



Dave Freudenthal
Governor

Steve DeCecco
Chairman

State of Wyoming

Public Safety Communications Commission

WyoLink Operations Work Group December 3, 2007 Meeting

Chairman Jerry Kennedy called the meeting to order at 1:00 pm at the Wyoming Office of Homeland Security Operations Center, Cheyenne, WY.

Members present: Jerry Kennedy – Chairman, Sam Powell - PSCC Commissioner, Jim Archerd – Homeland Security, Bob Wyatt – PSCC Commissioner – Phone Conference, Lauri Wempen– PSCC Commissioner – Phone Conference, Patty Bauer – Highway Patrol Dispatch – Phone Conference and Bob Symons – PSCC Administrative Support.

Others in attendance: Troy Berg – WyoLink, Kent Drummond - WyoLink

Minutes of the June 6, 2007 meeting were reviewed. **Jim Archerd made a motion to approve the June 6, 2007 minutes. The motion was seconded by Bob Wyatt and the motion passed on a voice vote.**

WyoLink Progress Report

All of the radio sites in Albany, Goshen, Platte, Niobrara, Natrona, Converse, Carbon, Sweetwater, and Uinta with the exception of Delaney Rim are constructed, optimized and are only awaiting the issuance of the FCC licenses for being turned on. The Phase 3 sites in Johnson, Sheridan, Campbell Crook, and Weston Counties have the towers, buildings and equipment installed. These Phase 3 sites are currently being optimized and Motorola is adjusting the microwave dishes as they are completing the sites. There are a couple of microwave links that need to be completed.

The following Phase 4 sites should be completed in 2007: Copper Mountain, Rattlesnake Ridge, Dead Indian, Cedar Mountain, Oyster Ridge, Sage, Hogsback Ridge and Aspen Ridge. Eleven sites will be completed in 2008. The leasing is moving forward and the hope is to have all leases completed in March so construction can be completed next year.

Colonel Sam Powell will be attending a meeting in Washington, DC with Mr. Derek Poarch, FCC Public Safety and Homeland Security Bureau Chief on Wednesday December 5, 2007. This meeting will include Motorola. The FCC frequency coordinators have approved the frequencies and the FCC PSHS Bureau is requesting additional interference contours and this is a new requirement. The meeting with the FCC Bureau Chief will be to impress the concerns on the lack of FCC licenses and how this affects Wyoming and the WyoLink system.

The Cheyenne Water Tank site is off until 2008, there is a meeting on December 4, 2007 with Union Telephone, Cheyenne Board of Public Utilities, WyoLink and the City of Cheyenne to discuss this site. The Union Telephone co-location form has been completed and submitted to

Union Telephone for approval for the Cheyenne Water Tower site. This site will include transmit and receive antennas and a new microwave hop to the Whitcomb site.

WyoLink Training

A training summary was presented to the work group that was included in the Statewide Communication Interoperability Plan. The Public Safety Interoperability Communication Grant which Wyoming will receive \$5.9 million allows up to 20% of the grant to be used for training and does not require a local match. The summary provides an overview of the training program which may be used to provide the WyoLink training and interoperability training.

A master trainer class was held in February 2006 and the attendees have not had an opportunity to provide the training due to the WyoLink not being operational outside of Laramie County. One class was held for WYDOT District 1. As WyoLink becomes operational and as agencies start wanting to use WyoLink, a training program will need to be available. The training program will include a train-the-trainer and end user programs. Some agencies will want their personnel to become trainers and some small agencies will want outside trainers provide the training. The WyoLink Operations Work Group will need to review and approve the training program.

The summary includes using the Wyoming Law Enforcement Academy (WLEA) and the Wyoming Fire Academy (WFA) instructors as master trainers. Other master instructors will need to be developed, especially for the EMS agencies.

The basic WyoLink functionality is an important training topic that every radio user will need. The first class of master instructors will need to be re-trained. It is important that WyoLink be available in an area before the training is provided.

Training of the dispatchers will have challenges that will be different from the end user training. Some of the dispatchers will need training on complete new systems and some will only need the WyoLink information.

The training of EMS personnel may involve training at some of the EMS conferences and the State EMS trainers are limited and may not be able to help by being master trainers.

Don't repeat our mistakes by providing the training too soon. The dispatch centers need to be operational on WyoLink before the training is given within that response area. The talkgroup plans need to be completed for each county and/or area before the training is scheduled.

The next meeting of the WyoLink Operations Work Group will include a presentation of draft training program for providing a review of the program and suggestions on improving the draft program. WYDOT Public Affairs is willing to help produce visual aids for the training program.

The next PSCC newsletter includes information on the WyoLink Application and the process involved for completing the membership process.

Training for the Communication Unit Leader (COML) for developing incident communication plans will be part of the PSIC grant training. The Department of Homeland Security has hired a contractor to develop the COML training and should have a program available soon that will be handed down to States.

Discussion on some of the rumors about WyoLink and progress of the system development. A program for providing factual and up-to-date information to the potential users must be developed and delivered around the state.

Bob Symons and Kent Drummond provided an update on the Boulder Lab testing of the radio equipment for P-25 compliancy and WyoLink compatibility. EF Johnson, Tait and Motorola have submitted their P-25 documentation and equipment for testing. Kenwood has submitted equipment. Nothing has been received from M/A Com and Bendix King. The WyoLink website has been modified to only include those vendors that have submitted the requested information and equipment.

Sam Powell made a motion to adjourn, seconded by Jim Archerd, motion passed. Chairman Kennedy adjourned the meeting at 2:00 pm.

Respectfully Submitted,

Robert Symons
PSCC Administrative Support.