



Dave Freudenthal
Governor

Steve DeCecco
Chairman

State of Wyoming

Public Safety Communications Commission

Interoperability Executive Committee Cheyenne June 5, 2007

Chairman Billy Janes called the meeting to order at 10:20 am at the Wyoming Office of Homeland Security Operations Center, Cheyenne, WY.

Attendees:

Billy Janes, Chairman; Lanny Applegate – PSCC Commissioner, Kim Lee – PSCC Commissioner, Bob Dean – PSCC Commissioner, Tom Mahon – WyoLink, Marty McCoy – WyoLink, Dale Pawling – Cheyenne Fire & Rescue, Jim Archerd – Homeland Security, Larry Sheridan – WYDOT Telecom, Jim Frank – Homeland Security And Bob Symons – PSCC Administrative Support.

Minutes from March 13, 2007

The minutes from the March 13, 2007 meeting were reviewed by the committee. **Marty McCoy made a motion to approve the March 13, 2007 Meeting minutes. Jim Archerd seconded the motion and the motion passed on a voice vote.**

Draft WyoLink Membership Agreement

Bob Symons reviewed the Draft Membership Agreement with the Committee. The agreement has been reviewed and approved as to content. All agreements between the State of Wyoming and subscribers will be reviewed by the Attorney General's Office when the agreements are ready to be signed. The Attorney General's Office makes copies of all agreements. *The draft Membership Agreement is attached for reference.*

The following changes were made to the Draft Membership Agreement:

On Page 5 of 7 - line numbered 4 was changed to "Ensuring the necessary network connectivity is available for only the core WyoLink infrastructure and affiliated modules.

On Page 5 of 7 – line C. was changed to "WyoLink shall be responsible for ensuring necessary network connectivity is available for only the prescribed or authorized product and affiliated modules.

Lanny Applegate made a motion to approve the WyoLink Membership Agreement as amended and forward to the PSCC for their adoption. Jim Archerd seconded the motion and the motion passed on a voice vote.

WyoLink Handbook Revisions

Bob Symons reviewed draft changes to the WyoLink Handbook. After working with the Laramie County/Cheyenne agencies on a talkgroup plan, it was suggested to change the County Multiple Agency Talkgroups from ##Mat1-4 to ##CAT1-4. With a display of ##CAT on the radio it was felt that the subscriber would be better able to identify the correct talkgroup and be less confusing. *The proposed changes are attached for reference.*

WYDOT Telecom has proposed changes to Section VI – Failure Modes, Sub-Section B – Site Trunking Failure. The rationale for this change was to clarify what happens during site trunking and to state that the local agencies will have to develop procedures for cases when WyoLink would be in “Site Trunking”. WyoLink Support will notify affected agencies when WyoLink is experiencing site trunking. *The proposed changes are attached for reference.*

The next proposed change discussed was to Section X – Relationship Management/Dispute Resolution, Sub-section B – Dispute Resolution. Sub-Section 4.c. was added to allow WyoLink Support Manager to take necessary technical measures to change permissions on a subscriber’s radio to correct problems immediately when non-compliance of the policies and procedures are degrading the overall system performance. *The proposed changes are attached for reference.*

Lanny Applegate made a motion to recommend to the PSCC the proposed changes to the WyoLink Handbook. The motion was seconded by Bob Dean and passed on a voice vote.

Other Business

Bob Symons provided an update on a grant that will be coming through Homeland Security for Interoperable Communications and the use of the 700 MHz spectrum. There will be a \$1 Billion from the National Telecommunications and Information Administration (NTIA) that the Department of Homeland Security (DHS) will be administering. The funding for this grant will be from the sale of the former 700 MHz TV band. This grant will be tied to the completion of a Statewide Interoperable Communication Plan (SICP) that must be completed this year. DHS has made the decision to split the funding according to the current Homeland Security grant model, which will put Wyoming’s share around \$9 million. The grant guidelines are not published at this time. The grant funds will probably be split between the State and Counties. Discussion on some of the possible uses of the grant funds included training, redundancy of the dispatch centers, end user equipment and low-level coverage. Some counties may not want to use the funds for the WyoLink project and the grant administration may not allow the State to dictate the use of the funds.

Bob Symons has started collecting the information needed for the SICP and Wyoming has been approved by the Interoperable Communication Technical Assistance Program (ICTAP) for assistance on developing the SICP. As part of the background information Bob Symons has stated inputting all of the FCC public safety licenses into the Communication Assets Survey and Mapping tool (CASM). CASM will map and inventory all public safety licenses and will be

valuable for local use also. When WyoLink is fully activated there may be some interference between local agencies that are using frequencies that are not licensed and the WyoLink licenses.

WYDOT Telecom has a Memorandum of Understanding (MOU) ready for the use of the new Mutual Aid repeater channel. The MOU has been reviewed and approved as to form by the Attorney General's Office. The MOU does not allow for local agencies to license the Mutual Aid Repeater that is currently being done with the Mutual Aid simplex channel.

Marty McCoy and Bob Symons have been in attending meetings providing information on WyoLink. Bob Symons is scheduled to attend the Game and Fish Supervisors meeting in June.

Lanny Applegate made a suggestion to remove the date from the footer on all of the pages of the WyoLink Handbook and add a revision page to track changes.

Discussion on regulating frequencies that are being used by local agencies and reviewing FCC licenses before the FCC issues a license. This is not feasible and could be viewed as a big brother looking over the shoulder of local agencies. The FCC has a process in place through the frequency coordinators if make sure license applications do not interfere with present license holders.

Being no further business, Chairman Janes adjourned the meeting at 11:20 am.

Respectfully submitted,

Robert Symons
PSCC Administrative Support.