

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Transportation Headquarters building in Cheyenne on August 16, 2012. The meeting was convened at 8:30 a.m. by Chairman Latta. The following members were present constituting a quorum:

Jim Latta, Chairman, Pinedale
Cactus Covello, Jr., Commissioner, Torrington
Milt Coulter, Commissioner, Gillette
Clair Anderson, Commissioner, Riverton
K. John Dooley, Commissioner, Laramie
Bruce McCormack, Commissioner, Cody (via telephone)
John F. Cox, Director
Sandra J. Scott, Commission Secretary

Also present at and participating in the meeting were: Delbert McOmie, Chief Engineer; Gregg Fredrick, Assistant Chief Engineer of Engineering and Planning; Ken Shultz, Assistant Chief Engineer of Operations; Tom Loftin, Support Services Administrator; Colonel John Butler, Highway Patrol Administrator; Doug Moench, Senior Assistant Attorney General; Kevin Hibbard, Budget Officer; Doug McGee, Public Affairs Manager; and Joe Dailey, Division Administrator, Federal Highway Administration.

Others present: Janae Myers, Manager, and Paul Niedermuller, Engagement Partner, with CliftonLarsonAllen, LLP, Certified Public Accountants & Consultants, of Greenwood Village, Colorado; Kristin Burkart, Internal Review Services Manager; and David Stearns, Financial Services Manager.

Vice Chairman Ted Ertman, of Newcastle, and Dennis Byrne, Aeronautics Administrator, were absent.

1. Pledge of Allegiance: Chairman Latta led the attendees in the Pledge of Allegiance.
2. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Covello, seconded by Commissioner Anderson, and carried to approve the minutes from the July 19, 2012, teleconference business meeting.
3. Fiscal Year (FY) 2012 Financial Statement and Compliance Audit: Ms. Burkart introduced Paul Niedermuller and Janae Myers of CliftonLarsonAllen to present information about the FY 2012 Financial Statement and Compliance Audit.

The 2012 audit engagement team will use the same members as last year. Single audit procedures to be performed, with assistance from the WYDOT Internal Review Services staff, will be:

- Initial Major Program Determination:
 - ▶ Highway Planning and Construction Program
 - ▶ Formula Grants for Other Urbanized Areas
 - ▶ Alcohol Open container Requirements
 - ▶ Minimum Penalties for Repeat Offenders for Driving While Intoxicated
 - ▶ Airport Improvement Program
- Schedule of Expenditures of Federal Awards (SEFA)

Final findings and recommendations will be presented to the Commission upon completion of the audit.

Under the United States Generally Accepted Auditing Standards (GAAS), the auditors are responsible for:

- Expressing opinions whether financial statements are in conformity with US GAAP in all material respects.
- Expressing opinions only over information identified in the audit report. Other information included in the financial statement package will be read or reviewed, but not subject to testing.
- Performing the audit in accordance with generally accepted auditing standards (GAAS); the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and non-Profit Organizations.
- Communication of significant matters related to the audit, information required by law/regulations, or other information agreed upon.

An audit in accordance with GAAS:

- Does not relieve management of its responsibilities.
- Includes consideration of internal control as basis for audit procedures, but not to give an opinion of the effectiveness of internal controls.
- Is designed to obtain reasonable, but not absolute, assurance about whether statements are free of material misstatement.

There are five phases to the audit approach – continuous communication, planning and strategy, systems evaluation, testing and analysis, and reporting and concluding. Some of the audit elements include:

August 16, 2012/Page 3 of 12

- Focus on risks
- Test controls and compliance
- Substantive procedures - combination of tests of details and analytical procedures
- Element of unpredictability
- High level of partner/manager involvement
- Retention of team members
- Continuous communication

Significant accounts to be audited include:

- Cash and investments and related investment income (loss)
- Accounts receivable
- Inventory
- Capital assets
- Accounts payable
- Compensated absences
- Federal, state, and local grants
- Motor fuels and registration taxes
- Severance taxes and royalties
- Operating expenses
- Project/construction expenses

