



**Dave Freudenthal**  
Governor

# State of Wyoming

**Kim Lee**  
Chairman

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## Public Safety Communications Commission

Administration and Funding Work Group  
Minutes for August 12, 2009  
Emerson Building – Room 237 – Cheyenne, WY

Kim Lee called the meeting to order at 10:05 am

Attendees: Kim Lee – PSCC Chairman, Bill Westerfield – PSCC Vice Chairman, Dave Johnson – PSCC Secretary, Kevin Hibbard – WYDOT, Joe Evans – County Commissioners Association, Lanny Applegate – PSCC Commissioner, Marty McCoy – WyoLink Support, Robert Wilson – WYDOT Telecom, Troy Loos – WYDOT and Robert Symons – PSCC Administrative Support.

1. PSCC Budget – Bob Symons stated the PSCC budget within the Administration and Information budget is being developed and mirror the 2009-2010 biennium budget of \$200,634. The fixed costs have already been compiled and the employee compensation should be completed within the next week.
2. September PSCC Meeting – Bob Symons stated the September 2009 PSCC meeting will be on Friday, September 18<sup>th</sup> and the PSCC work Groups will be meeting on Thursday, September 17<sup>th</sup> in Riverton at the Wyoming Fire Academy. Kevin Hibbard asked to have the WyoLink Budget be included on the agenda.
3. Kim Lee noted that he has heard from Fremont County and they are very pleased with the coverage of WyoLink in Fremont County and looking forward to migrating to WyoLink.
4. Kevin Hibbard and Marty McCoy led a discussion on the proposed WYDOT/WyoLink 2011-2012 biennium budget submittals. There are four requests that will be submitted which will provide WyoLink services to local public safety agencies for interoperability.
  - a. To provide connections for local agency dispatch centers through leased T-1 telephone lines for a total of \$4,400,000. WyoLink and WYDOT will work to reduce the costs for leased circuits by migrating the circuits to the WYDOT microwave system.
  - b. To provide connections for Coverage Enhancement Sites for portable radio coverage, the budget request will be \$660,000. These funds will be used to provide leased T-1 circuits. WyoLink and WYDOT will work to reduce the costs for leased circuits by migrating the some of the circuits to the WYDOT microwave system.
  - c. WyoLink is requesting \$1,150,000 for support costs which includes system monitoring, software updates and repair services. WYDOT Telecom personnel will be utilized to perform as many support services as feasible and the vendor will be used to provide services not provided by WYDOT.

d. WyoLink will be requesting \$108,000 for helicopter access to the WyoLink site at Pow-Wow point. This site is being constructed in a National Forest road-less area, but provides coverage in northern Lincoln County and southern Teton County.

WYDOT will be asking that these budget requests become part of a standard budget for WyoLink Support. The PSCC will be asked to help WYDOT in presenting the budget requests to the Governor and Legislature. There are no changes anticipated in the SALECS budget, which includes funding for seven dispatchers with the funding coming from the agencies that use SALECS.

4. Dispatch Center Grants – Bob Symons provided the work group with a dispatch center grant spreadsheet indicating the current status of the grant expenditures. Bob Symons was asked to remove the dispatch centers that did not apply for grants from the spreadsheet and prepare a current status of the dispatch centers as to those that are WyoLink compatible, the schedule of dispatch center upgrades and the dispatch centers that are not contracted for upgrades for the September 2009 PSCC meeting.

5. Portable Radio Enhancement Grants – Bob Symons led a discussion on the portable Radio coverage Enhancement budget within the WyoLink budget. There is \$8,030,000 available for the radio equipment for local responder portable coverage enhancements at 22 areas of concern. The Governor has requested the local areas contribute to the expansion of WyoLink in the areas where the local responders wish to have the coverage enhanced by providing the civil work: radio site leasing, power, shelter and/or tower. As part of the Governor's request, \$4,000,000 is available for grants to help the local areas with the PSCC providing the grant process and selection. Bob Symons requested the same process used for the dispatch center grants to be used for this grant process. The Work Group will ask the PSCC to approve this request at the September 2009 PSCC meeting.

Being no further business, Kim Lee adjourned the work group meeting at 11:55 am.

Respectfully submitted,

Bob Symons  
PSCC Administrative Support