



**Dave Freudenthal**  
Governor

# State of Wyoming

**Kim Lee**  
Chairman

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## Public Safety Communications Commission

### Administration and Funding Work Group Meeting Minutes for February 12, 2010

Chairman Kim Lee called the meeting to order at 10:00 am on February 12, 2010 in Room 237, Emerson Building, Cheyenne, WY.

Members present: Kim Lee, Dave Johnson, John Hartwig, Lanny Applegate and Kevin Hibbard.  
Others in Attendance: Robert Wilson and Robert Symons

Bob Symons informed the work group that the bid waiver for the low level enhancements sites has been approved by Mike McVay, Director of Administration and Information. This bid waiver has been reviewed by Mike McVay and Chris Boswell, governor Freudenthal's Chief of Staff.

Kevin Hibbard stated that a contract needs to be developed with Motorola to identify how the available funds for the portable radio enhancement sites will be allocated by June 30, 2010. This document will allow for the encumbrance of the funds that are within the WYDOT WyoLink budget. The development of a contract with Motorola was discussed. The contract may be a new contract or may be a change order to the present contract.

Bob Symons will contact Motorola to start the process of negotiating a contract. Kim Lee, John Hartwig, Robert Wilson, Marty McCoy, Kevin Hibbard and Bob Symons will work with Motorola to complete the contract process.

Any contract with Motorola will not preclude the local agencies from negotiating the development of a portable radio enhancement site with other vendors and will not limit local autonomy. The local agencies may use the contract for the development of an enhancement site and benefit from the economy of scale and services that will be provided in the contract.

The grant application and process was discussed. A new grant application will need to be developed along with a new grant guidance document to reflect the signing of a contract for the development of the enhancement sites. The local agencies will need to specify on the grant application if the agency will be using the master contract or using a local option. The grant guidance will provide information on the changes to the grant process and indicate the importance of completing the grant process by June 30, 2012.

A new grant agreement will be developed between the PSCC, WYDOT and local jurisdictions on how the funds will be used and paid by WYDOT.

An email was received from Marty McCoy, WyoLink Support Manager requesting direction on how to proceed with a microwave link between Casper Dispatch, WyoLink Casper Zone Controller and Casper's 800 MHz radio site. This microwave link is part of the planned conversion of the Casper/Natrona County 800 MHz system into WyoLink. The Governor has made the connectivity of the Casper and Cheyenne 800 MHz systems a priority within the development of WyoLink at the final planning conference in Cheyenne in 2003. Kim Lee will sign a letter to WyoLink requesting the use of WyoLink construction

funds to complete the development of the microwave link. This letter will be reviewed by the PSCC at their March meeting.

Being no further business, Chairman Lee adjourned the meeting at 11:150 am.

Respectfully Submitted

Robert Symons,  
PSCC Administrative Support