staff in attendance, and, if necessary, meet in the auditorium when the number of delegations exceeds the seating capacity for the room.

4. Mr. Freier presented the Budget report.

The February 2017 budget report revealed that the Commission budget is 34 percent expended, and the legislative budget is 32 percent expended, which is within the target budget tolerances.

The Department has expended 65 percent of its snow control budget so far this year. Snow control expenditures come from the Abandoned Mine Lands (AML) fund.

Mr. Freier left the meeting.

5. Mr. Byrne presented the Chief Financial Officer's report, beginning with the following Procurement Services bids.

It was recommended by Mr. Byrne, moved by Commissioner Ruwart, seconded by Commissioner McCormack, and carried to approve, by consent, the following bids:

- Bid number 17-031 to furnish Wyoming map-based incident geo-locating services, per the scope of work provided in the request for proposal (RFP). The contract was awarded to Integrated Transportation Information Systems Corporation, of Clovis, California, per the qualifications-based selection that was managed through the formal RFP process.
- Bid number 17-070 to furnish electrical replacement services at WYDOT Headquarters in Cheyenne. The bid was awarded to Quality Electric, of Cheyenne, Wyoming, for the sum of \$59,650.00.
- Bid number 17-095 to furnish 12 each, new, power-reverse, parallel-lift snow plows, for delivery in Cheyenne. The bid was awarded to Jack's Truck & Equipment, of Gillette, Wyoming, for the sum of \$152,328.00.
- Bid number 17-098 to furnish 20 each, right-hand, truck-mounted, extendable snow wings, for delivery in Cheyenne. The bid was awarded to Northern Truck Equipment Corporation, of Sioux Falls, South Dakota, for the sum of \$69,280.00.
- Bid number 17-106 to furnish 750,000 each, 2017 Wyoming state highway maps, for delivery in Cheyenne. The bid was awarded to Fredric Printing, of Aurora, Colorado, for the sum of \$82,500.00.
- Bid number 17-114 to furnish 2,810 each, Shur-Tite Products Shur-Flex delineator kits and posts, for use at various statewide locations. The bid was awarded to Sunwest Sales Company, of Hayward, California, for the sum of \$73,048.00.
- Bid number 17-125 to furnish three each, trailer-mounted attenuators with 25 amp LED arrow boards, for delivery in Casper. The bid was awarded to Traffic Safety Supply Company, of Portland, Oregon, for the sum of \$50,250.00.
- Bid number 17-128 to furnish guardrail repair and associated work in Districts 1, 2, 3, and 5. The bid was awarded to S & L Industrial, of Cowley, Wyoming, for the sum of \$797,543.00.

It was recommended by Mr. Byrne, moved by Commissioner McCormack, seconded by Commissioner Larson, and carried to approve purchase for bid number 17-131 to furnish 93 each, portable plastic water filled barriers, for use at various statewide locations. The bid was awarded to Interwest Safety Supply, of Provo, Utah, for the sum of \$91,977.00.

It was recommended by Mr. Byrne, moved by Commissioner Newton, seconded by Commissioner Ruwart, and carried to approve purchase for Requisition Number 0000045434 to furnish Wavetronix detection systems for Districts 2, 3, 4, and 5, for delivery in Casper, Rock Springs, Sheridan, and Cody. The contract was awarded to Advanced Traffic Product, Inc., of Everett, Washington, for the sum of \$176,738.00.

Messrs. Fulton and Gillett entered the meeting.

Legislative Update: The 2017 Legislative Appropriations Committee has worked SF0001/HB0001 - General Government Appropriations. WYDOT's General Fund appropriation has been cut from the FY 2018-2019 budget. The loss of \$50 million in General Fund revenue would mean cuts of about \$35 million to surface transportation, \$1.9 to WyoLink, \$9.2 million to the Airport Improvement Program, \$2.5 million to the Air Service Enhancement Program, and funding for the one General Fund position within the agency.

