



**Matthew H. Mead**  
Governor

**Mark Harshman**  
Chairman

# State of Wyoming

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## Public Safety Communications Commission

Meeting of  
December 7, 2015  
Rogers Building and Video/Audio Conference  
Cheyenne, WY

Mark Harshman called the Wyoming Public Safety Communications Commission meeting to order at 10:02 a.m.

### **Roll Call and Members in Attendance:**

Mark Harshman — Wyoming Fire Chief's Association  
Jim Latta — Wyoming County Commissioner Association - Phone  
Bill Westerfield — State Parks and Cultural Resources - Phone  
Capt. Perry Jones – Wyoming Department of Transportation - Phone  
Brian Eggleston – DCI  
Dwane Pacheco — Police Chief's Association - Phone  
Jimmy Siler — Wyoming Livestock Board  
Jonathan Downing – Public at Large - Phone  
Skip Hornecker – Sheriffs - Phone  
Brandon Kelley — Department of Health - Phone  
Kim Lee — Wyoming Office of Homeland Security  
William Walter — Federal  
Mike Choma — Game and Fish  
Leslie Shakespeare – Tribal - Phone  
Shelley Simonton – Wyoming Association of Municipalities - Phone  
Mark Young — Wyoming Fire Marshal's Office - Phone

### **Members Absent:**

David Gier – EMS

### **Others in Attendance:**

Robert Symons — PSCC Administrative Support  
Martin McCoy - WyoLink  
Troy Babbitt – State of Wyoming  
Dave Riegert – Motorola  
Jose Crespo – Motorola  
Russ Dalgarn – Converse County EMA  
Robin Etienne – Sweetwater Combined Communications - Phone  
Carl Freeman – Fremont County Sheriff's Office -Phone  
Wes Chisnel – Wireless Advanced Communications  
Robert Wilson – WYDOT  
Bret De Young – Yellowstone National Park - Phone

Dale Osborne – Montana Highway Patrol – Phone  
Bill Fleming – Wireless Advanced Communications  
Dan Perko – Wyoming Forestry  
Paul Newman – Motorola  
Ken Ray – Motorola  
Dale Stalder – Laramie Police Department  
Glen Crumpton – Laramie County Combined Communications Center  
Steve Morgan – Laramie Police Department  
Wayne Peterson – Motorola  
Gary Caprioglio – Motorola  
Bruce Edwards – Sheridan County - Phone  
Rob Cleveland – Laramie County  
Kathy Metzler – Fremont County - Phone  
Vonda Huish – Fremont County - Phone

### **Meeting Agenda:**

Chairman Harshman asked for any changes, additions, or deletions to the draft agenda. ***Brian Eggleston made a motion to accept the agenda as presented. The motion was seconded by William Walter and passed on a voice vote.***

### **Minutes from September 3, 2015:**

Chairman Harshman asked for approval of the September 3, 2015 minutes. ***Brian Eggleston made a motion to approve the September 3, 2015 minutes and the motion was seconded by Jimmy Siler. The motion passed on a voice vote.***

### WyoLink Operations Work Group - Brian Eggleston

Brian Eggleston stated the Work Group met on Friday December 4th to review WyoLink applications which include: Fremont County School District #2, Mortimore Ambulance Service, Carbon County School District #1, Thermopolis Police Department, Hot Springs County Road & Bridge, Washakie County School District #2, and Sundance EMS.

The Work Group also discussed the Bondurant area coverage and the October 11' 2015 Natrona County fire busy report.

### Administration and Funding – Mark Harshman

The Administration and Funding Work group did not formally meet but did have a couple of meetings in Deputy Chief of Staff Tony Young's office pertaining to the budgets.

### Spectrum Work Group – William Walter

The Spectrum Work Group has not met in the past three months. Mr. Walter has received two letters of concurrent form South Dakota and Idaho on their regional 700 MHz plans. Mr. Walter will be providing the letter of concurrence to Idaho and South Dakota.

## SALECS -

Chairman Harshman asked if the SALECS Work Group has a Chairman and at this time there is no chairman. Further discussion on the work groups will be under old business – Committee Assignments

## Interoperability Executive Committee – Bob Symons

The Interoperability Executive Committee has nothing to report.

## Broadband Work Group – Troy Babbitt

Troy Babbitt stated the work group has not met. The FirstNet data collection includes the results of the user's survey and GIS coverage mapping, which sent to FirstNet before the September 30<sup>th</sup> deadline. FirstNet is continuing the development of the Request for Proposals (RFP) which should be released before the end of 2015.

FirstNet participated in the Governor's Broadband Conference in November. Steven Smith is the FirstNet regional lead which includes Wyoming.

## Staff Reports - Bob Symons

Bob Symons spoke of the passing of Phil Bond. Mr. Bond retired from Motorola as the sales representative for Wyoming a few years ago.

