

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Wyoming Department of Transportation (WYDOT) Headquarters building, 5300 Bishop Boulevard, in Cheyenne, on April 19, 2018. Chairman Ruwart convened the business meeting at 8:30 a.m. The following members were present constituting a quorum:

Bob Ruwart, Chairman, Wheatland
Mike Larson, Vice Chairman, Lusk
Rick Newton, Commissioner, Buffalo
Louie Pfrangle, Commissioner, Worland
Phil Schmidt, Commissioner, Casper
Jim Espy, Commissioner, Savery
William T. Panos, Director
Sandra J. Scott, Commission Secretary

Others present and participating in the meeting: Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Amy Surdam, Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Colonel Kebin Haller, Wyoming Highway Patrol (WHP) Administrator; Mike Kahler, Supervising Attorney General; Sam Voyles, Assistant Attorney General; Rodney Freier, Budget Program Manager; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Ms. Maria Laborde, Internal Review Services (IR) Program Manager, also attended the meeting.

Commissioner Todd Seeton, of Jackson, was absent.

1. Pledge of Allegiance: Chairman Ruwart led the attendees in the Pledge of Allegiance.
2. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried to approve the minutes from the March 14, 2018, audit presentation and the March 15, 2018, breakfast meeting, business meeting, executive session, and education session.
3. Director Panos presented the Director's report.

IR 2018 Work Plan: Ms. Laborde presented Internal Review Services' annual audit plan for FY 2018. IR reviews items annually that WYDOT policy, federal regulations, Wyoming statutes regulate, including the Wyoming Transportation Department Employee Association Employee Relief Fund, the single audit, payroll rates, equipment rates, consultant rates, state-owned aircraft rates, cash funds in the districts, and project close-outs. Agreed-upon procedures for consultant projects, local airport sub-awards, and sub-recipient sub-awards will also be audited. GSG Architecture, P.C., was randomly selected as part of IR's annual consultant risk assessment. Audit procedures will focus on

determining whether the documentation of progress payments, sub-consultant agreements, and change orders adequately supported the claimed costs.

These engagements will provide information to WYDOT executive staff and program managers to improve Department operations, mitigate risks, strengthen controls, improve accountability, and to enhance efficiency and effectiveness of agency operations, in accordance with WYDOT's mission.

The IR Program is currently working with the Financial Services Program to select a new external auditor for the FY 2018 audit.

WYDOT Employee Meetings: Director Panos has conducted employee meetings statewide over the last three weeks. These meetings offered information about the 2018 legislative session, the revised employee assistance program, wage analysis, the new field clothing allowance program, and how these topics impact the agency.

Federal Omnibus Transportation Bill: Congress recently passed a \$1.3 trillion spending bill that will fund the federal government for federal fiscal year 2018. The bill provides an additional \$10 billion in new infrastructure funding, including \$600 million for broadband development, a \$2.6 billion increase for highways, aviation, and transit, and \$1.2 billion more for the Federal Railroad Administration.

The new bill provides a small increase in formula funding and set-aside funding for rural states. WYDOT remains concerned about the requirement that rural states will have to increase matching funds for federal projects. Director Panos believes rural states will see more discretionary funds and programs in the future, and he has informed legislators, State Treasurer Mark Gordon, Governor Mead, and gubernatorial candidates of this significant change.

4. Mr. Byrne presented the Chief Financial Officer's (CFO) report.

Monthly Budget Report: Mr. Freier presented the monthly budget report.

The snow control budget has overrun by about \$2.3 million as of March 31, 2018.

The March 2018 budget report revealed that the Commission budget is 51 percent expended, and the Legislative budget is 43 percent expended, which is within budget tolerances.

5. FY 2018 Second Quarter Budget Revision: Mr. Freier explained the significant changes that were included in the second quarter budget revision.

It was recommended by Mr. Freier, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried to approve the second quarter budget revision to the FY 2018 Operating Budget.

6. Other CFO Topics: Mr. Byrne briefed the Commission about the status of WYDOT's cash flow. WYDOT experienced some reduced cash flow and revenue in FY 2018, but the Department has managed to stabilize that situation.

Mr. Byrne indicated it is still unknown how much funding will come to WYDOT through the Federal Omnibus Funding Bill, but he anticipates knowing more in the next couple of weeks.

