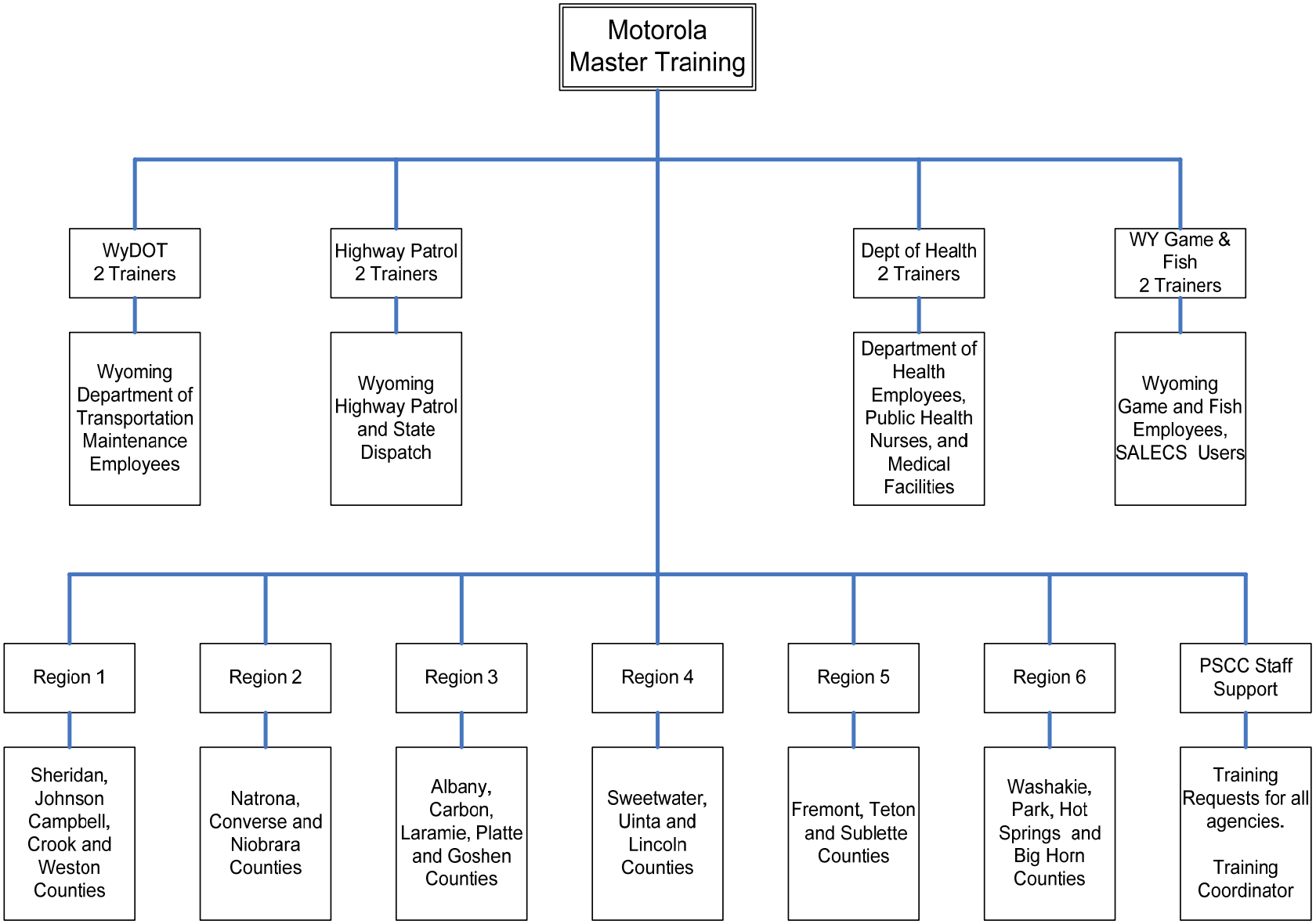
Master Trainers



MASTER TRAINERS

Proposed

State Agencies:

WyDOT	Two Trainers	Ken Shultz 777-4051
Wyoming Highway Patrol	Two Trainers	Major Keith Groeneweg
Wyoming Dept. of Health	Two Trainers	Bob Dean
WY Game and Fish	Two Trainers	Steve DeCecco Mike Choma

Regional Trainers:

Region 1 Communications	Joey Williams	Sheridan Police Dept
	Ronn Smith	Gillette Fire Department
Region 2	Jamie Mathews	Douglas Police Communications
Region 3	Cy Cass	Laramie Fire Department
Region 4	Don Casper Jerry Glasscock	Uinta County Communications Lincoln County Sheriff's Office
Region 5	Doug Thompson	Fremont County Fire
Region 6	Rich Fink	Big Horn County Coordinator
Region 7	Bob Symons	PSCC

Motorola Master Trainers Training

The customer needs to identify the trainers and if all the trainers will deliver training on all the radios or if they will specialize. We have it setup so that each day will be a different radio product and 11 trainers total. My suggestion would be to have all 11 trainers learn all the radio products...attend all 4 days of training. This way if one is not available to train the users when the customer wants to do it, he has 10 others to pick from.

