



Dave Freudenthal  
Governor

Steve DeCecco  
Chairman

# State of Wyoming

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## Public Safety Communications Commission

### Interoperability Executive Committee Wheatland and Phone Conference January 19, 2007

Chairman Billy Janes called the meeting to order at 10:00 am in the classroom building of the Wheatland Fire Training facility, Wheatland, WY.

#### Attendees:

Billy Janes, Chairman; Lanny Applegate – PSCC Commissioner, Kevin Haler – PSCC Commissioner, Kim Lee – PSCC Commissioner, Tom Mahon – WyoLink, Marty McCoy – WyoLink, Dale Pawling – Cheyenne Fire & Rescue, Kent Drummond – WyoLink, Mark Coler – WyoLink, Scott Scheller – Wheatland Fire And Bob Symons – PSCC Administrative Support. Mark Harshman – PSCC Commissioner and Craig Post – ComTech participated via phone conference call.

#### Minutes from June 1, 2006

The minutes from the June 1, 2006 meeting were reviewed by the committee. The spelling of the word “manager” needed to be corrected. Being no further corrections they minutes were approved as corrected.

#### Draft WyoLink Handbook

Bob Symons reviewed the changes to the draft WyoLink Handbook since the June 1, 2006 meeting. The format has been changed to remove all bullet points and change them to alphabetized. Page 4 – added Section II Intent, Page 5 – Changed ‘glossary’ to ‘definitions’, Page 8 – Added ‘WyoLink Support Manager’ and deleted ‘System Administrator’, Page 17 – Changed B. – Member Priorities per last meeting.

Discussion on Member Priorities – 9 – Busses. There are communities that have public transportation entities and school busses. Section IX Authorized System Access, Subsection B 6 states ‘Public Transportation including School Busses’. **The committee felt that both sections should have the same language. Section V(B)(9) will be changed to Public Transportation including School Busses.**

Further review of draft handbook. Page 22 – C – Emergencies changed to Events, Pages 28 & 29 Applying for system access was moved from the front of the handbook to this new section. Changed the wording from ‘WyoLink System Administrator’ to ‘WyoLink Support Manager’.

The draft handbook was reviewed by Bryan Morehouse – Goshen County Sheriff’s Office and Marty McCoy for content and format. Bryan Morehouse has submitted some very

good comments on changes to the handbook that clarifies the handbook and making the handbook easier to understand.

Bob Symons discussed the number of Multiple Agency Talkgroups (MAT). Bob has reviewed the number of MAT's with other states that have trunked systems and it was suggested to change the number of MAT's to 1 calling talkgroup and 3 tactical talkgroups. Another advantage to this will be in the development of the fleetmap and all of the Regional and State MATs will fit in 2 radio zones. **Kebin Haller made a motion to reduce the number of MATs from 5 tactical talkgroups to 3 tactical talkgroups, Dale Pawling seconded the motion. The motion passed.**

Bob Symons related the discussions with PSCC Chairman DeCecco on the committee structure and what those committees would be responsible for. For balancing the committee/work group duties the Interoperable Executive Committee would become responsible for the relationships between members and the PSCC and the WyoLink Operations Work Group would be responsible for the relationships between the PSCC and WyoLink. Discussion on Section IX – Authorized System Access, Subsection C - Applying for System Access. **Kebin Haler made a motion to change Section IX (C)(1)(d) to read that the application will be reviewed by the PSCC Interoperability Executive Committee. The applicant will be notified of the Interoperability Executive Committee Meeting and is encouraged to attend this meeting to answer any questions that may arise from the application. Lanny Applegate seconded the motion and the motion passed on a voice vote.** Discussion on if this will be the last stop for the application or if the Executive Committee will review the application or just have the application reported to the PSCC.

### **Draft WyoLink Membership Agreement**

Bob Symons presented the draft WyoLink Membership Agreement to the committee. The basis of this document came from the Colorado Membership Agreement and has been changed to match the draft Handbook and Wyoming Attorney General's recommendations for the Section IX – Miscellaneous. Discussion on the Draft Membership Agreement. It was recommended that the Committee members review the agreement and be prepared to discuss it at the next meeting. Upon the final draft of the Membership Agreement, it will need to be reviewed by the Attorney General's Office for content.

Marty McCoy discussed the WyoLink support phone calls. Patty Bauer has agreed to have the Highway Patrol Dispatchers answer the help line phone after normal business hours. The dispatchers will then call the on-call WyoLink support person.

### **Portable Radio Coverage Issues**

Bob Symons led a discussion on how the PSCC should address the local needs for portable radio coverage. The Executive Committee has been asked to develop a policy on how to address the portable radio coverage including the sharing of commitments by the local agencies. The Governor is requesting facts and information on how to address portable radio coverage and what are the costs for providing coverage in certain areas of the state.

The frequency plan prepared by Motorola includes the licensing of 24 additional sites, one in each county seat plus an extra one in Lincoln County due to the topography of that county. How these sites will be allocated and used will have to be determined by the PSCC. The WyoLink Operations Work Group will be addressing this issue as part of their work group assignments.

### **PSCC Meeting**

The next PSCC meeting will be in Gillette on March 13<sup>th</sup>. On March 12<sup>th</sup> the PSCC will be holding a public information meeting at the Gillette Fire Training Center. The local public safety agencies, local elected officials and Legislators will be invited to this information session.

### **Next Meeting**

Chairman Janes asked Bob Symons to make the changes to the draft handbook and allow the committee a chance to review the membership agreement. Bob will work with Chairman Janes on some suggested dates for the next meeting and will send out an e-mail to the members.

Being no further business, Chairman Janes adjourned the meeting at 11:20 am.

Respectfully submitted,

Robert Symons  
PSCC Administrative Support.