



**Matthew H. Mead**  
Governor

**Mark Harshman**  
Chairman

# State of Wyoming

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## Public Safety Communications Commission

### Meeting of June 15, 2016 Wyoming Fire Academy and Video/Audio Conference Riverton, WY

Vice Chairman Brian Eggleston called the Wyoming Public Safety Communications Commission meeting to order at 10:00 a.m.

#### **Roll Call and Members in Attendance:**

Brian Eggleston – DCI  
Bill Westerfield — State Parks and Cultural Resources  
Dwane Pacheco — Police Chief's Association  
Jimmy Siler — Wyoming Livestock Board  
Skip Hornecker – Sheriffs  
Mike Choma — Game and Fish  
Mark Young — Wyoming Fire Marshal's Office  
William Walter — Federal - Phone  
Leslie Shakespeare – Tribal  
Shelley Simonton – Wyoming Association of Municipalities - Phone

#### **Members Absent:**

David Gier – EMS - Excused  
Capt. Perry Jones – Wyoming Department of Transportation - Excused  
Mark Harshman — Wyoming Fire Chief's Association -Excused  
Jim Latta — Wyoming County Commissioner Association - Excused  
Jonathan Downing – Public at Large - Excused  
Brandon Kelley — Department of Health - Excused

#### **Others in Attendance:**

Robert Symons — PSCC Administrative Support  
Joe Compston – Motorola  
Rob Streeter – Ryan Electronics  
Will Ryan – Ryan Electronics  
Craig Post - ComTech  
Jose Crespo – Motorola - Phone  
Tracey Murdoch – FirstNet  
Ryan Carroll – FirstNet  
Dave Riegert - Motorola  
Justine Shore – FirstNet  
Dennis Cease – State Parks  
Jenifer Shassetz – Sheridan Police Dept - Phone  
Russ Dalgarn – Converse County EMA - Phone  
Kathy Metzler – Fremont County EMA  
Vonda Huish – Fremont County EMA

Kerry Drake – Complete Wireless Technologies  
Larry Sheridan – WYDOT – Phone  
Troy Berg – WyoLink – Phone  
Ken Ray - Motorola  
Wyoming Highway Patrol Dispatch - Phone

### **Meeting Agenda:**

Chairman Eggleston asked for any changes, additions, or deletions to the draft agenda. ***Skip Hornecker made a motion to accept the agenda as presented. The motion was seconded by Bill Westerfield and passed on a voice vote.***

### **Minutes from March 16, 2016:**

Chairman Eggleston asked for approval of the March 16, 2016 minutes. ***Skip Hornecker made a motion to approve the March 16, 2016 minutes and the motion was seconded by Bill Westerfield. The motion passed on a voice vote.***

### WyoLink Operations Work Group - Brian Eggleston

Brian Eggleston stated the Work Group met on May 18, 2016 and June 14, 2016. During the May meeting, the revisions to the WyoLink Handbook were reviewed. A motion was made to approve the WyoLink Handbook and forward to the PSCC for adoption

During the June 14, 2016 meeting the WyoLink Applications from Reach Air Medical- Park County, Colorado Department of Transportation, Department of Family Services – Wyoming Boys School and Wyoming Girls School, Hot Springs County School District #1, and Sinclair Wyoming Refining Company were discussed, approved and forwarded to the PSCC for approval. The Sinclair Refining application included a letter of support from the Rawlins Fire Department. All of the applicants meet the WyoLink membership criteria.

### Administration and Funding – Brian Eggleston

The Administration and Funding Work Group met to discuss the Console Grant applications from Crook County, Niobrara County, Teton County, City of Sheridan and City of Riverton, which were approved. Console grant applications were also received from Sweetwater County and Park County, which were not approved.

### Spectrum Work Group – William Walter

The Spectrum Work Group has not met in the past three months. A concurrence letter to Utah for 700 MHz Regional Planning Committee was sent.

### SALECS – Jimmy Siler

The SALECS Work group had an email discussion on the future of the SALECS Work Group. The SALECS members thought that the SALECS Work Group could be dissolved and any interested members could be added to the WyoLink Operations Work Group. **Bill Westerfield made a**

**motion to dissolve the SALECS Work Group and the members may become part of the WyoLink Operations Work Group. The motion was seconded by Mike Choma and passed on a voice vote.**

#### Interoperability Executive Committee – Skip Hornecker

The Interoperability Executive Committee met on May 25, 2016. At the May 25th meeting the proposed E-SCIP was presented in the format which will be used for the final document and included all changes reviewed by the committee. The Statewide Communication Interoperability Plan (SCIP) was approved by the committee and forwarded to the PSCC for adoption.

