



Dave Freudenthal
Governor

Jim Narva
Chairman

State of Wyoming

Public Safety Communication Commission

PSCC Executive Committee August 5, 2005 Minutes

Chairman Jim Narva called the meeting to order at 9:00 am in Earl Atwood's Office, Emerson Building, 2001 Capitol Ave, Cheyenne, WY.

Attendees – Jim Narva – Chairman, Steve DeCecco – Vice Chairman (Phone), Jerry Kennedy – Secretary (Phone), Earl Atwood – Executive Director, Robert Symons – PSCC Administrative Support and Tom Mahon – WyoLink Project Manager.

New Business

Chairman Narva related the information from a meeting held on July 18, 2005 that included Tim Hibbard, Rob Wilson and Larry Sheridan from WyDOT, Tom Mahon – WyoLink, Gary Caparillo – Motorola and Jim Narva. The meeting was to discuss the acquisition of frequencies for WyoLink. The acquisition of VHF frequencies is vital to the success of WyoLink. Larry Sheridan has been the main contact for the acquisition of frequencies for WyoLink.

Tom Mahon related the importance of frequency acquisition and how spectrum fingerprinting, frequency spacing and inter-modulation must be considered for the VHF sites. It was recognized during the planning process that the frequency acquisition would be the most significant challenge to the project. The solution to the problem will take time and money to solve.

Five issues were discussed pertaining to alleviating the problem. Motorola has been contacted to provide an estimate on spectrum fingerprinting services that will involve all sites. This service will provide a data base identifying which frequencies have no activity on each site and a reality check of theoretical data from the FCC databases. The next four solutions include the acquisition of frequencies through the trading of frequencies, frequencies from agencies that migrate to WyoLink, allocations from other spectrums – marine, business and/or paging, and spectrum purchases.

Each of these solutions will involve a lot of time and could become a budget issue for the purchase of spectrum. The frequency procurement process and the pursuit of alternative spectrum will require the addition of one full-time equivalent position. This individual will be heavily involved in the overseeing the entire frequency acquisition process, analyzing data, researching and pursuing alternative spectrum and negotiating frequency trades.

The scope of work/position description is being drafted by Tom Mahon for an At-Will-Employment Contract (AWEC) position. The WyoLink contingency funds could be used to help offset the cost of the AWEC. Additional funds have been allocated to the frequency acquisition process in the current draft budget being prepared by WyDOT. Tom Mahon has a couple of resumes for people interested in the AWEC position. The Executive Committee recommended to Tom Mahon that he continue on this proposed course. WyDOT will have a preliminary budget meeting pertaining to WyoLink of August 11, 2005

The Executive Committee changed the September 13, 2005, PSCC meeting to Casper. Casper is a central location which will limit the travel and time that the Commissioners will need to attend the meeting, thus reducing the costs for the participants. Bob Symons will work on the logistics for the meeting and will notify the PSCC of the location.

Earl Atwood led a discussion on the Administration and Information budget that will include funding for one full time position and operating costs for the PSCC.

Chairman Narva adjourned the meeting.

Respectfully submitted,

Robert J. Symons
Administrative Support