Unique topics to be audited this year include:

- Major transactions/events in 2012
- New GASB pronouncements on the horizon –
 - ▶ GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 2989, FASB and AICPA Pronouncements* (effective FY 9/30/13)
 - ▶ GASB No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* (effective FY 9/30/13)
 - ▶ GASB No. 65, *Items Previously Reported as Assets and Liabilities* (effective FY 9/30/13)
 - ▶ GASB No. 67, *Financial Reporting for Pension Plans* (effective FY 9/30/14)
 - ▶ GASB No. 68, *Accounting and Financial Reporting for Pensions* (effective FY 9/30/15)

The audit pre-engagement and internal planning procedures and interim field work were done in June 2012. The final field work is scheduled to be completed by December 2012, and the financial and compliance report is scheduled to be completed in February 2013.

Chairman Latta thanked Mr. Niedermuller and Ms. Myers for their time in providing the audit information and the project time line.

Mss. Myers and Burkart, and Messrs. Niedermuller and Stearns left the meeting.

3. Director Cox presented the Director's report.

MAP-21 Briefing: Director Cox provided a memorandum that highlighted some details of the long-awaited federal highway bill, Moving Ahead for Progress in the 21st Century (MAP-21), that was passed by Congress and signed into law on July 6, 2012. The two-year bill provides funding that is similar to Wyoming's current funding levels of approximately \$248 million per year, but will necessitate some changes to WYDOT's business practices to carry out the requirements of the bill.

4. Mr. Hibbard presented the monthly Budget report. The July Commission budget is currently 74 percent expended, and the Legislative budget is 79 percent expended, which are within budget tolerances. The Department is approaching the end of its fiscal year, and Mr. Hibbard anticipates carrying forward into next year some of the savings in this year's snow control budget that was redirected to road maintenance.

Review of FY 2013 Budget Proposal: Budget summaries were provided to the commissioners to prepare them for the formal FY 2013 budget presentation next month. Mr. Hibbard noted a few items from the FY 2013 budget that will be reviewed in more detail on September 19, 2012.

5. Mr. McOmie presented the Chief Engineer's report.

North Fork Highway Landslide: Mr. McOmie briefed the Commission about a landslide that recently occurred onto the North Fork Highway at the entrance to Yellowstone National Park. The highway was closed for several hours as the site was cleaned up. Forest fires in recent years may have contributed to the incident with the reduction in vegetation and resulting impacts to storm runoff and slope stability.

Equipment Mishap: Mr. McOmie provided information about an incident that occurred near Pine Bluffs involving a Department-owned front-end loader with a zipper (rotomilling unit) mounted to its front. The loader was parked on the roadway's shoulder with the zipper raised off the ground. The weight of the zipper forced the unit to roll over. The unit is one that was purchased through the buyback program about a year ago, and the Department is responsible for the repairs. There were no injuries in the accident. The accident is under investigation, and education will be provided to avoid this sort of incident from happening in the future.

2012 Discretionary Grants: Wyoming received six discretionary grants to be used on the following projects.

• Highway 196, Johnson County	\$ 520,000
• US 20/26 Spur Interchange in Casper, Natrona County	\$ 400,000
• I-80 Rehabilitation, Uinta County	\$ 3,341,000
• Beartooth Highway All-American Road Study, Park County	\$ 57,406
• Beartooth Highway Reconstruction, Park County	\$ 5,500,000
• US 85 Pedestrian Access and Safety Improvement Project, Laramie County	<u>\$ 291,000</u>
TOTAL	\$10,109,406

6. Mr. Fredrick presented the Engineering and Planning report, beginning with the bid tabulations from the letting held August 9, 2012, in Cheyenne.

**COMMISSION DISTRICT 1
Cactus Covello - Commissioner**

Federal project IM-I252162, involving milling plant mix, placing crushed base and bituminous pavement surfacing, crack seal, fencing, and miscellaneous work on 3.80 miles, beginning at reference marker (RM) 47.82, on I-25 to the Platte County Line northbound, in Platte County.