In September Bob Symons was invited to and attended a National Council of Statewide Interoperable Coordinators (NCSWIC), SAFECOM and Department of Homeland Security Leadership conference in Washington, DC. The NCSWIC, SAFECOM and OEC leadership met to plan the upcoming joint SAFECOM/NCSWIC meeting in Norman Oklahoma and the proposed work products. Topics included The T-Band give-back, Funding and Sustainment, Communication Unit, Technology and Governance.

Bob Symons has been appointed to the Wyoming Office of Homeland Security Senior Advisory Committee, which is reviewing and making recommendations on the Homeland Security grants. Bob participated in a site visit from some Nevada folks pertaining to WyoLink and their planning for a statewide radio system.

Mr. Symons has been working with Administration and Information Procurement Division for a new Pre-Negotiated Pricing Agreement for the WyoLink compatible equipment. He has requested new pricing information and equipment descriptions from the vendors. Upon receiving all of the vendor information, they WyoLink Equipment web page will be updated.

Troy Babbitt and Bob Symons attended the FirstNet State Point of Contact (SPOC) in Denver Colorado.

Mr. Symons has been working with the Wyoming Highway Patrol on identifying their coverage area concerns. The patrol has provided a list, by highway and mileage markers, which identifies the problem areas. Mr. Symons has converted the coverage concerns to a map for a visual representation to identify pockets of problem areas. A copy of the map was provided to Wyoming Highway Patrol. Bob Symons will be working on acquiring a Special Temporary Authority to use one of the telemetry channels for testing Vehicular Repeaters. He is also helping identify blue tooth microphones for highway patrol testing.

The PSCC Annual Report was provided to the Governor's Office on October 30, 2015. The annual report was the PSCC Recommendations for WyoLink.

Bob Symons attended the November joint NCSIW/SAFECOM meetings in Norman, OK. Mr. Symons was invited by the Federal Partnership for Interoperable Communications (FPIC) to attend the September meeting in-person. The Coast Guard provided invitational travel for the FPIC meeting. During this meeting a trunking pager was demonstrated and the vendor has been invited to test the trunking pagers on WyoLink.

Bob Symons was asked by Administration and Information to help provide a listing of the WyoLink members and identifying the members using WyoLink and list agencies which could become WyoLink members and users.

Mr. Symons participated in a Quad State (Wyoming, South Dakota, North Dakota and Montana) conference call which discussed interoperable communications, mutual aid, and training. This group will be meeting on a quarterly basis.

#### WyoLink Support Managers Report – Marty McCoy

Mr. McCoy stated that 74 WyoLink sites are in operation, 68 of the sites were funded by WyoLink. Signal Mountain (Teton County) became operational on September 4<sup>th</sup> and Glenrock's 800 MHz site at Tall Grass became operational on November 20<sup>th</sup>.

WyoLink Support Office is reviewing potential sites for providing coverage in the Bondurant area of Sublette County. The two sites under consideration are Kismet Peak and monument Ridge. Marty McCoy will continue working with the WyoLink Operations Work Group on these potential sites, funding is not available for the site as this time.

The Support Manager's report included a review of the site busies for September through November 2015. Of the 19 busiest sites, none of the sites had a busy rate over 0.35%. The WyoLink Operations Work Group reviewed the busy report at their December 4<sup>th</sup> meeting. Motorola's threshold for considering site expansion is a busy rate of 1%. Busy rate system wide is 0.065%.

The State of Nevada visited WyoLink to gather information about the WyoLink System, costs, operations and master site tour.

Marty McCoy and the WyoLink Support Staff will continue to review and test the coverage gaps provided by the Wyoming Highway Patrol.

## **Old Business:**

### Joint Appropriations Legislative Meeting

Chairman Harshman stated the Administration and Funding Group met with the Joint Appropriations Committee and presented the PSCC Needs and Recommendations. The Governor's Budget includes a budget request for WyoLink and the PSCC.

### Committee Assignments

Mr. Symons reviewed the committee structure of the Public Safety Communications Commission. There are currently five PSCC Committees. The Administration and Funding is responsible for the PSCC Budget development, grants and representing the PSCC at state organizations.

The WyoLink Operations Work Group is to provide policy level oversight to the development, implementation and on-going operation of WyoLink. The workgroup tasks include end user training, and enhanced coverage. The near future tasks include the review and update the WyoLink Handbook.

The Spectrum Work Group includes the members of the 700 MHz and 800 MHz Regional Planning Committees. This work group roles include frequency policy and planning, frequency coordination, FCC licensing and compliance. The work group is also responsible for Region 46 800 MHz and 700 MHz plans.