The annual federal funding redistribution will occur in August. The redistribution occurs when unused appropriations from other states revert to the federal government. The FHWA then redistributes those funds to states that can obligate additional funding. WYDOT has historically received about \$10 million annually through the redistribution process.

WYDOT recently established a grant funding team. The primary responsibility of the team is to identify opportunities to acquire funding and to evaluate the cost benefit of seeking the funds, as most federal grants require a state match. In addition to the usual grants WYDOT has applied for in the past, new funding opportunities will be sought. Mr. Byrne will keep the Commission informed of new funding opportunities and developments.

Ms. Laborde and Mr. Freier left the meeting.

7. Mr. Fredrick presented the Chief Engineer's report.

Public Involvement Process: WYDOT's public involvement process is outlined in Operating Policy 17-8. The policy has four levels of public involvement, depending on the anticipated construction activities on the project. Meetings are advertised in local newspapers, on the radio, and on social media two weeks before the meeting, one week before the meeting, and the day of the meeting inviting the public to attend. The notice is also posted on WYDOT's web page.

State Transportation Improvement Program (STIP) Meetings: Districts are in the process of scheduling their annual STIP meetings. Meeting dates and times will be shared with the Commission as they become available.

Fueling and Charging Stations on Interstate Corridors: Alternative fuel and charging stations will soon be installed along Wyoming's interstate routes. The installation cost will be about \$80,000 per station, which will come from the Volkswagen settlement. Future maintenance and operating costs are unknown, but a reliable funding source is being evaluated. Installations are anticipated to begin in 2020.

Highway Safety Investigation in the Bairoil Area: At its March 15, 2018, meeting, the Commission asked for additional information about a crash that occurred near Bairoil, Wyoming, in northeastern Sweetwater County, and whether that area was at a higher risk for fatal crashes. The March 12 head-on collision involving a passenger vehicle and a semi-truck resulted in one fatality. A WYDOT Highway Safety crew investigated and evaluated the crash location, reviewed the five-year crash history there, and provided a report to the chief engineer. The report revealed that the area does not

have a higher-than-normal concentration of crashes. No roadway features were found that might contribute to the crash, roadway delineation was good, and rumble strips were present. The incident occurred in a mandatory headlights-on area.

Mr. Fredrick shared information related to the highway safety improvement program indicating that when highway safety deficiencies are identified, these are programmed into our STIP.

Staffing Update: Mr. Fredrick recently challenged the Operations Engineer and the Engineering and Planning Engineer to carefully and objectively evaluate each job opening before hiring to consider the type of work and the need for the position in that particular division, program, or crew. Some positions have been combined for increased efficiency and cost savings, and the extra position may be transferred to another area where it can be used more effectively. Mr. Fredrick highlighted several examples including the resident engineer in Sundance, Newcastle, and Worland as well as consolidation of crews and responsibilities in several of the engineering and planning divisions. In the past 10 years, engineering jobs have been reduced by 10 percent, primarily because WYDOT's focus has shifted from reconstructing to maintaining its highways.

Mr. Fredrick noted that within Engineering and Planning, 45 positions (15 percent) are vacant. There are currently 84 vacancies (8 percent) in Operations. Many of these positions are not being filled until they are evaluated for their best utilization. The maintenance crews have the highest number of vacancies, with an average of 7 vacant maintenance positions in each district.

Use of Unmanned Aerial Vehicles (UAV): Mr. Fredrick participated in a domestic scan meeting last week where the various best practices for using UAVs was discussed. Twelve states were represented at the meeting, with Utah, Minnesota, California, New Jersey, and North Carolina leading the effort. State departments of transportation (DOT) are utilizing UAVs, but operators must have a license to commercially operate UAVs.

Based on the meeting, the scan team determined best practices centered around the use of UAVs federal regulations, and federal laws applicable to drones were highlighted. The team's conclusions and recommendations will be made in the report. The report will be shared with state DOTs to create nationwide consistency in UAV use among DOTs.

University of Wyoming (UW) Civil and Architectural Engineering Advisory Board Appointment: Mr. Fulton was recently appointed to serve on the UW Civil and Architectural Engineering Advisory Board. In his role, Mr. Fulton will have the opportunity to engage and shape the future of engineering in Wyoming. Mr. Fredrick acknowledged Mr. Fulton for his dedication to the engineering field and congratulated him on his accomplishments.

8. Mr. Fulton presented the Engineering and Planning report, beginning with the bid tabulations from the letting held April 12, 2018, in Gillette.