Engineer's Estimate	\$3,133,484.00	
Knife River, Cheyenne, WY	\$2,873,858.80	-8.3%
Simon Contractors and Subsidiaries, Cheyenne, WY	\$2,999,959.50	
McGarvin-Moberly Construction Company, Worland, WY	\$3,313,944.33	
McMurry Ready-Mix Co., Casper, WY	\$3,607,165.25	

It was recommended by Mr. Fredrick, moved by Commissioner Covello, seconded by Commissioner Anderson, and carried that **Knife River, Cheyenne, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project HSIP-SEP-B129027, involving the installation of rumble strips and miscellaneous work on various roads statewide, in Albany, Big Horn, Campbell, Carbon, Converse, Fremont, Hot Springs, Johnson, Laramie, Natrona, Niobrara, Park, Platte, Teton, and Washakie counties.

Engineer's Estimate	\$683,790.00	
Surface Preparation Technologies, LLC., Mechanicsburg, PA	\$530,700.00	-22.4%
Diamond Surface, Inc., Rogers, MN	\$579,415.38	
Penhall Company and Subsidiaries, Anaheim, CA	\$637,430.00	

It was recommended by Mr. Fredrick, moved by Commissioner Covello, seconded by Commissioner Dooley, and carried that **Surface Preparation Technologies, LLC., Mechanicsburg, PA**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of

Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICTS 1 and 2
Cactus Covello - Commissioner
K. John Dooley - Commissioner

Federal project STP-PM-B151014, involving chip sealing and miscellaneous work on various roads in Transportation District 1, in Carbon and Laramie counties.

Engineer's Estimate	\$2,396,075.00	
Knife River, Cheyenne, WY	\$2,272,395.00	-5.2%
Oldcastle SW Group, Inc. and Subsidiaries, Grand Junction, CO	\$2,287,300.00	
Intermountain Slurry Seal, Inc., Watsonville, CA	\$2,381,183.00	
Riverside Contracting, Inc., Missoula, MT	\$2,398,725.00	
Simon Contractors and Subsidiaries, Cheyenne, WY	\$2,481,225.00	
Hardrives Construction, Inc. and Subsidiaries, Billings, MT	\$2,493,641.18	

It was recommended by Mr. Fredrick, moved by Commissioner Dooley, seconded by Commissioner Covello, and carried that **Knife River, Cheyenne, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 5
Bruce McCormack - Commissioner

Federal project NH-DR50908, involving damage repair, including grading, placing bituminous pavement surfacing, and miscellaneous work, beginning at RM 31.20 west of Worland, in Washakie County.

Engineer's Estimate	\$ 75,778.00	
Intermountain Construction & Materials, Gillette, WY	\$ 86,272.50	+13.8%
Wilson Bros. Construction, Inc., Cowley, WY	\$111,632.00	
Oftedal Construction, Inc., Miles City, MT	\$148,625.00	

It was recommended by Mr. Fredrick, moved by Commissioner Coulter, seconded by Commissioner McCormack, and carried that **Intermountain Construction & Materials, Gillette, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICTS 5 and 7
Bruce McCormack - Commissioner
Clair Anderson - Commissioner

Federal project NH-N342039, involving slope stabilization, including grading, draining, placing crushed base and bituminous pavement surfacing, and miscellaneous work on WYO 789, beginning at reference marker 116.43 north of Shoshoni, in Fremont and Hot Springs counties.

Engineer's Estimate	\$1,524,808.25
Oftedal Construction, Inc., Miles City, MT	\$1,879,967.50 +23.3%
Wilson Bros. Construction, Inc., Cowley, WY	\$2,046,857.15
American Contracting, LLC., Cheyenne, WY	\$2,101,125.00

It was recommended by Mr. Fredrick, moved by Commissioner Anderson, seconded by Commissioner Coulter, and carried that **Oftedal Construction, Inc., Miles City, MT**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 6
Ted Ertman - Vice Chairman

Federal project AML-W113003, involving milling plant mix, bituminous pavement surfacing, crack sealing, and miscellaneous work on 4.91 miles of WYO 113, beginning at RM 10.00, just east of its junction with US 14, toward Pine Haven, in Crook County.