To offset the cut to WYDOT's General Funds, the Joint Appropriations Committee introduced two other bills, HB0218 - Motor vehicles - registration fees, and HB0219 - Driver's licenses - fees, that propose increasing fees within these programs. The estimated revenue from these bills is about \$41.6 million per biennium for WYDOT. Although this revenue is about \$8.5 million less than the traditional General Funds received by WYDOT, these fee increases would create a much more stable revenue stream for the Department. HB0218 and HB0219 have passed the House with significant support, and they are awaiting discussion in the Senate. If they do not pass, WYDOT will be forced to stop or delay 46 airport construction projects, and potentially the total or partial loss of commercial air service in Rock Springs, Sheridan, Riverton, Gillette, Cody, and Jackson, in FY 2018. In FY 2019-2020, nine major road and bridge projects and 44 additional airport projects would have to be stopped or delayed, and the state would experience the loss of additional commercial air service, depending upon whether the communities could continue to come up with the necessary funding to continue their operations.

Mr. Byrne noted that there was a time when WYDOT received as much as \$232 million in General Funds per biennium for surface transportation. This fact, coupled with de-earmarking in 2002, equates to a net loss of \$801 million to WYDOT over the years.

February 27, 2017, is the last day for these bills to come out of the Senate Committee of the Whole. Mr. Byrne will keep the Commission informed of their progress.

Each biennium, WYDOT requests \$100 million in borrowing authority from the Pooled Fund Investments account for cash-flow purposes. HB0051 - DOT borrowing authority, would codify the Department's borrowing authority in the Wyoming statutes, rather than having to make a biennial request, and the amount would be increased to \$200 million. HB0051 has passed the House and the Senate.

6. Mr. Fredrick presented the Chief Engineer's report.

Mr. Fredrick thanked Mr. Dailey for his service, leadership, mentorship, and his partnership with WYDOT over the past seven years as the FHWA division administrator.

7. Mr. Fulton presented the Engineering and Planning report, beginning with the bid tabulations from the letting held February 9, 2017, in Cheyenne.

COMMISSION DISTRICT 1, 2, 3, 4, and 6

Bob Ruwart - Commissioner
K. John Dooley - Chairman
Todd Seeton - Vice Chairman
Rick Newton - Commissioner
Mike Larson - Commissioner

Federal project HSIP-B179037, involving the installation epoxy pavement lines on various roads in Transportation Districts 1, 3, and 4 in Albany, Campbell, Carbon, Laramie, Sheridan, Sublette, Sweetwater, Teton, Uinta, and Weston counties. Completion date: October 31, 2017

Engineer's Estimate	\$1,963,680.00	
Streamline Markings, Inc., Billings, MT	\$2,026,680.00	3.2%
Kolbe Striping, Inc., Castle Rock, CO	\$2,049,500.00	
Innovative Marking System, Inc., Bluffdale, UT	\$2,170,040.00	

It was recommended by Mr. Fulton, moved by Commissioner Ruwart, seconded by Commissioner Larson, and carried that **Streamline Markings, Inc., Billings, MT**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 2
K. John Dooley - Chairman

Federal project HSIP-SEP-B161020, involving grading, guardrail upgrades, bridge rehabilitation, and miscellaneous work at various locations in Transportation District 1, including Carbon and Sweetwater counties. Completion date: October 31, 2017

Engineer's Estimate	\$747,929.80	
S & L Industrial, Cowley, WY	\$778,040.40	4.0%
HL Construction, Inc., Billings, MT	\$849,701.57	

It was recommended by Mr. Fulton, moved by Commissioner Anderson, seconded by Commissioner McCormack, and carried that **S & L Industrial, Cowley, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 3
Todd Seeton - Vice Chairman

Federal projects NHPP-N104083, ARSCT-N104A01, ARSCT-N104A02, ARSCT-N104A03, ARSCT-N104A05, and NHPP-E-N104086 combined, involving grading, draining, milling plant

mix, removal and replacement of structures, concrete box culverts, placing crushed base, and bituminous pavement surfacing, plant mix wearing course, electrical systems, sewer systems, and miscellaneous work on 3.71 miles of US 89, between Hoback Junction and Jackson, in Teton County. Completion date: October 31, 2018

Engineer's Estimate	\$28,289,152.95	
Wadsworth Brothers Construction Co., Draper, UT	\$32,427,986.15	14.6%
Hamilton Construction, Co., Springfield, OR	\$35,098,845.61	
Oftedal Construction, Inc., Casper, WY	\$35,577,449.29	
Reiman Corp., Cheyenne, WY	\$35,664,825.91	

Mr. Fulton provided a brief explanation of the project. The Wyoming Game and Fish Commission will consider the approval of the right-of-way land purchase at its March meeting. Several Authority for Rendering Services (ARS) agreements have been written. Teton County and Charter Communications concur with the project. Teton County School District has granted conditional concurrence in the award, pending approval of funding by the Wyoming State Legislature.

