

**PROJECT NO. TBD**  
**WYOMING ROAD USAGE CHARGE (RUC) STUDY**  
**SCOPE OF WORK**

**1. Introduction.**

The Wyoming Department of Transportation (WYDOT) is developing a Road Usage Charge (RUC) pilot. The pilot will utilize International Fuel Tax Agreement (IFTA) gathered information to determine a methodology for establishing a RUC for apportioned trucks using Wyoming roads. The RUC pilot is the first step in attempting to reduce or eliminate the projected \$135 million annual road maintenance-funding shortfall. The IFTA methodology will also inform the development of mileage capturing data processes for non-apportioned truck traffic and eventually all traffic that travels Wyoming's road networks. This pilot supports the 2015 Fixing America's Surface Transportation (FAST) Act.

- A. Approval.** WYDOT will approve and fund the awardee.
- B. Goals.** The goal of this project is to develop a transparent, equitable, and administratively efficient way to enact a RUC for vehicle traffic to ensure WYDOT receives enough income to maintain Wyoming's state-supported road network.

**2. Scope of Work.**

The Consultant shall be responsible for developing methodologies to capture mileage traveled on Wyoming roads and recommending an equitable cost sharing structure for all vehicle classifications in order to eliminate road construction and maintenance funding shortages.

- A.** The following deliverables are due by July 1, 2020:
  - (i)** Adaptations of IFTA-captured mileage data to establish an apportioned vehicle RUC billing and payment process.
  - (ii)** Best methodology to capture, report, and assess non-apportioned truck mileage.
- B.** The following deliverable are due by October 1, 2020:
  - (i)** Best methodology to capture, report, and assess all other vehicle mileage.
  - (ii)** Recommended RUC fee structure for all vehicles.
  - (iii)** Recommendations for the best state to county / city RUC income sharing structure.
  - (iv)** Assessment of possible legal challenges to recommended mileage capture procedures and rate schedule(s).
  - (v)** Assessment of the possible negative reactions by groups that would pay the RUC.

- (vi) Recommendations for the best way to communicate and sell the RUC program to the public and interested stakeholders.
- (vii) Provide a written initial report of program recommendations and procedures for Wyoming Legislative Committee review.

**C.** The following deliverables or activities are due by the date indicated.

- (i) Develop an RUC Evasion Mitigation Plan or recommendations by February 1, 2021.
- (ii) Consultant availability for Wyoming Legislative Committee review and questions at six meetings between May 1, 2020 and March 31, 2021.
- (iii) Provide a final report on program methodologies, effectiveness and income by March 1, 2022.
- (iv) Monitor and report on data collection, income, and billing processes from July 2020 through December 2022.

**D.** The efforts to implement or results of this pilot may indicate additional areas of study or focus not captured in this Statement of Work. The final report should identify areas that may need further review or study.