Engineer's Estimate	\$1,928,449.00
Mountain Construction Company, Lovell, WY	\$1,643,058.85 -14.8%
McGarvin-Moberly Construction Company, Worland, WY	\$1,793,366.04
Intermountain Construction & Materials, Gillette, WY	\$1,795,302.75
Simon Contractors and Subsidiaries, Cheyenne, WY	\$1,844,160.80
McMurry Ready-Mix Co., Casper, WY	\$1,998,408.90

It was recommended by Mr. Fredrick, moved by Commissioner Coulter, seconded by Commissioner Anderson, and carried that **Mountain Construction Company, Lovell, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

Federal project STP-DR41321, involving damage repair, including grading, draining, milling concrete and plant mix, hot plant mix, reclaimed asphalt pavement, and miscellaneous work on 0.09 mile of WYO 24, beginning at RM 5.06, between Devils Tower West and Campstool Hill, in Crook County.

Engineer's Estimate	\$ 735,898.50	
EKE, Inc., dba Johner & Sons, Spearfish, SD	\$ 825,361.50	+12.2%
Oftedal Construction, Inc., Miles City, MT	\$1,050,448.00	
Intermountain Construction & Materials, Gillette, WY	\$1,084,543.50	

It was recommended by Mr. Fredrick, moved by Commissioner Dooley, seconded by Commissioner Coulter, and carried that **EKE, Inc., dba Johner & Sons, Spearfish, SD**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 7
Clair Anderson - Commissioner

Federal projects STPU-CA-4116001, ARSCT-4116A01, and ARSCT-4116A02 combined, involving grading, draining, milling plant mix, placing crushed base and bituminous pavement surfacing, concrete pavement, sidewalk, curb and gutter, water and sewer systems, landscaping, electrical, signing, fencing, and miscellaneous work on 1.80 miles of roadway at two locations in the town of Mills, in Natrona County.

Engineer's Estimate	\$4,676,682.60	
Hedquist Construction, Inc., Mills, WY	\$4,709,939.50	+0.7%
Andreen Hunt Construction, Inc., Mills, WY	\$4,862,260.00	
71 Construction, Casper, WY	\$5,064,299.25	
Knife River, Cheyenne, WY	\$5,640,149.00	

It was recommended by Mr. Fredrick, moved by Commissioner Anderson, seconded by Commissioner McCormack, and carried that **Hedquist Construction, Inc., Mills, WY**, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project STP-E-0505017, involving landscaping, concrete entry signs, and miscellaneous work on US 20/26/87 and WYO 95, at various locations around the town of Glenrock, in Converse County.

Engineer's Estimate	\$257,754.00	
American Contracting, LLC., Cheyenne, WY	\$441,059.00	+71.1%

August 16, 2012/Page 9 of 12

It was recommended by Mr. Fredrick, moved by Commissioner Anderson, seconded by Commissioner Covello, and carried to reject the bid from American Contracting, LLC, and rebid the project later. The Federal Highway Administration concurred with this decision.

7. FHWA/CFLHD Single Award Task Order Contract involving drainage, irrigation, paving, and other miscellaneous work on 8.3 miles of 17 Mile Road, also known as Fremont County Road No. 334, in Fremont County. Completion date – October 2015. FHWA Central Federal Lands received bids from four contractors. The engineer's estimate was \$4,740,159.10.

It was recommended by Mr. Fredrick, moved by Commissioner Covello, seconded by Commissioner Dooley, and carried to concur in the FHWA/CFLHD recommendation that **ACE Engineering, Inc., of La Verne, California**, be awarded the Single Award Task Order Contract in the amount of \$2,448,480.16. The Federal Highway Administration concurred with this decision.