The customer should already have their Tool Kits except the XTL2500. If you can tell me which model, I can ship it out.

The instructor will also show the trainers how to work with the Tool Kits to create their training materials when they go out and do their training sessions with the users. OR we can order training materials for the customer if they send us the files generated with the Tool Kits.

The Tool Kits come with licenses and can be loaded on the customer's server for refresher training.

Back to Train-the-Trainer training....
In December, I will be contacting you for the completed configuration forms. I will send the blank forms out to you today. They need to be completed with the features and functionality that the customer has purchased. The instructor takes those configs and creates Instructor Guides for the trainers. As you know the radios have many features and functionalities and can be programmed various ways. We need to know how these particular radios will be programmed so the materials will reflect only what the customer will use, which eliminates confusion on the users part.

It takes a good 4 to 6 weeks, from the time we receive the completed config forms, to develop, print, and ship the Instructor guides.

The trainers will not only learn the products, but will be giver the opportunity to practice teaching back portions of the training to the instructor and classmates.

Schedule:
Feb. 16 - 17 The training materials should arrive at the customer's site.
Feb. 20th - The instructor will arrive and setup for training. The customer will need to provide at least 1 programmed radio, of each model, for every two students. One radio per student would be ideal.
Feb. 21 - XTS5000 Models 1, 2, and 3
Feb. 22 - XTS2500 Models 1, 2, and 3
Feb. 23 - XTL5000 Models W3, W4, W5, W7, W9
Feb. 24 - XTL2500 Model ???? and ASTRO Spectra Consolette Model W7

I think this covers it....if the customer has any questions, just let me know.

Course Description

Train-the-Trainer
One Day
Product/Presentation

MOTOROLA
intelligence everywhere™

Target Audience

This one-day course is geared for customers who have an experienced dedicated training staff in their organization. This course concentrates on specific product features and how it relates to the training process.

Course Description

This one-day course provides the customer's identified training personnel with the knowledge and practice applying training techniques that will enable them to successfully train their students. Trainers will use video, facilitation and hands-on activities to facilitate learning events supported by tailored or customized training materials and job aides. They will become proficient in discussing common tasks associated with the operation of the customer's radios as identified by the Customer's Training Needs Analysis (CTNA).

Note: This course is presented as customer specific and will cover pertinent to customer equipment.

Prerequisites

Previous training experience and radio system knowledge is a must.

Course Objectives

The participant will be able to employ the toolkit resource needed to facilitate learning events supported by the Interactive Toolkit.

Train-the-Trainer sessions for radio user/operations will typically consist of a training event following the basic outline:

1. Discuss high-level overview of the customer's system configuration.
2. Present a Trunking Overview is applicable.
3. Cover the Instructor Guide provided for group and product being covered.
4. Present Interactive End User Toolkit (iEUTK) training philosophy/methodology.
5. Review Interactive End User Toolkit (iEUTK) controls.
6. Demonstrate techniques for training using the Interactive End User Toolkit (iEUTK) materials.

7. Discuss the difference between ASTRO and Analog audio quality if applicable to the customer's system.
8. Discuss proper radio techniques.
9. Conduct practice sessions with trainers. (depends on size and protocol of audience.)
10. Basics
    - Volume / on - off
    - Zone up and down keys
    - Home key
    - Display with all its icons
    - Push to talk or PTT found on the microphone
    - Hub, hang up box
11. Features
    - Mute tone of keypad
    - Changing Talkgroups
    - Changing zones or personalities
    - Differences of Talkgroups call and Private call
      - Call list program
    - Phone Interconnect
      - Phone list program
    - Scan
      - Scan program
    - Direct
    - Display light
    - Failsoft definition

Note: The Toolkit refers to the Interactive Toolkit or configurations supplied by the customer.

MEMO

Date:	November 1, 2005
From:	Tom Mahon, WyoLink Project Manager
To:	WyoLink Operations Workgroup
Subject:	Torrington Site Decision, Follow-Up

The following information is provided as follow-up to the previous discussion indecision regarding the Torrington radio site. I have reproduced, for the record, the graphics used in that discussion.