Wadsworth Brothers Construction is the apparent low bidder on this project. Mr. Fulton provided some background information, noting that Wadsworth Brothers Construction was awarded the Hoback Junction project in April 2010, with an October 2012 completion date. The retaining wall on the project was removed from the contract, redesigned, rebid, and built at an additional cost to the project. The project was substantially complete in September 2014, which was almost two years past the original completion date.

There were no apparent concerns with the bid prices on this Hoback Junction to Jackson project. The project is made up primarily of road work and its structure and retaining walls are not as complex as the 2010 Hoback Junction project. The project does have a tight completion schedule, and there are several environmental restrictions including fish spawning requirements, winter range by Astoria, and a wetland being constructed concurrently with the rest of the project.

It was recommended by Mr. Fulton that **Wadsworth Brothers Construction Co., Draper, Utah**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be conditionally awarded the contract as low bidder, pending approval of the right-of-way transfer from the Wyoming Game and Fish Commission, and pending approval of funding from the Teton County School District. Upon receipt of the Wyoming Game & Fish Commission approval, and Teton County School District concurrence, WYDOT executive staff will be allowed to remove these contingencies and award the project.

Mr. Dailey asked, if the project was awarded to the apparent low bidder Wadsworth Brothers Construction, what will be done differently on this contract to ensure the contractor successfully completes the work on time? Mr. Fulton advised that expectations would be set before work begins, and that close supervision, monitoring, and inspection will be required by WYDOT district personnel. Weekly meetings will also be held with the contractor to ensure that all specifications are adhered to, require that all material certifications are provided and approved before the materials are

incorporated into the project, ensure there is a capable superintendent on the project that WYDOT can work with, and ensure that all required materials and submittals are approved before proceeding with the work. Based on these extra steps proposed by WYDOT, Mr. Dailey concurred with Mr. Fulton's recommendation to award the project to Wadsworth Brothers Construction.

Mr. Fulton's recommendation to award the project to Wadsworth Brothers Construction failed for the lack of a motion.

Mr. Fulton advised that a few other bid envelopes were issued, but those contractors chose not to submit a bid on this project. Some reasons for them not submitting bids were the project completion date, the environmental restrictions, traffic control requirements, night time work restrictions, and the time needed to complete the large steel girder bridge over the Snake River.

It was recommended by Mr. Fulton, moved by Commissioner McCormack, seconded by Commissioner Larson, and carried to reject all bids. Mr. Fulton advised that the Department will review the completion date, construction requirements, environmental restrictions, and time lines, and will make the necessary modifications to the plans and specifications, obtain the necessary right-of-way clearance, and re-advertise the project.

Federal project HSIP-I801185, involving electrical systems and miscellaneous work at various locations on I-80 and US 189, between the Utah state line and Evanston, in Lincoln and Uinta counties. Completion date: November 30, 2017

Engineer's Estimate	\$1,509,233.00	
Cache Valley Electric Company, Salt Lake City, UT	\$1,567,120.72	3.8%
Casper Electric, Inc., Casper, WY	\$1,574,963.50	
Modern Electric Co., Casper, WY	\$1,634,112.00	

It was recommended by Mr. Fulton, moved by Vice Chairman Seeton, seconded by Commissioner Larson, and carried that **Cache Valley Electric Company, Salt Lake City, UT**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 4
Rick Newton - Commissioner

State project SCP-TC-1703011, involving grading, milling plant mix, bituminous pavement surfacing, bridge deck repair, and miscellaneous work on 5.99 miles of WYO 335, beginning at reference marker (RM) 9.68, between Big Horn and Red Grade, in Sheridan County. Completion date: September 30, 2017