8. It was recommended by Mr. Fredrick, moved by Commissioner Dooley, seconded by Commissioner Covello, and carried to approve the following project authorizations:

COMMISSION DISTRICT 4

Urban Major Collector

STPU-SH 0.00 4445001; Sheridan County; Sheridan Streets, West Corridor, West 5th Street to Yellowtail Avenue; reconnaissance report; request federal preliminary engineering funds of \$50,000; FY 2018 proposed construction, no estimate available at this time

COMMISSION DISTRICT 7

Rural Principal Arterial

ARSCT 104.75 N203A02; Fremont County; Riverton Streets, Monroe, Jefferson, and Washington Avenues; RM 104.76 to 105.20; upgrade and installation of new storm sewer; request preliminary engineering funds of \$62,000; FY 2013 construction engineering and construction estimate is \$680,000; to be reimbursed by the City of Riverton

Rural Local

CMP-RF 5.16 0508001; Converse County; Douglas/I-25 Service Road; RM 5.16 to 6.64; right-of-way fence; request state preliminary engineering funds of \$5,000; FY 2013 construction engineering and construction estimate is \$90,000

COMMISSION DISTRICT M (Miscellaneous)

Various

HSIP 0.00 B104002; Highway Districts 2 and 4, various locations; 19 dynamic message signs; request move from FY 2030 to FY 2013; construction engineering and construction estimate is \$8,800,000

9. It was recommended by Mr. Fredrick, moved by Commissioner Covello, seconded by Commissioner Anderson, and carried to approve the following resolution where property for public use cannot be acquired through good faith negotiation by purchase or gift:

RESOLUTION FOR EXERCISE OF EMINENT DOMAIN

WHEREAS, pursuant to W.S. 1-26-512, 1-26-801 and 24-2-102, the Transportation Commission of Wyoming is authorized to institute condemnation proceedings where property for public use cannot be acquired through good faith negotiation by purchase or gift; and

WHEREAS, the public interest and necessity require the construction of Project 0107025, the Happy Jack Road, in Laramie County, and that the property shown on the right-of-way plans for this project is required for highway purposes; and

WHEREAS, the Transportation Commission of Wyoming has determined that the aforementioned project is planned or located to be most compatible with the greatest public good and the least private injury; and

WHEREAS, the right-of-way and/or temporary construction easements to be acquired are identified as being located in the W¹/₂SW¹/₄ of Section 12 and the NW¹/₄ of Section 13, T14N, R70W, of the 6th P.M. Wyoming and constitutes approximately 1.39 acres of property for additional right-of-way and approximately 0.19 acres of property for temporary construction easements.

NOW, THEREFORE BE IT RESOLVED, that the property sought to be acquired is necessary and appropriate for the proposed project and in the event successful negotiations cannot be effectuated with any owners thereof, condemnation proceedings are authorized to be commenced and prosecuted to acquire the necessary additional right-of-way and/or temporary construction easements.

10. Mr. Frederick provided a handout depicting resolutions for the exercise of eminent domain that have been presented to the Commission since October 2008. There have been 24 resolutions in the last 3½ years, comprised of 550 parcels. The Department has filed complaints on 7 projects, including 22 parcels, and only 2 projects have proceeded into the hearing phase. In the past year, 208 parcels on 17 projects have been completed without the need for a resolution for the exercise of eminent domain.

11. Safe Routes to Schools (SRTS) Projects: Mr. Fredrick presented the following SRTS funding requests that were recommended by the SRTS Committee:

• West Elementary and Wheatland Middle School Connections	\$10,000
• City of Newcastle Bike Path Study for SRTS	<u>\$15,000</u>
TOTAL	\$25,000

It was recommended by Mr. Fredrick, moved by Commissioner Anderson, seconded by Commissioner Coulter, and carried to approve the proposed SRTS projects.

Mr. Fredrick noted that the SRTS Program is combined with a Transportation Alternative Program under the new MAP-21 bill, and it is not funded as a stand-alone program. The Department will have to decide whether to commit the same level of funding to SRTS as in the past, as the new bill does not provide designated funding for that purpose.