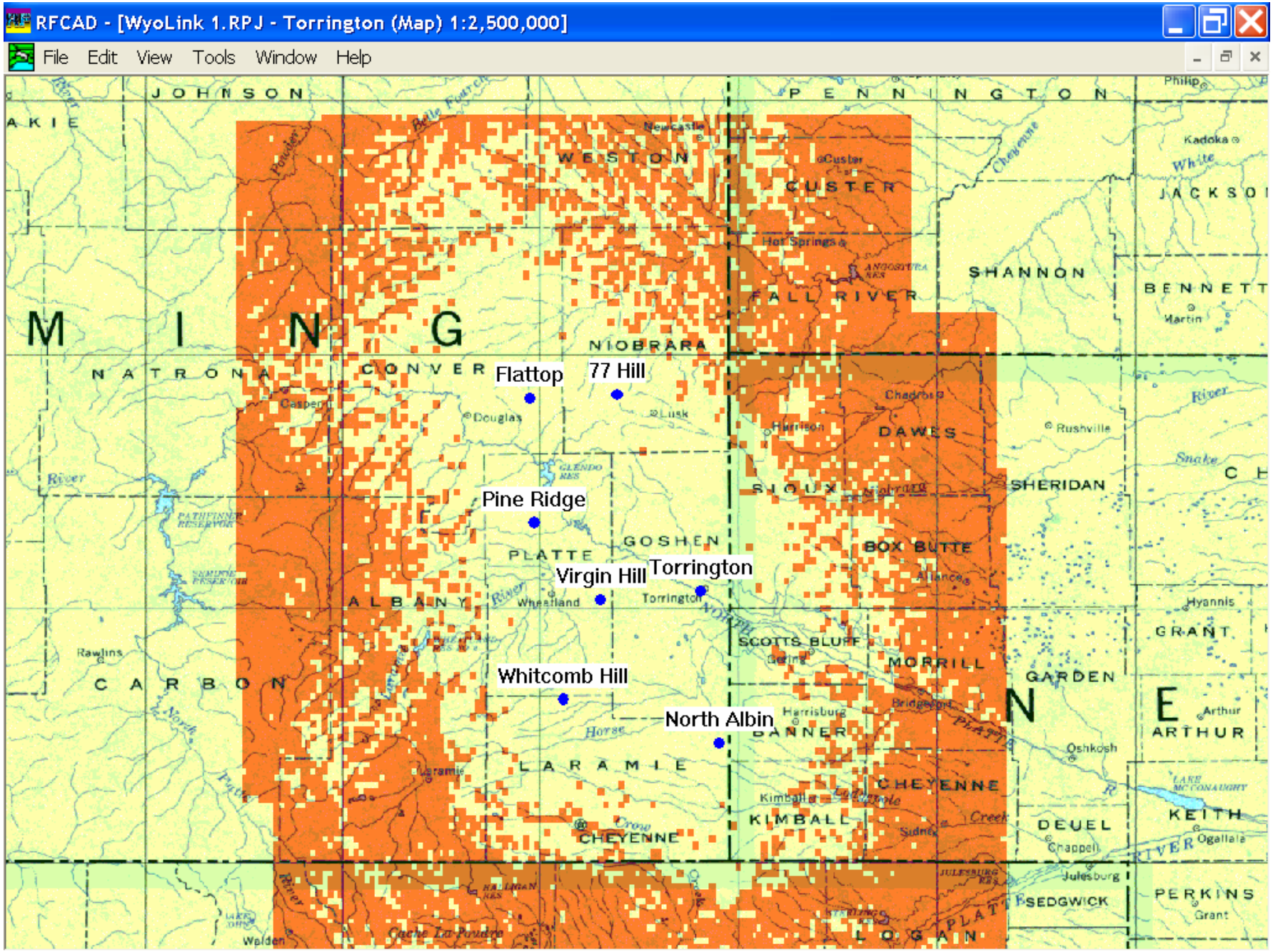
ISSUE

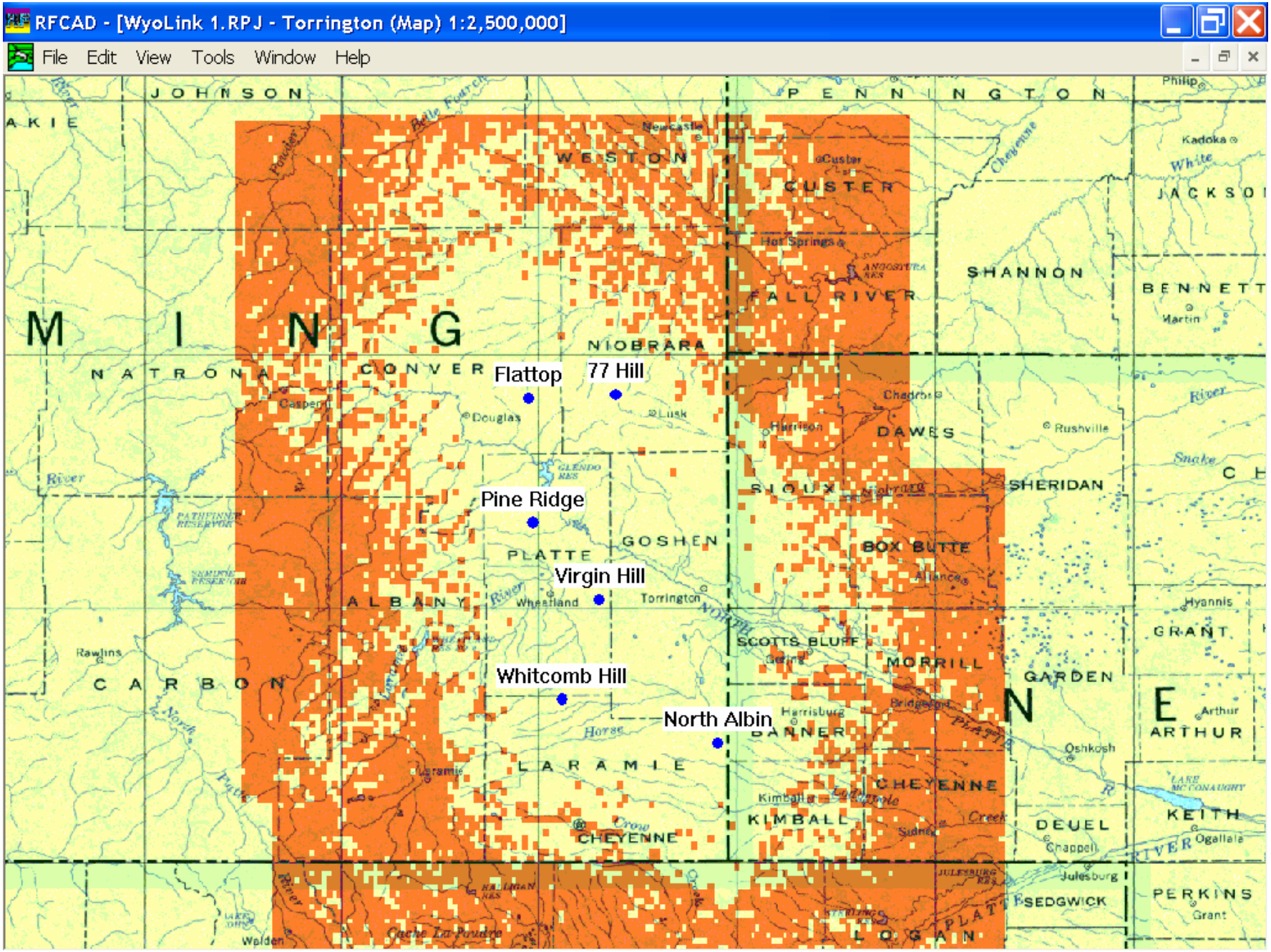
The issue before the WyoLink Operations Workgroup was a recommendation from the WyoLink Project manager was to delete the Torrington radio site from the VHF-57 plan and instead to use the resources allocated for that site as an additional contingency to address coverage issues.

INFORMATION

Key to the decision was two propagation maps: one depicting mobile radio coverage with the Torrington site and the other depicting mobile radio coverage without the Torrington site. The two propagation maps are attached to this memo to document the basis for the WyoLink Operations Workgroup decision.

Both maps depict mobile radio coverage, with the colored area indicating lack of coverage. The distinction between the two is very minimal, and primarily in Nebraska.