COMMISSION DISTRICTS 1 and 7
Bob Ruwart - Chairman
Phil Schmidt - Commissioner

Federal project STP-PM-B182025, involving draining, milling plant mix, bituminous pavement surfacing, and miscellaneous work on various roads in Transportation District 2, including Converse and Platte counties. Completion date: October 31, 2018

Engineer's Estimate	\$3,242,480.00	
Knife River, Cheyenne, WY	\$2,819,855.00	-13.0%
Century Companies, Inc., Lewistown, MT	\$3,123,999.00	
Croell, Inc., Sundance, WY	\$3,384,882.00	
Mountain Construction Company, Lovell, WY	\$3,828,898.08	

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried that Knife River, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICTS 1, 2, 5, and 7
Bob Ruwart - Chairman
Jim Espy - Commissioner
Louie Pfrangle - Commissioner
Phil Schmidt - Commissioner

Federal project HSIP-B189029, involving signal detection upgrades and miscellaneous work at various locations in Transportation Districts 1 and 5, including Albany, Carbon, Fremont, Hot Springs, Laramie, Park, and Washakie counties. Completion date: October 31, 2018

Engineer's Estimate	\$1,255,368.00	
Cache Valley Electric Company, Salt Lake City, UT	\$1,243,864.33	-0.9%
Casper Electric, Inc., Casper, WY	\$1,279,284.84	
Modern Electric Co., Casper, WY	\$1,314,041.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Espy, and carried that Cache Valley Electric Company, Salt Lake City, Utah, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICTS 1, 4, 6, and 7

Bob Ruwart - Chairman
Rick Newton - Commissioner
Mike Larson - Vice Chairman
Phil Schmidt - Commissioner

State project SCP-TRFSN18, involving the installation of logo signs and miscellaneous work at various locations along I-25 and I-90 in Transportation Districts 1, 2, and 4, including Campbell, Converse, Crook, Johnson, Laramie, Natrona, Platte, and Sheridan counties. Completion date: October 31, 2018

Engineer's Estimate	\$114,534.00
Cache Valley Electric Company, Salt Lake City, UT	\$155,902.02 +36.1%
Plus 5% for Comparison	\$163,697.12
S & L Industrial, Cowley, WY	\$164,513.00

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Newton, and carried that Cache Valley Electric Company, Salt Lake City, Utah, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 3

Todd Seeton - Commissioner

Federal project NHPP-RF-N103112, involving right-of-way fence replacement and miscellaneous work on approximately 2.00 miles along US 89, beginning at reference marker (RM) 54.93, between the Idaho state line and Afton, in Lincoln County. Completion date: October 31, 2018

Engineer's Estimate	\$104,520.00
Jackalope Hydro Seeding & Reclamation, LLC, Douglas, WY	\$124,001.00 +18.6%
King Enterprises, Mills, WY	\$164,860.00

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried that Jackalope Hydro Seeding & Reclamation, LLC, Douglas, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICTS 3 and 4
Todd Seeton - Commissioner
Rick Newton - Commissioner

Federal project HSIP-B189004, involving traffic signal upgrades and miscellaneous work at various locations in Gillette and Jackson, in Campbell and Teton counties. Completion date: October 31, 2018

Engineer's Estimate	\$475,285.00	
Cache Valley Electric Company, Salt Lake City, UT	\$410,694.23	-13.6%
Casper Electric, Inc., Casper, WY	\$438,179.00	
Modern Electric Co., Casper, WY	\$446,833.00	
Delta Wye, Inc., Gillette, WY	\$478,677.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Vice Chairman Larson, and carried that Cache Valley Electric Company, Salt Lake City, Utah, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 4
Rick Newton - Commissioner

Federal project HSIP-B184101, involving signal detection upgrades and miscellaneous work at various locations in Gillette and Sheridan, in Campbell and Sheridan counties. Completion date: October 31, 2018

Engineer's Estimate	\$247,907.50	
Casper Electric, Inc., Casper, WY	\$223,695.00	-9.8%
Cache Valley Electric Company, Salt Lake City, UT	\$239,436.24	
Modern Electric Co., Casper, WY	\$247,387.00	
Delta Wye, Inc., Gillette, WY	\$299,190.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Espy, and carried that Casper Electric, Inc., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 5
Louie Pfrangle - Commissioner

