# Department of Transportation
## State of Wyoming

Dave Freudenthal
Governor

John F. Cox
Director

April 14, 2009

TO:            Wyoming Law Enforcement Agencies

FROM:        Wyoming Department of Transportation
             Highway Safety Section

DATE:         April 14, 2009

**RE: Crash Form**

Law Enforcement Agencies,

        The Department of Transportation, Highway Safety Section, has put together 5 training sessions around the state within the months of May & June (schedule attached).  The first day of training will be for officers actually filling out crash forms or any agency trainer and will consist of going thru the crash form and answering any concerns officers may have, also discussing all business rules that apply to the form.

        The second day will be for anyone who is interested in walking thru the ReoprtBeam server side of the application, explaining how to reject and correct reports along with actually running agency reports.

        Please contact Highway Safety as soon as possible and let Stacey or Michael know who will be attending the training and which days.

Stacey Gierisch
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307.777.4194

Michael Janicek
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307.777.3910

                                                Sincerely,

                                                *Michael Janicek*

                                                Michael Janicek
                                                Crash Data Management

# ReportBeam Training Schedule

Cheyenne: **Cheyenne Police Department, 2020 Capital Ave.**
May 4$^{th}$ – Crash Form Training 8 hours
May 5$^{th}$ – ReportBeam Server 2007 Training 4 hours

Casper: **UW Outreach Center,  921 N Poplar,  RM 114**
May 12$^{th}$ – Crash Form Training 8 hours
May 13$^{th}$ – ReportBeam Server 2007 Training 4 hours

Rock Springs: **Sweetwater County Fire District # 1 Station, 3010 College Drive**
May 27$^{th}$ – Crash Form Training 8 hours
May 28$^{th}$ – ReportBeam Server 2007 Training 4 hours

Worland: **Washakie County Sheriff's Office, 100 N 10th St, LEC Room**
June 2nd – Crash Form Training 8 hours
June 3rd – ReportBeam Server 2007 Training 4 hours

Gillette: **UW Extension, 1000 S Douglas HWY,  Powder River Room 682-7281**
May 19th – Crash Form Training 8 hours
May 20$^{th}$ – ReportBeam Server 2007 Training 4 hours