RFCAD - [WyoLink 1.RPJ - Torrington (Map) 1:2,500,000]
File Edit View Tools Window Help
Flattop
77 Hill
Pine Ridge
Virgin Hill
Torrington
Whitcomb Hill
North Albin
JOHNSON
PENNINGTON
WESTON
CUSTER
FALL RIVER
SHANNON
BENNETT
NIOBRARA
CONVERSE
NATRONA
DAWES
SIOUX
SHERIDAN
GOSHEN
PLATTE
BOX BUTTE
ALBANY
SCOTTS BLUFF
MORRILL
GARDEN
GRANT
CARBON
LARAMIE
BANNER
CHEYENNE
KIMBALL
DEUEL
KEITH
ARTHUR
PERKINS
SEDGWICK
LOGAN


RFCAD - [WyoLink 1.RPJ - Torrington (Map) 1:2,500,000]
File Edit View Tools Window Help
Flattop
77 Hill
Pine Ridge
Virgin Hill
Whitcomb Hill
North Albin
JOHNSON
PENNINGTON
WESTON
CUSTER
FALL RIVER
SHANNON
BENNETT
NIOBRARA
CONVERSE
NATRONA
DAWES
SIOUX
SHERIDAN
GOSHEN
PLATTE
BOX BUTTE
ALBANY
SCOTTS BLUFF
MORRILL
GARDEN
GRANT
CARBON
BANNER
LARAMIE
CHEYENNE
KIMBALL
DEUEL
KEITH
ARTHUR
PERKINS
SEDGWICK
LOGAN