Engineer's Estimate	\$1,349,751.40	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$1,461,212.00	8.3%
Century Companies, Inc., Lewistown, MT	\$1,519,667.00	
Plus 5% for Comparison	\$1,595,650.35	
Croell, Inc. and its subsidiaries, Sundance, WY	\$1,596,626.71	
McGarvin-Moberly Construction Co., Worland, WY	\$1,645,010.47	
Hedquist Construction Inc., Casper, WY	\$1,838,549.50	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Ruwart, and carried that **Simon Contractors and its subsidiaries, Cheyenne, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

Federal project NHF-GM-B174019, involving grading, electrical work, and miscellaneous work at various locations on I-90, in Transportation District 4, including Johnson and Sheridan counties. Completion date: October 31, 2017

Engineer's Estimate	\$ 953,277.50	
Advanced Electrical Contracting, Inc., Sheridan, WY	\$ 901,110.50	-5.5%
Modern Electric Co., Casper, WY	\$1,051,262.00	
Casper Electric, Inc., Casper, WY	\$1,061,629.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Larson, and carried that **Advanced Electrical Contracting, Inc., Sheridan, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 5
Bruce McCormack - Commissioner

State projects SCP-TC-N362035 and ARSCT-N362A04 combined, involving grading, milling plant mix, placing crushed base and bituminous pavement surfacing, and miscellaneous work on 8.585 miles of US 16, beginning at RM 43.92, between Ten Sleep and Buffalo, in Big Horn and Washakie counties. Completion date: October 31, 2017

Engineer's Estimate	\$3,342,537.95	
McGarvin-Moberly Construction Co., Worland, WY	\$3,317,690.31	-0.7%
Simon Contractors and its subsidiaries, Cheyenne, WY	\$3,522,881.68	
Hedquist Construction Inc., Casper, WY	\$3,734,364.90	
Century Companies, Inc., Lewistown, MT	\$3,807,296.50	
Plus 5% for Comparison	\$3,997,661.33	

It was recommended by Mr. Fulton, moved by Commissioner McCormack, seconded by Commissioner Anderson, and carried that **McGarvin-Moberly Construction Co., Worland, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

State projects SCP-TC-2203016 and ARSCT-2203A01 combined, involving grading, full depth reclamation, chip sealing, and miscellaneous work on 6.39 miles of WYO 434 and County Road 82, between Worland and Ten Sleep, in Washakie County. Completion date: August 31, 2017

Engineer's Estimate	\$ 828,948.00	
Knife River, Cheyenne, WY	\$ 994,284.60	19.9%
McGarvin-Moberly Construction Co., Worland, WY	\$1,132,181.37	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$1,197,067.00	

It was recommended by Mr. Fulton, moved by Commissioner McCormack, seconded by Commissioner Larson, and carried that **Knife River, Cheyenne, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 7
Clair Anderson - Commissioner

State project SCP-TC-N342044, involving milling plant mix, placing crushed base and bituminous pavement surfacing, chip seal, and miscellaneous work on 6.15 miles of US 20/26, beginning at RM 68.35, between Casper and Moneta, in Fremont County. Completion date: August 31, 2017

Engineer's Estimate	\$1,031,216.50	
McGarvin-Moberly Construction Co., Worland, WY	\$1,123,229.23	8.9%
71 Construction, Casper, WY	\$1,215,792.71	
Hedquist Construction Inc., Casper, WY	\$1,235,235.20	
Knife River, Cheyenne, WY	\$1,272,379.00	
Croell, Inc. and its subsidiaries, Sundance, WY	\$1,443,767.50	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Commissioner Anderson, and carried that **McGarvin-Moberly Construction Co., Worland, Wyoming**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

8. It was recommended by Mr. Fulton, moved by Commissioner Ruwart, seconded by Commissioner Larson, and carried to approve the following resolution for abandonment.

