



Dave Freudenthal
Governor

Kim Lee
Chairman

State of Wyoming

Public Safety Communications Commission

Administration and Funding Work Group Meeting Minutes for May 11, 2010

Chairman Kim Lee called the meeting to order at 9:00 am.

Members present: Kim Lee, Bill Westerfield, Dave Johnson, John Hartwig, and Kevin Hibbard
Others present; Rob Wilson – WYDOT Telecom, Marty McCoy – WyoLink Support, Mark Harshman – Casper Fire, Mark Young - Casper Fire Chief, Tom Pagel - Casper Police Chief and Bob Symons

1. The minutes from the April 27, 2010 meeting were reviewed and approved.
2. Portable Radio Expansion Project Applications

Applications have been received from Campbell County, Converse County/Douglas, Fremont County/Lander, Laramie/Albany County, Park County/Powell, Platte County/Wheatland, Rawlins, Riverton, Sheridan, Sundance, Sweetwater County, Thermopolis/Hot Springs County, Torrington, and Washakie County. Bob Symons provided a review of each application per the project application directions and goals. All of the applications met the project guidelines.

Marty McCoy reviewed the technical data received from the evaluations that were completed last year for each of the applications. Evaluations have been completed for Lander, Laramie, Wheatland, Riverton, Thermopolis and Torrington. Marty McCoy will be conducting a technical review on the remaining applicants.

3. Casper – Natrona County Application
Mark Harshman provided the Work Group an application from Casper/Natrona County for the migration from their 800 MHz system to WyoLink. There are three projects that must be completed for the Casper migration to WyoLink; Dispatch Center upgrade, Flash upgrade all subscriber units and Casper Mountain site upgrade. The Dispatch Center Grant will need to be extended to allow for the completion of the dispatch center upgrade.
4. Discussion on Project Applications

Bill Westerfield made a motion to approve the fifteen applications pending the completion of the technical and financial reviews, if the budget will support all projects. The motion was seconded by Dave Johnson and passed on a voice vote.

WYDOT will require a letter from the PSCC to redirect the funding within the budget to reduce the site radio frequency portion and increase the local assistance portion and include Casper 800 MHz migration.

Marty McCoy will review the budget and technical aspects including microwave connectivity for the fifteen sites and report back to the Administration and Funding Work Group by May 14th.

5. Washakie County request for Dispatch Center Grant funds.

Washakie County provided additional information on their request to use grant funds for the Mapping System and File Server/CAD system updates. The request has been added to the Washakie County Dispatch Center Grant. **Dave Johnson made a motion to approve the Washakie County request. Bill Westerfield seconded the motion and the motion passed on a voice vote.** Bob Symons will notify Washakie County of this approval.

Being no further business, Chairman Lee adjourned the meeting at 10:30 am.

Respectfully Submitted,

Robert Symons
PSCC Administrative Support