



Dave Freudenthal
Governor

Steve DeCecco
Chairman

State of Wyoming

Public Safety Communications Commission

Interoperability Executive Committee Cheyenne

November 30, 2007

Chairman Billy Janes called the meeting to order at 10:00 am at the Wyoming Office of Homeland Security Operations Center, Cheyenne, WY.

Attendees:

Billy Janes, Chairman; Lanny Applegate – PSCC Commissioner, Bob Dean – PSCC Commissioner, Marty McCoy – WyoLink, Dale Pawling – Cheyenne Fire & Rescue, Jim Archerd – Homeland Security, Danny Glick - PSCC Commissioner, Lauri Wempen - PSCC Commissioner – Phone Conference, Kebin Haller - PSCC Commissioner and Bob Symons – PSCC Administrative Support.

Minutes from June 5, 2007

The minutes from the June 5, 2007 meeting were reviewed by the committee. **Lanny Applegate made a motion to approve the June 5, 2007 Meeting minutes. Bob Dean seconded the motion and the motion passed on a voice vote.**

WyoLink Handbook Revisions

Bob Symons reviewed the National Public Safety Telecommunication Council (NPSTC) Channel Naming Report of June 12, 2007. The National Interoperability Channels have been being used and have different names, depending on the state or location where they were being used. The VCALL, VTAC, UCALL, UTAC, I Call, ITAC, medical mutual aid, fire mutual aid and law enforcement mutual channels are being used by many agencies and the Federal agencies for interoperability.

The NPSTC was asked to develop a standard naming nomenclature for these channels. The developed standardized format is: Btype##M

B is the Spectrum Band – V for VHF, U for UHF, 7 for 700 MHz and 8 for 800 MHz

Type is the channel use designator – CALL, TAC, FIRE, LAW, MED

Unique Channel Identifier – 10-39 VHF High Band (150.8 – 162 MHz), 90 – 99 800 MHz
NPSTC band (Post Rebanding)

The proposed WyoLink Handbook changes were discussed. **Danny Glick made a motion to present the Handbook changes to the PSCC for adoption. The motion was seconded by Dale Pawling and passed on a voice vote.** *The proposed changes are attached for reference.*

WyoLink Membership Applications

A listing of the current WyoLink Applications that have been received was reviewed. This is just a listing of the applications. Marty McCoy and Bob Symons have some work to complete before the applications can be reviewed and approved by WyoLink Support Manger, Wyoming Highway Patrol for Mutual Aid, SALECS, if requested, the PSCC Interoperability Committee and the PSCC Executive Committee. A spreadsheet will be created which lists all of the check-offs needed for the applications and the dates approved by each party.

It was stated that each agency within the county will need to complete the application and complete the Relationship Manager form. Each agency will need to name a single point of contact. The WyoLink Handbook states the reasons for the relationship manager and the importance of the relationships between agencies and WyoLink. The "Intent to Participate" form is different than the Application and was used as a planning tool.

Other Business

Discussion on the naming of channels at dispatch centers. Dispatch Consoles are being upgraded. Teton County is currently in the process of upgrading, Laramie County is scheduled for early 2008, Platte County will start upgrading soon and Highway Patrol is under construction with completion in early 2008. Due to the work involved with the upgrading of dispatch centers, the channel data that is loaded into the master controller includes the conventional and trunking channels names. A channel name can only be used once and there are multiple channels that may have the same name, depending on locations.

The proposed solution to the channel naming is to have an eight character name for each channel name with the first two characters the county designator. That leaves six characters for the name of the channel. It is important to address this issue now instead of when problems may occur so that all agencies are treated equally. The state and Federal agencies have unique names compared to county agencies that may use the same name. For example "FIRE" may be used in multiple counties and the use of the county designator in front of the "FIRE" make each unique to each county and eliminates the duplication of naming.

Now is the time to make this policy and having a set standard will eliminate problems in the future as agencies migrate to WyoLink. WyoLink will cause changes to the operations of agencies and this is one of the changes that needs to be made.

Lanny Applegate made a motion to present the channel naming standard to the PSCC for adoption as a policy. Bob Dean seconded the motion and the motion passed on a voice vote.

Updates:

Colonel Sam Powell and Motorola will be meeting with Mr. Derek Poarch, Bureau Chief for the FCC Public Safety and Homeland Security Bureau, to discuss the WyoLink frequency applications and the problems associated with the FCC request for further studying interference contours. The frequency applications have been approved by the FCC frequency coordinators and this extra studying has never been part of the frequency licensing.

Marty McCoy provided an update on the current status of WyoLink construction and site leasing. Lanny Applegate noted the importance of including the County Commissioners on the site leasing problems and they may be able to help provide assistance with the Federal agencies in the local area.

Report on the Federal Partnership for Interoperable Communications (FPIC) meetings that Marty McCoy, Rob Wilson and Bob Symons have been participating in. FPIC has requested a Wyoming representative on the FPIC Security Committee for the discussions on the encryption codes. DCI has appointed Steve Myrum to this committee.

Being no further business, Chairman Janes adjourned the meeting at 11:00 am.

Respectfully submitted,

Robert Symons
PSCC Administrative Support.