12. Colonel Butler presented the Highway Patrol report.

The Fatal Crash Summary through July 31, 2012, includes 61 fatal crashes involving 69 deaths. The fatalities include 31 rollover crashes, 27 multi-car crashes, 3 fixed objects, 5 motorcycles and all-terrain vehicles, and 3 pedestrians. Of the 61 crashes that occurred so far this year, 15 involved commercial vehicles.

There have been 12 crashes to date deemed alcohol related, that resulted in 12 deaths. Of those deaths, 10 were attributed to not using occupant restraints.

Of the 69 deaths that have occurred to date this year, 38 can be attributed to the non-use of occupant restraints, with 28 involving rollover crashes, 7 involving multi-car collisions, and 3 involving fixed objects. Of the 38 deaths that occurred from non-use of occupant restraints, 32 were Wyoming residents, and 6 were non-residents. Nine of those who perished were under 20 years of age, and 4 of those fatalities were attributed to the failure to use proper occupant restraints.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary reflects activity through June 30, 2012. The summary depicts 2,722 crashes statewide, of which 2,184 involved non-commercial vehicles, and 538 involved commercial vehicles.

Patrol Field Arrest Activity: Field arrest activity indicates that the majority of arrests made as of July 31, 2012, have been DUI related. There have been 880 field arrests made so far this year, including:

- DUI arrests from crashes – 79
- DUI arrests from traffic stops – 375
- DUI arrests from the REDDI Program – 91
- DUI arrests from ports-of-entry – 4
- NCIC hits (person) – 33
- Wyoming warrants hits – 119
- Drug arrests – 86
- Other arrests – 93

13. 2012 “Ham ‘N’ Jam” Deployment: Colonel Butler advised that statistics were still being compiled, and that he will provide the Commission with a report on the recent “Ham ‘N’ Jam” deployment in northeastern Wyoming when it becomes available.

14. Mr. Byrne did not attend the meeting, but the July 2012 Aeronautics Flight Operations Passenger Summary Report and the Wyoming Aircraft Accident Report were mailed to the commissioners before the meeting for their information.

15. Mr. Loftin presented the Support Services report.

2017 License Plate: Mr. Loftin showed the Commission a sample of the 2017 license plate. The plate was produced by 3M Corporation. The latest model was deemed acceptable to the Department and will be used in the production of the 2017 Wyoming plates.

16. Mr. Shultz presented the Operations report.

It was recommended by Mr. Shultz, moved by Commissioner Anderson, seconded by Commissioner Covello, and carried to approve purchase for bid number 12-255 to furnish one each, 10,000 gallon water tank, for delivery at the WYDOT facility in South Pass. The bid was awarded to Westwood Curtis Construction, of Jackson, Wyoming, for the sum of \$52,200.00.

It was recommended by Mr. Shultz, moved by Commissioner Dooley, seconded by Commissioner McCormack, and carried to approve purchase for bid number 12-261 to furnish one each, 24' x 24' x 10' storage garage, for delivery at the Independence Rock Rest Area. The bid was awarded to Pope Construction, Inc., of Mills, Wyoming, for the sum of \$55,250.00.

It was recommended by Mr. Shultz, moved by Commissioner Anderson, seconded by Commissioner Coulter, and carried to approve purchase for Requisition Number 0000027284 to furnish information systems consulting hardware and licenses, for use by the Information Technology Program. The contract was awarded to Information Systems Consulting, of Casper, Wyoming, for the sum of \$90,223.75.

17. Enterprise Technology Services: The Department continues to work with the State Department of Enterprise Technology Services (ETS) toward consolidating its information technology services with ETS. The process will take time, but Mr. Shultz believes that virtually all of the Department's concerns with the change have been resolved. There are 39 employee positions that will be impacted by the conversion. All of those employees will continue to be housed at WYDOT facilities, and services will not be interrupted.

18. It was moved by Commissioner Covello, seconded by Commissioner Coulter, and carried to adjourn the meeting. Chairman Latta adjourned the meeting at 10:05 a.m., on Thursday, August 16, 2012.