The Interoperability Executive Committee roles include Wyoming Interoperability program, Communication Unit policies and procedures for Communication Unit Leaders (COML) and Communication Technicians (COMT). The future tasks include the review and update of the Wyoming Statewide Communication Interoperable Plan (SCIP), which is a strategic plan.

The State Agency Law Enforcement Communications System (SALECS) work group roles and responsibilities include the communication interface between the PSCC, Wyoming Department of Transportation and SALECS user groups. The SALECS Work Group will be reviewing their roles and responsibilities.

## **New Business**

### Approval of WyoLink Application

Discussion on the WyoLink System access applications. The application from Mortimore Ambulance, a private ambulance company contract to Hot Springs County, included support from William Gordon, Hot Springs County Emergency Management Coordinator

**Kim Lee made a motion to approve the WyoLink Applications for Fremont County School District #2, Mortimore Ambulance Service, Carbon County School District #1, Thermopolis Police Department, Hot Springs County Road & Bridge, Washakie County School District #2, and Sundance EMS. The motion was seconded by William Walter and passed on a voice vote.**

## Bondurant Area Proposed WyoLink Site

Marty McCoy presented information on the development of a WyoLink site in Sublette County for improved coverage in the Bondurant area. Marty McCoy has received feedback from the Forest Service that it is unlikely a permit will be issued to construct a WyoLink site a Monument Ridge. The next site to be considered is Kismet Peak. Kismet has a developed site with access and power and Sublette County has stated they are willing to share the site.. Kismet is close to Aspen Ridge and the Aspen Ridge WyoLink equipment would be moved to Kismet, is it is developed.

Jim Latta and Teton County Commissioner Vogelheim have continued discussions with the Forest Service and Union Telephone on the proposed site at Pow Wow. The agencies involved are continuing their work for the development of Pow Wow and possible cost sharing. The Forest Service has indicated there is a possibility to provide commercial power to Pow Wow, but will include rehabilitation of the power line construction. Marty McCoy and the WyoLink Support Office will continue to work on the development of a budget and feasibility for the development of Pow Wow, Kismet and Monument Ridge sites.

## Natrona County System Busies

During the fire in Natrona County on October 11<sup>th</sup>, the Casper Mountain VHF site recorded 1249 busy indications during the 2:00 pm to 8:00 pm time frame. During the same time frame, Casper POE site registered 17 busy indications. The WyoLink Support Office has requested a budget for adding additional channels to the Casper Mountain VHF site and the Casper POE sites. The State of Wyoming has some frequencies licensed for the Casper area, which will need to be licensed for the additional channels. The use of the FCC frequencies will remove them from being used at the potential site at Alcova. WyoLink and Motorola have reviewed the usage reports for October 11<sup>th</sup> and have developed some suggested changes to the WyoLink system and the subscriber units. The addition of the new site at Tall Grass in Glenrock area is a five channel site and the programming of the Natrona County radios may need to be programmed to use the Casper 800 MHz as the primary site.

During the review for the WyoLink usage on October 11<sup>th</sup>, it was discovered that one of the channels on the Casper VHF site was not configured for voice traffic. Not having this channel for voice traffic contributed to the number of busies. All of the WyoLink sites and channels have been reviewed and this was an isolated problem and has been corrected. Casper and Natrona County will be reviewing their communication procedures to seek additional solutions to reduce the number of busies.

## NexGen 911

Dale Stalder, Laramie Police Chief and Glen Crumpton, Laramie County Combined Communications Center presented an overview of the NexGen 911 and update on Wyoming activities. There are some potential legislation which may study NexGen 911. Mr. Crumpton and Chief Stalder have presented NexGen 911 information to the Corporations Joint Legislative Committee. National Emergency Number Association (NENA) introductory video was shown.

NexGen 911 will be an Internet Protocol (IP) based system which will allow for data notifications along with voice calls. The data will include text messages, video and audio files for incident reporting and additional incident information.

Wyoming currently has no 911 plan or any state oversight, all 911 decisions are made at the county level. Due to the lack of a 911 plan, grant funding has been limited for updating the 911 systems. Mr. Crumpton has done some research on the surrounding states as to the governance, funding and state plans.

The Corporations, Elections and Political Subdivisions Joint Legislative Committee is planning on submitting a 911 Task Force Study Bill during the 2016 legislative budget session.

## **General Discussion**

### Public Comments

The concept of user fees for WyoLink usage has been discussed. The Governor's Office, the Budget Office and the PSCC are continuing discussions on user fees.

### Next Meeting

The next PSCC meeting will be during the week of March 15, 2016 in Casper. Bob Symons will work with the PSCC Commissioners on scheduling the March meeting.

Being no further business, Chairman Harshman adjourned the meeting at 11:55 am.

Respectfully submitted,

Robert Symons  
PSCC Administrative Support

## **Attachments**

1. WyoLink Support Manager's report to the PSCC