#### Broadband Work Group – Bob Symons

Troy Babbitt, Statewide Point of Contact (SPOC) for FirstNet was not able to attend the meeting due to a conflict, but asked Bob Symons to provide the following. Troy Babbitt, Mike Nickel -Sheridan County Commissioner, and Glen Crumpton – Laramie County Combined Communications attended the FirstNet SPOC conference in Reston, VA in April. First Net, Tracey Murdoch, spoke about FirstNet at the Wyoming Association of Sheriffs and Chiefs of Police (WASCOP) meeting and the Law Enforcement Coordination Committee (LECC) meeting. Each meeting had approximately 150 people attend.

#### Staff Reports - Bob Symons

Mr. Symons completed the Console grant program, sent out the grant notification, accepted the grant applications, assisted with the grant award letters and is currently working on the grant award agreements, which have been submitted to the Attorney General's Office for approval. Worked with WYDOT and WyoLink on the WyoLink billing procedures.

Bob Symons is the Chairman of the National Council of Statewide Interoperable Coordinators (NCSIC) and attended a NCSWIC/SAFECOM leadership meeting in Washington, DC in April. The NCSWIC/SAFECOM bi-annual meeting was held in Jacksonville FL the last week of April. Mr. Symons attended the Federal Partnership of Interoperable Communications (FPIC) Inter Sub-System Interface (ISSI)/Console Sub-System Interface (CSSI) session in Denver, Colorado where the ISSI/CSSI standard and compliance testing were discussed.

Mr. Symons was invited to participate as a panelist on the National Governor's Association (NGA) Policy Academy – Enhancing Emergency Communications Interoperability in Boise, Idaho. The NGA Policy Academy included Alaska, Hawaii, Illinois, Utah and West Virginia.

Bob Symons attended the Public Safety Communications Research (PSCR) conference in San Diego. PSCR is working with First Net on the technical aspects of the Nationwide Public Safety Broadband Network. All of Mr. Symons' travel has been invitational travel from the Federal government and no state funds have been used.

Some of the other tasks performed include the State Operations Center during the spring snow melt in Saratoga and Fremont County, completion of the WyoLink Handbook and Statewide Communication Interoperability plan.

Chairman Eggleston recognized Marty McCoy for his service as the WyoLink Support Manager. Mr. McCoy retired on May 27<sup>th</sup>. Chairman Eggleston also recognized Bill Westerfield for his 12 year service as a member of the PSCC representing State Parks. Mr. Westerfield will not be seeking re-appointment to the PSCC when his term is up at the end of June.

### **Old Business:**

#### WyoLink Upgrade Schedule – Troy Berg and Dave Riegert

Troy Berg provided an update on the WyoLink upgrade scheduled for August and September. Everything is on schedule and the final consoles are being delivered for installation before the upgrade. Zetron has provided a couple of console for testing and operation on WyoLink through the CSSI. There were a few minor glitches, but WyoLink, Motorola and Zetron were able to work through the problems and the Zetron console is working as expected.

Dave Riegert, Motorola, provide an update on the WyoLink upgrade, which is on schedule, and the installation of the new console will begin next week.

### **New Business**

#### Approval of WyoLink Application

Discussion on the WyoLink System access applications from Reach Air Medical- Park County, Colorado Department of Transportation, Department of Family Services – Wyoming Boys School and Wyoming Girls School, Hot Springs County School District #1, and Sinclair Wyoming Refining Company.

**Bill Westerfield made a motion to approve the WyoLink Applications for Reach Air Medical- Park County, Colorado Department of Transportation, Department of Family Services – Wyoming Boys School and Wyoming Girls School, Hot Springs County School District #1, and Sinclair Wyoming Refining Company. The motion was seconded by Mike Choma and passed on a voice vote.**

#### WyoLink Handbook Revisions

Chairman Eggleston presented the draft WyoLink Handbook changes as reviewed by the WyoLink Operations Work Group. **Skip Hornecker made a motion to approve the WyoLink Handbook as presented. The motion was seconded by Mark Young and passed on a voice vote.**

#### Statewide Communication Interoperability Plan (SCIP)

Skip Hornecker presented the draft E-SCIP, which the Interoperable Executive Committee has been working on. **Bill Westerfield made a motion to adopt the Statewide Communication Interoperability Plan. Jimmy Siler seconded the motion and the motion passed on a voice vote.**

## National Public Safety Broadband Network and FirstNet

Tracey Murdock and Justin Shore provided a presentation on FirstNet and the current status of the National Public Safety Broadband Network (NPSBN). FirstNet released the NPSBN Request for Proposals (RFP) on January 13, 2016 and the proposals were due on May 31, 2016. The evaluation of the submitted responses has started and FirstNet has an expectation of award and contract by the end of 2016.