RESOLUTION FOR ABANDONMENT

WHEREAS, under the provisions and authority of W.S. 24-3-126, the Transportation Commission of Wyoming may abandon or relinquish any portion of state highway upon reconstruction or relocation of an existing state highway; and

WHEREAS, a portion of Wyoming Department of Transportation's right-of-way for US 30 Cokeville, Lincoln County, Wyoming, established under Project Number 34a is no longer needed for state highway or public use purposes. Said portion being described as follows:

That part of Tract 78, this tract also being within Sections 16 and 21, T25N, R119W, of the 6th P.M., Lincoln County, Wyoming, being described as follows:

Commencing at Corner No. 1 of said Tract No. 78 from which Corner 2 of said Tract 78 thereof bears S. 00°46'10"E a distance of 2,639.27 feet;

thence S.00°46'10"E along the easterly boundary of said Tract 78 a distance of 1,089.30 feet to a point along the northeasterly existing right-of-way boundary of U.S. Highway 30N, also being the TRUE POINT OF BEGINNING;

thence S.64°36'19"W a distance of 140.00 feet;

thence N.25°23'41"W a distance of 1,089.52 feet to a point on a jog in the northeasterly right-of-way boundary;

thence along said existing right-of-way boundary N.64°36'19"E a distance of 140.00 feet;

thence S.25°23'41"E along said boundary a distance of 1,089.52 feet to the point of beginning.

The above described parcel of land contains 3.5 acres (152,533 square feet), more or less.

NOW, THEREFORE, BE IT RESOLVED, the Transportation Commission of Wyoming hereby abandons the above described land as provided for under provisions and authority of W.S. 24-3-126.

Ms. Castaneda entered the meeting.

9. Mr. Gillett presented the Operations report.

Jackson Area Avalanche and Flooding Activities: Recent heavy snowfall, wind, rain, and temperature fluctuations have contributed to many avalanches in the Jackson area. The avalanches necessitated intermediate road closures beginning February 8, 2017, in the Hoback Canyon and the Snake River Canyon. At times, all three southbound roads out of Jackson were closed. District crews worked around the clock to open roads as soon as possible. In that three or four-day period there were more than 20 snow slides, with 11 of those occurring in one single day. Rotary plows and operators were deployed from Laramie and Casper to make seven rotary plows that worked to remove snow in the Jackson area.

Mr. Gillett commended the maintenance crews for their dedicated and diligent work in clearing the snow.

Teton County declared a state of emergency because of the heavy amounts of snow, and because Teton Village was without power for four days. Governor Mead subsequently signed an executive order to declare an emergency for Teton County and for flooding that was beginning to occur in Lander, Hudson, Riverton, and Cody. WYDOT facilities escaped the flood damage in those areas, but some road erosion occurred along the Chief Joseph Highway that will require some minor repairs.

The Big Horn River went over its banks in Worland, causing ice jams and damaging about 105 homes within the city limits. WYDOT assisted by hauling sand for sandbags. The Wyoming National Guard was sent to assist with sandbagging operations. More than 500,000 sand bags were placed to protect homes and other amenities. Wyoming Department of Transportation also hauled in about 560 lineal feet of Jersey barrier from surrounding stations to assist with flood prevention. At the request of Homeland Security WYDOT took aerial photos of the area from Worland to Greybull. Mr. Gillett shared one aerial photo of the ice jams in Worland.

Snow Control Update: Interstate 80 has been closed intermittently because of heavy snow and extreme winds. One trooper car was crushed by a semi-tractor trailer when wind blew it over on top of the trooper's vehicle. A snow plow was also hit in District 2. There were no injuries in the incident, and the snow plow was put back into service within a few hours.

Snow Plow Tire Chains: Commissioner McCormack indicated he has ridden with snow plow drivers on two occasions in severe weather conditions. During those ride-alongs, he talked with the drivers about whether they feel the Department would benefit from using automatic tire chain systems on its plow trucks. The consensus among those plow drivers is that it would be worth experimenting with the systems to find out more about the effectiveness of the systems and how they might work for WYDOT. Commissioner McCormack suggested that WYDOT implement a pilot project and install the tire chain systems on 5 to 10 of its plow trucks to see how the systems might impact safety for WYDOT drivers.

Messrs. Fulton and Gillett left the meeting.

10. Colonel Haller presented the Highway Patrol report.

The Fatal Crash Summary through January 31, 2017, includes six¹ fatal crashes involving six¹ deaths. The fatalities include two rollover crashes and four multi-car crashes. Of the six fatal crashes that occurred so far this year, two² involved commercial vehicles.

¹Numbers at the time of reporting; final numbers may change.

²Number not included in total deaths (sub-crash data).

One³ fatal crash has been deemed drug or alcohol related in 2017, resulting in one death, which was attributed to not using a seat belt.

