



Dave Freudenthal
Governor

Kim Lee
Chairman

State of Wyoming

Public Safety Communications Commission

Interoperability Executive Committee Meeting Minutes for June 2, 2010 Cheyenne, WY and Phone Conference Call

Chairman Billy Janes called the meeting to order at 10:00 am on June 2, 2010

Members in Attendance: Lanny Applegate, Danny Glick, Bob Dean Robert Wilson, and Robert Symons.
Phone Conference: Billy Janes, Lauri Wempen, Marty McCoy, Jim Archerd, and Craig Post
Others in Attendance: Joe Ahern, State CIO's Office

Minutes

The meeting minutes for the March 9, 2010 meeting were discussed. **Lanny Applegate made a motion to approve the minutes for the March 9, 2010 Meeting. The motion was seconded by Danny Glick and approved on a voice vote.**

WyoLink Handbook

Bob Symons presented the proposed changes to the WyoLink Handbook and WyoLink Membership application. The Handbook revisions include a new definition in Section III – Definition of Terms, for First Responder, and Section V, Sub-Section B – Members Priorities, member priority number 3 was changed to law Enforcement, Fire Departments and Emergency Medical Services. Section IX, Sub-Section A – Access was changed to add language on non-governmental entities shall apply for WyoLink Membership with a sponsorship of a cognizant governmental first responder agency. It was noted that the Interoperability Executive Committee passed a motion at the March 9, 2010 adding a definition for Emergency Response Support. The definition for Emergency Response Support will be added to the Handbook.

Robert Wilson made a motion to approve the WyoLink Handbook, as amended and present to the PSCC for approval. Bob Dean seconded the motion and the motion passed on a voice vote. *The WyoLink Handbook revisions and WyoLink Membership Application are attached for reference.*

Broadband and State of Wyoming

Joe Ahern, Deputy Wyoming Chief Information Office, presented information on the current status of the Broadband project in Wyoming. In September 2009, Wyoming was awarded a \$1.8 million grant through the NTIA for broadband mapping and planning. The grant was a pass through to a Link America/Cost Quest for \$1.3 million for mapping and \$500,000 for planning. Link America will be looking at the current status of broadband and telephone coverage, wired and cellular, in Wyoming. The grant is being reviewed by an advisory committee of State Agencies and private companies. Cost Quest has acquired None Disclosure Agreements with 90% of the phone and Cellular Companies operating in

Wyoming. The mapping will provide the background information on the current status of broadband. The current status of this project is within the Assess Readiness portion of the project.

The mapping includes the Service Provider Data, Anchor Institution data, State GIS Data and Other Data. The Data models, Scripts and Standardization will be migrated into the NTIA Data Design. The Target Deliverables for 2010 includes a series of regional broadband development plans for Wyoming that are: Doable – realistic given available resources, Effective – responsive to regional needs, Fundable – tied to state and national priorities and Measurable – defined benchmarks and accountable actions.

The bandwidth that is currently available is not enough to provide the broadband required by the State agencies and satellite offices throughout Wyoming. Public Safety and public – households and businesses, are on two different paths through the Federal initiatives. The State CIO's Office has asked for a full network assessment, but the funding is currently not in place. This assessment will review all State of Wyoming assets, where are they located, who uses them, how they are being used, restrictions, economy of scale approach that may be used to better serve the agencies. The networks that are currently being used are fragmented and based upon individual agency needs. The dollars currently being served could be better served by consolidating the networks. The access must include the last mile hook-ups, the most difficult portion of access.

The CIO's Office has been kept fully aware of the current status of the WyoLink project and the WYDOT microwave backbone. The WYDOT microwave system will be reviewed for possible use with a broadband system, but the interference and bandwidth may be problems. An interview process on broadband and mobile broadband is currently being completed. Public Safety agencies are included in the interview process, but may not include some of the local agencies. Bob Symons and Robert Wilson, on behalf of WYDOT, were included in the survey. Joe Ahern will look into who in Wyoming were interviewed.

The current status of video conferencing in Wyoming was discussed. There are multiple video conferencing systems and the CIO's office is working on a central scheduling system for all of the video conferencing.

The Digital States Survey received by Robert Wilson and Bob Symons was discussed. There is a separate survey that is sent to the local entities. The Digital States Survey is one of two surveys that Wyoming completes. This survey is used to grade the state on current use of digital technology. Bob Symons will send the public safety section will be sent to the Interoperability Executive Committee. The survey needs to be returned to the States CIO Office on June 11, 2010 and the State must send the completed survey by the end of June.

Any funds being spent by State Agencies for telecom or Information Technology must be approved by the CIO's Office. The PSCC Spectrum Committee reviews the applications for 700 MHz spectrum and the development of the 700 MHz Regional Plan.

WyoLink Application

Bob Symons presented the revised WyoLink Application. The WyoLink Membership Application was changed to add to the Reason for Request: "A non-governmental entity shall apply for WyoLink membership with the sponsorship of a public safety agency, attach letter from sponsoring public safety agency." Since the membership applications are approved by the PSCC Interoperability Executive Committee and the PSCC, the minutes are sufficient and the signatures of the WyoLink Support Manager, Interoperability Executive Committee Chairman and PSCC Chairman have been removed. **Lanny Applegate made a motion to approve the revised WyoLink Application and**

forward to the PSCC for approval. Lauri Wempen seconded the motion and the motion passed on a voice vote.

WyoLink Applications

Administrative Support Symons reviewed the applications that have been received since March 9, 2010. There are 24 applications for WyoLink Membership. All of the applications are from Law Enforcement, Fire or Emergency Medical Services.

Lauri Wempen made a motion to approve the 24 membership applications and forward to the PSCC. The motion was seconded by Marty McCoy and passed on a voice vote. *Membership list attached to the minutes for reference.*

The meeting was adjourned at 11:12 am.

Respectfully submitted,

Robert Symons,
Administrative Support