Wyoming provided the data collected from Wyoming public safety agencies and the expected five phase coverage expectations. This information was included in the FirstNet RFP. Once the RFP has been awarded, FirstNet will complete a state plan for Wyoming. The state plan will be presented to the Governor. At this point the Governor has two options : Opt In and accepts the state plan, then the partner will build the network in Wyoming according to the plan. FirstNet provides all of the funding for construction and operation of the network. There will be user fees. The other option is to Opt Out and has the State of Wyoming provide a plan for the development of a state network, which must be interoperable with FirstNet. There may be grants available to help with the construction of the network. The Governor has 90 days from the presentation of the State Plan to either Opt-In or Opt-Out. If the State decides to Opt-Out, the state has 180 days to provide FirstNet, National Telecommunications Information Administration (NTIA) and the Federal Communications Commission with the State's plan for the development and construction of a Wyoming network.

Mission critical voice will not be part of the NPSBN initially, but may be added later. WyoLink and Land Mobile Radio networks need to be maintained and upgraded until FirstNet could provide the same level of service. The current coverage within the FirstNet plan does not provide the coverage presently provided by WyoLink.

Consultation between the State of Wyoming and FirstNet is very important and will continue through the development of the NPSBN. The next step is the Consultation Task Teams, which will be working on Quality of Service, Priority and Preemption. Wyoming will be included in the FEMA Region 8 meeting in Montana in August.

### 15 minute Break

### PSCC Commissioner Appointments

Bob Symons received an email from the Governor's Office pertaining to the appointment of PSCC Commissioners. The following appointments are up for renewal or new appointments: Municipalities, Chief of Police, Emergency Medical Services, State Parks, and County Commissioners. Commissioner Pacheco has submitted notification he seeks another term representing the Police Chiefs, WAM will be looking for a user to represent municipalities, State Parks will be submitting a new representative and Commissioner Latta will not be seeking re-election, so the County Commissioners will need to submit a nomination to the Governor's Office. Due to the retirement of Kim Lee, Wyoming Office Homeland Security will be submitting a replacement nomination.

Bob Symons will be providing the commissioners or the agencies with the Board and Commissioner application package.

## WYDOT Update – Director William Panos and Gregg Frederick, Chief Engineer

Director Panos spoke about the administrative changes to WYDOT. Family First is one of the guiding principles for WYDOT. WYDOT will become a much more technology driven agency. WYDOT has reorganized three of the main administrative offices: Chief Administrative Officer, Chief Financial Officer and Chief Technology Officer.

The Chief Technology Officer will handle all of the WYDOT technology divisions or programs, which includes WyoLink. Technology may be the area with the largest growth over the next few years. The Chief Technology Officer is planned to be filled by the end of July. The WyoLink Support Manager position is being reviewed and the hiring process will be started soon. The Telecommunications Program Manager will be hired by the new Chief Technology Officer.

WYDOT wants to work with the PSCC on who within WYDOT would be in the best position to serve on the PSCC and help the PSCC in the future. The Chief Technology Officer may be the WYDOT representative on the PSCC.

### *General Discussion*

#### Public Comments

Jenifer Shassetz, Sheridan Police Department, thanked the PSCC and WYDOT for the Console Grant. The grant allowed Sheridan to complete the upgrade of dispatch center and replace the console. Sheridan may not be ready for the August upgrade due to the current construction. Sheridan appreciated the assistance from the State for getting the best possible contract price for the console. The maintenance contract for the new console will be approximately three times the current maintenance contract. Sheridan asked the PSCC to consider having a statewide maintenance contract for all of the consoles in Wyoming, which could lower the maintenance costs for all of the dispatch centers. Due to the proposed costs for the maintenance contract, Sheridan is considering a call for service contract.

#### Next Meeting

The next PSCC meeting will be in September 2016. Bob Symons will work with the PSCC Commissioners on scheduling the September meeting.

**Bill Westerfield made a motion to adjourn. The motion was seconded by Mark Young and passed on a voice vote.**

Chairman Eggleston adjourned the meeting at 12:05 pm.

Respectfully submitted,

Robert Symons  
PSCC Administrative Support