Of the six deaths in 2017, three can be attributed to the non-use of occupant restraints, with two involving rollover crashes and one involving a multi-car collision. Of the three deaths that occurred from non-use of occupant restraints, all were Wyoming residents. None of those who perished were under 21 years old.

Of the six fatal crashes that occurred in 2017, five occurred on primary/secondary highways and one occurred on an interstate highway. No multiple-fatality crashes have occurred on Wyoming highways so far this year.

Inclement weather or road conditions contributed to three vehicle crashes so far this year, which resulted in three deaths. Speed was considered a factor in three of the vehicle crashes, which caused three deaths.

The days of the week for fatal crashes in 2017 are as follows:

Sunday	0 crashes
Monday	3 crashes
Tuesday	2 crashes
Wednesday	0 crashes
Thursday	1 crashes
Friday	0 crashes
Saturday	0 crashes

The times of day for fatal crashes in 2017 are as follows:

12:00 a.m. to 6:00 a.m.	1 crashes
6:00 a.m. to 12:00 p.m.	1 crashes
12:00 p.m. to 6:00 p.m.	2 crashes
6:00 p.m. to 12:00 a.m.	2 crashes

³Not all chemical test results were available at the time of reporting.

The following statistics were also provided to the Commission:

- All those who died in rollover crashes were unbelted.
- One-fourth of those who died in multi-vehicle crashes were unrestrained.
- All the fatalities so far this year were drivers of the involved vehicles.
- Of those who died who were not wearing seat belts, all were Wyoming residents.
- 60 percent of the five resident fatalities were unbuckled.
- There were no non-resident fatalities who were unbuckled.
- No one under 21 years of age has died in a crash so far this year.
- Alcohol and/or drug impairment were factors in 16 percent of the fatalities and in 16 percent of the fatal crashes.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 271⁴ crashes statewide, of which 218 involved non-commercial vehicles, and 53 involved commercial vehicles.

WHP 2016 Performance Standards Report: Colonel Haller shared some 2016 law enforcement statistics with the Commission. Wyoming troopers stopped about 109,000 vehicles last year, and of those, almost 54,000 warning citations were issued and 42,436 speeding citations were written. Colonel Haller believes that the number of citations and warnings written last year support the notion that speeding contributed to Wyoming fatalities in 2016. A total of 972 DUI arrests were also made, 1,626 crash investigations were conducted, and 661 felony arrests were made, of which 496 were directly related to controlled substances on Wyoming highways.

About 4,000 pounds of marijuana and 235 pounds of methamphetamine were taken off Wyoming highways last year, of which the large majority was destined for another states besides Wyoming. Chairman Dooley asked if seizures have increased since the legalization of recreational marijuana use in Colorado. Colonel Haller advised that seizures have almost doubled Wyoming since the legalization occurred.

WHP Communications Center: The WHP Communications Center continues to be understaffed. The Communications Center had 213,000 events for which they dispatched emergency services in 2016, including approximately 3,500 REDDI (Report Every Drunk Driver Immediately) reports. Dispatchers also took on the Safe2Tell, Amber Alert, and endangered person advisories in 2016. The WHP directly coordinated 107 Safe2Tell follow-ups. The Safe2Tell program began in October 2016 and has been implemented in about half of Wyoming schools. Two endangered person advisories and one Amber Alert were also released last year.

WHP Colonel Haller acknowledged the dispatchers' hard work and dedication to the safety on Wyoming's highways.

The ports of entry processed more than 3 million vehicles in 2016.

⁴Does not contain all crashes worked; some reports are still pending.

Legislative Update: The WHP is tracking a significant number of bills during this legislative session. Colonel Haller briefed the Commission about some of the bills that, if passed, will have a significant impact on the Department.

11. Ms. Yaffa presented the Aeronautics report, including the January 2017 Aeronautics Flight Operations Passenger Summary report.

Air Service Enhancement Update: The Small Community Airport Working Group (SCAWG) was established through the last Federal Aviation Administration (FAA) extension. Ms. Sheri Taylor, WYDOT's Air Service Enhancement Manager, has been appointed to the 25-member committee. Other committee members include airline representatives, the airline pilots' association, other state and local agency representatives like WYDOT, and mayors of large cities. The SCAWG has been charged with two main tasks: 1) To advise Congress about funding for the Essential Air Service Program, the Small Community Air Service Development Program, and the Airport Improvement Program; and 2) to develop alternatives to address the pilot shortage issue.

