



Dave Freudenthal
Governor

Kim Lee
Chairman

State of Wyoming

Public Safety Communications Commission

WyoLink Operations Work Group
Meeting Minutes for March 8, 2010
Sweetwater County Fire District #1
Rock Springs, WY

Chairman Mark Harshman called the meeting to order at 3:00 pm on Monday, March 8, 2010.

Roll Call: Mark Harshman, Lauri Wempen, Dave Johnson, Dan Perko, Dave Riegert, Robert Wilson, Brian Eggleston, and Marty McCoy

Phone conference call: Patty Bauer, Sam Powell, Jim Archerd and Bill Morse

Others in Attendance: Bob Symons, John Hartwig, Mitchell Cushman, Jerry Glasscock, Carl Freeman, Michael Preston, Philip Bond, Wayne Peterson, Debbi Serke, and Margaret Spearman.

The minutes from the September 17, 2009 meeting were reviewed. **Marty McCoy made a motion to accept the September 17, 2009 minutes. The motion was seconded by Brian Eggleston. The motion passed on a voice vote.**

Old Business

Portable Radio Coverage Testing

The proposed coverage enhancement site reviews for Halleck Ridge, Lusk, Torrington, and Wheatland were reviewed by the Work Group. *Copies of the enhancement site coverage testing documents are attached to the minutes for reference.* The Halleck Ridge site will provide better coverage in the Elk Mountain Area of I-80 and will be a WyoLink core site. The site was tested using a temporary repeater and Voyager test equipment. Marty McCoy recommended this site for development.

The site in Lusk was pulled due to the concerns of the Lusk mayor. A new Lusk Mayor is in an acting position and does support the WyoLink site. Marty McCoy recommended this site for approval.

The site in Torrington at the WYDOT facility was recommended for approval by Marty McCoy. This site currently has a tower, building and microwave connectivity.

The Site in Wheatland was recommended for approval by Marty McCoy. Discussion on a possible site location at the Water Tower on 12th Street. Marty McCoy will request a coverage map for this location in Wheatland and review the location with Platte County and Wheatland.

Brian Eggleston made a motion to present the Halleck Ridge, Lusk, Torrington, and Wheatland site reviews with the possible second site location in Wheatland to the PSCC for approval. Jerry Kennedy seconded the motion and the motion passed on a voice vote.

Codeplugs

Discussion on the development of codeplugs by the WyoLink Support Office and the concerns on the turnaround time for codeplug development. Marty McCoy stated the WyoLink Support office has developed a codeplug tracking system in January. When a request for codeplug development is received, the request is given a priority and an estimated turnaround time. There are three priorities: 1 - Immediate, 2 - Normal and 3 - Low. Most codeplugs will be given the normal priority unless circumstances are expressed that changes the priority to immediate or low. Most codeplugs will have a two to three week turn-around. Bob Symons discussed the WyoLink Membership tracking spreadsheet which will be discussed and reviewed by the PSCC at the March 9, 2010 meeting. This spreadsheet will track the membership process from receipt of application to migration to WyoLink and lists the milestones per the *Readiness Document for WyoLink Membership*. Bob Symons was asked to provide an article in the next newsletter on the process used for codeplug development by the WyoLink Support Office.

Portable Radio Coverage Enhancement Project

Bob Symons reviewed the revision to the Portable Radio Coverage Enhancement Project. A Bid Waiver request was presented to the Administration and Information Procurement and reviewed by Chris Boswell, Chief of Staff to Governor Freudenthal. The bid waiver has been approved and WYDOT is currently in discussion with Motorola to add the enhancement site construction to the WyoLink contract. The enhancement project will now have two options for local jurisdictions to choose for development of an enhancement site, utilizing the State of Wyoming optional use contract or utilizing local jurisdiction project management. With the optional use contract, WyoLink, Motorola and the local jurisdiction will work together to complete the civil work with WYDOT paying the vendor and then transferring the ownership of the site to the local jurisdiction. With the local jurisdiction project management, the local jurisdiction will have the lead on the development with support from WyoLink and Motorola. Marty McCoy stated he would have the remaining portable radio enhancement site evaluations completed within the next month.

New Business

Over the Air Programming (OTAP)

Brian Eggleston, DCI, led a discussion on using OTAP for re-programming WyoLink radios. Due to the number of radios needing touch when a change is implemented and the statewide location of the radios, OTAP could provide an easier method of re-programming radios. WYDOT expressed a concern that the OTAP is a proprietary feature and does not currently have a P25 standard for non-proprietary use. Bob Symons will check on the status of a P25 Standard for OTAP.

Dispatcher Specific WyoLink Training

Fremont County stated there is a gap in the currently training program for dispatch operators. The end user training provided by the Fire marshal's office and the Wyoming Law Enforcement Academy needs a specific training module for dispatchers. When an agency purchases a new dispatch console, training is included, but with an upgrade to the gold elite, no specific console training is included. There are functions on a console that differ from the end user radios. Patty Bauer and Bill Morse stated the Highway Patrol Dispatch has created a training program for dispatchers that could be modified to fit individual dispatch centers. Highway patrol is willing to share the program and will send it to Fremont County and Bob Symons.

Being no further business, Chairman Harshman adjourned the meeting at 4:10 pm.

Respectfully submitted,

Robert Symons,
PSCC Administrative Support