



Matthew H. Mead
Governor

Mark Harshman
Chairman

State of Wyoming

Public Safety Communications Commission

WyoLink Operations Work Group Meeting
March 8, 2013

Wyoming Office of Homeland Security and Phone Conference Call

Jerry Kennedy called the meeting to order at 1:32 pm.

Wyoming Office of Homeland Security participants: Jerry Kennedy, Robert Wilson, Jim Archerd, Marty McCoy, William Walter, Dave Riegert, Dave Johnson, and Bob Symons. Phone Conference Call: Patty Bauer, Brian Eggleston, Bob Fecht, Aaron Clark, Daniel Smith, Skip Hornecker, Carl Freeman, and Vernon Hill,

Minutes

The minutes from the November 29, 2012 meetings were reviewed by the work group. **Marty McCoy made a motion to approve the November 29, 2012 meeting minutes. The motion was seconded by Dave Riegert and the motion passed on a voice vote.**

Membership Application

The current WyoLink Applications includes the Cheyenne Animal Shelter, including a letter of support from Laramie County Sheriff; Cordero Rojo Mine Rescue, including a letter of support from Campbell County EMA; Clark Wireless, vendor in Idaho; Cheyenne Veterans Affairs Police; Sheridan Veterans Affairs Police; City of Sheridan Fire-Rescue; and Campbell County Road & Bridge. A question was asked about a letter of support for Clark Wireless and Marty McCoy will supply that letter before the March PSCC meeting. **Brian Eggleston made a motion to approve the submitted applications with a letter of support from WyoLink for Clark Wireless and forward the recommendation to the PSCC. The motion was seconded by Dave Johnson. The motion passed on a voice vote.**

WyoLink Status Meeting Minutes

Bob Symons will forward the WyoLink Status Meeting Minutes to the WyoLink Operations Work Group and the PSCC.

Busy Report

Marty McCoy explained the busy report from some of the WyoLink sites in Laramie County – 85 South and Cheyenne Water Tank. These busies increased when Laramie County Sheriff and Cheyenne Police Department migrated to WyoLink. Severe weather creates busy spikes on these two sites. The site loading analysis indicates these two towers are the most heavily loaded on the WyoLink system. *Marty McCoy reviewed the attached Busy Report.*

Dragging traffic has been recorded and the WyoLink Office will continue to monitor the busies and determine causes.

Marty McCoy recommended adding a couple of channels to each of the sites. There are some concerns about adding sites – first, need to have frequencies licensed and at this time no work has been done on looking for frequencies. The second concern is the costs for adding the two channels, one hundred and one thousand dollars (\$101,000) per site. This is a preliminary budget figure and should be less.

There are some counties which would like to create additional interoperable talkgroups, which would create additional problems. Training is also a problem. With the loss of the PSIC grant, there is no longer training funds available. A new training program needs to be created and put out to the users.

A motion was made for the WyoLink Operations Work Group to recommend to the PSCC work with WYDOT to identify a budget source for the two additional channels on 85 South and Cheyenne Water Tank by Dave Johnson. The motion was seconded by Jim Archerd. The motion passed on a voice vote. Marty McCoy will start the process for identifying and licensing frequencies for these sites.

General Discussion

Marty McCoy provided an update on the WyoLink system upgrade. The upgrade went very smoothly and the actual down time was shorter than planned. The back log of codeplugs has been reduced to an average of two weeks or less. It was recommended that Marty McCoy provide busy and traffic dragging reports to the relationship managers so the agency can work help correct any problems.

Robert Wilson made a motion to adjourn, seconded by Dave Johnson and passed on a voice vote. The meeting adjourned at 2:20 pm.

Respectfully submitted,

Robert Symons