The SCAWG plans to meet four times before March 31, 2017. Ms Taylor has attended two meetings so far. The committee discussed the pilot shortage issue at length at its last meeting. A report is due from the SCAWG to U.S. Congress by July 15, 2017. Ms. Yaffa indicated a copy of the report will be provided to the Commission when it is finalized.

Sheridan and Riverton Air Service Update: About two years ago, the Sheridan Airport lost commercial air service for about nine months. The WYDOT Aeronautics Division worked with Key Lime Air to establish Denver Air Connect service, which reinstated air service from Denver to Sheridan and from Denver to Riverton in July 2016. The Denver Air Connect service falls under a different set of FAA rules since Key Lime Air is essentially an air charter and cargo company. Ms. Yaffa believes Denver Air Connect may be a viable solution for other small communities in Wyoming to provide air service.

The enplanements at the Sheridan Airport have exceeded revenue projections for all months since Riverton was brought in during July 2016. With the exception of August, Riverton's passenger enplanements and revenue remain short of the goal, but as a whole, the project remains in line with financial expectations.

On-time performance and reliability remain above industry averages, which was a significant issue before the implementation of the Denver Air Connect service. Great Lakes Aviation continues to service the Riverton market and Great Lakes' on-time performance improved in February this year, but it was still below the industry standard. Ticket purchases are up for March and through the summer months for the Sheridan and Riverton flights.

SF0170 - Unmanned Aircraft: The unmanned aircraft bill, if passed, would require the Aeronautics Commission to promulgate rules for the operation of drones in Wyoming. The bill originally included all unmanned aircraft, but has been revised to exempt any aircraft under 55 pounds, in

accordance with FAA regulations. SF0170 passed the Senate and was assigned to the House Transportation, Highways & Military Affairs Committee for consideration.

12. Mr. Rossetti presented the Support Services report.

Employment Summary: WYDOT employed 1,926 personnel as of January 31, 2017, compared to 1,917 a month ago.

New Deputy Human Resources Manager: Mr. Rossetti introduced the new Deputy Human Resources Manager Katherine Castaneda.

Legislative Update: Mr. Rossetti briefed the Commission about the status of support services-related bills that are working their way through the legislature.

SF0095, Early Retirement, has been amended from its original form. The original bill would have had a substantial impact on WYDOT with an estimated 25 percent retirement eligibility rate within the agency. The bill drastically changed when amendments were made, which greatly diminished the impact to about 12 percent of WYDOT's workforce that is eligible for early retirement. The amended bill passed the Senate and it was referred to the House but has not been assigned to a committee.

HB0280, Vehicle Registration Requirements, if passed, would create a rebuttable presumption for Wyoming residents who choose to establish a limited liability company in another state merely to avoid paying Wyoming sales tax and lower registration fees in surrounding states. This topic was a Joint Transportation, Highways & Military Affairs Committee (JTC) interim topic in 2016. The bill strengthens the requirement that Wyoming residents who purchase motor homes and other high-dollar vehicles register them in Wyoming. The bill was referred to the Senate Transportation Committee for consideration. Its passage is critical for Wyoming county government, as virtually all vehicle registration revenues statutorily go to the counties.

Ms. Castaneda left the meeting.

13. Mr. Lewis presented the Chief Technology Officer's report.

Legislative Update: Mr. Lewis briefed the Commission about technology-related bills that are being considered in the 2017 legislative session.

SF0041, Enterprise Technology Services (ETS) Amendments, provides conditions for computer replacement. The State Chief Information Officer has a technology replacement program that requires statewide computer replacement standardization, and this bill amends those standards. The bill also addresses standardization for telecommunications. This bill has passed the third reading in the House, and it is waiting to be finalized in the Senate.

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SF0033, Computer Extortion, if passed, would expand the list of chargeable offenses for anyone who commits a crime related to computer technology, and identifies those areas that will be investigated by the Wyoming Department of Criminal Investigation. This bill has passed both houses in the legislature and was referred to Governor Mead for his signature.

HB0088, Background Checks - Enterprise Technology Services, will require background checks for future and active ETS employees. This bill, if passed, will give ETS staff the ability to run more thorough background checks on its employees. HB0088 has passed the House and is pending Senate action.

HB0065, Public Safety Communications Commission (PSCC) Reorganization, passed the House. This bill places the PSCC under WYDOT's purview, and it reduces the PSCC from 17 to 11 members. Most of the eliminated members come from other state agencies. Director Panos and Mr. Lewis are new members of the PSCC. The bill has passed the House and Senate and has been sent to Governor Mead for signature.

WyoLink Update: In October 2016, WYDOT executive staff met with Motorola representatives about future tower build-outs and modernization of the WyoLink system. Motorola proposed it would cost about \$33 million for these items. Executive staff has discussed the scope and cost for these items and deemed that moving forward is not feasible at this time.

There are 16 towers to be built to complete the WyoLink system, including 6 core towers and 10 portable enhancement towers. The cost for the remaining tower build-out is about \$18 million. The Department has requested statements of interest (SOI) from vendors who might be interested in the tower build-out. Eight vendors have responded so far, and several of those vendors appear to actually build towers and are not in the radio communications business. WYDOT will consider this when it publicizes the request for proposals (RFP) to ensure that vendors are aware of the specific WyoLink requirements. The RFP will be advertised within the next two weeks. Mr. Lewis hopes to have a proposal for Commission consideration in July 2017. WYDOT is working with the FHWA to acquire funding for the project.

Mr. Lewis advised that WyoLink funding is a priority, but the build-out and modernization are not sustainable with current funding. WYDOT currently pays about \$5 million per biennium to Motorola Corporation to maintain the system. WYDOT has been directed by the Legislature to begin billing WyoLink users for their portion to use the system beginning in the fall of 2018. This will help make WyoLink ongoing operational costs sustainable. WYDOT plans to meet with Motorola in early March to discuss their hardware and software charges, which make up these operational costs. This will help to determine some strategic planning to sustain the WyoLink system into the future.

Faux invoices were sent to WyoLink users a couple of months ago, and another faux invoice will be sent in the near future, to make them aware of what to expect and to budget for their future use.

Lunar Eclipse Map: The WYDOT Graphical Information Systems (GIS) Program has worked with the Wyoming Office of Tourism to develop a map depicting the August 21, 2017, total lunar eclipse

route across Wyoming. The request to create the map was received in mid-December, with a deadline of January 31, 2017, for its completion. The map was presented by the Wyoming Office of Tourism at a national meeting in late January, and it has also been shared with the Governor's office. Mr. Lewis recognized the GIS staff for their diligent work to create the map, as some GIS staff even adjusted their scheduled leave time to meet the deadline.

Revenue Information System (RIS) Update: The RIS houses all WYDOT's drivers' license information, and many other functions within and outside the Department. The RIS is one of the last remaining applications on the State of Wyoming's mainframe system, and there is great interest in discontinuing the mainframe because it has become antiquated. The Department was recently approached by the director of the Department of Revenue about a company that manages revenue for many states, and has the capability of writing the RIS system into newer technology. WYDOT has joined the effort with the Department of Revenue and other state agencies to investigate the possibility of moving its systems to newer technology.

Technology Governance: Mr. Lewis advised that, since assuming his role four months ago, he has been reviewing technology that's currently being used within WYDOT. The Department currently has an Information Technology Oversight Committee (ITOC). Mr. Lewis plans to reorganize that committee, because of some organizational changes that have occurred within WYDOT over the last couple of years. Decisions about IT plans and purchases will be considered by WYDOT executive staff in the future.

14. General Matters: Vice Chairman Seeton asked WYDOT staff to review the prequalification process, the contractor evaluation process, the tracking of the contractor evaluations, and determine if any modifications are necessary. Mr. Fredrick indicated WYDOT is reviewing its prequalification process and working with the Wyoming Contractor's Association on the matter, and that an education session could be conducted upon completion of the review and implementation of the necessary changes.

15. It was moved by Commissioner Newton, seconded by Commissioner Ruwart, and carried to adjourn the meeting. Chairman Dooley adjourned the meeting at 11:37 a.m., on Thursday, February 16, 2017.