Federal project STP-1502014, involving grading, placing pit-run and crushed bases, bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 8.00 miles of WYO 120,

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beginning at RM 101.51, between Cody and the Montana state line, in Park County. Completion date: June 30, 2019

Engineer's Estimate	\$3,287,349.95	
Riverside Contracting, Inc., Missoula, MT	\$2,942,796.60	-10.5%
Century Companies, Inc., Lewistown, MT	\$3,090,550.20	
Mountain Construction Company, Lovell, WY	\$3,235,112.67	
McGarvin-Moberly Construction Co., Worland, WY	\$3,289,391.13	
H-K Contractors, Inc., Idaho Falls, ID	\$4,344,419.00	

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Schmidt, and carried that Riverside Contracting, Inc., Missoula, Montana, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 7
Phil Schmidt - Commissioner

Federal projects STP-0703011 and STP-E-0703020 combined, involving grading, draining, milling plant mix, placing pit-run and crushed bases, bituminous pavement surfacing, chip seal, electrical work, and miscellaneous work on approximately 7.00 miles of WYO 132, beginning at RM 0.006, just north of Lander, in Fremont County. Completion date: October 31, 2019

Engineer's Estimate	\$14,250,803.00	
High Country Construction, Inc., Lander, WY	\$14,627,975.68	+2.6%
Oftedal Construction, Inc., Casper, WY	\$15,416,507.10	
Riverside Contracting, Inc., Missoula, MT	\$18,849,134.00	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried that High Country Construction, Inc., Lander, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project STPU-LN-B185001, involving grading; placing crushed base; bituminous pavement surfacing; sidewalk, curb, and gutter work; and miscellaneous work on approximately 0.60 mile of WYO 789, in Lander, in Fremont County. Completion date: October 31, 2018

Engineer's Estimate	\$898,039.80	
EHC, LLC, Deaver, WY	\$813,323.60	-9.4%
Patrick Construction, Inc., Lander, WY	\$957,253.19	

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Schmidt, and carried that EHC, LLC, Deaver, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be conditionally awarded the contract as low bidder, pending concurrence from the City of Lander. The Federal Highway Administration concurred with this decision.

9. Second-Quarter State Transportation Improvement Program (STIP) Addendum: Mr. Fulton presented the second-quarter addendum to the FY 2018 STIP.

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Schmidt, and carried to approve the second-quarter addendum to the FY 2018 STIP.

10. It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Pfrangle, and carried to approve the following resolution for relinquishment.

RESOLUTION FOR RELINQUISHMENT

WHEREAS, under the provisions and authority of W.S. 24-3-126, the Transportation Commission of Wyoming may abandon or relinquish any portion of a state highway upon reconstruction or relocation of an existing state highway; and

WHEREAS, portions of Wyoming Department of Transportation’s right-of-way for State Highway 330, (a.k.a. West 5th Street), in the city of Sheridan, Sheridan County, Wyoming, established under Wyoming State Highway Federal Aid Project No. SU-1700(1), 2 Sh., and Federal-aid Project S-89(1), are no longer needed for state highway purposes. Said portions being described as follows:

Beginning at a point on West Fifth Street, which is 78' west of the centerline of Main Street, in the SE¼ of the SE¼ of Section 22, Township 56 North, Range 84 West, thence westerly and northwesterly on West Fifth Street to the west right-of-way of Kentucky Avenue, in the SE¼ of the SE¼ of Section 21, Township 56 North, Range 84 West, of the Six Principal Meridian, City of Sheridan, County of Sheridan, State of Wyoming.

Total Length 1.10± miles, Urban

NOW, THEREFORE BE IT RESOLVED, the Transportation Commission of Wyoming hereby relinquishes the above-described land to the City of Sheridan as provided for under provisions and authority of W.S. 24-3-126.

Mr. Fulton left the meeting.

11. Mr. Cawley presented an update on FHWA topics.

The FY 2018 Federal Omnibus Appropriations Bill was recently passed. The bill provides \$1.5 billion in discretionary grants for the National Infrastructure Investment Program, also known as Transportation Investment Generating Economic Recovery (TIGER) discretionary grants, and \$44.2 billion of obligation limitation for administration of the federal-aid highway program, which is equal to the level set forth in the Fix America's Surface Transportation (FAST) Act. The bill also provides \$2.5 billion in discretionary highway funding from the General Fund, with set-aside funding for low density states. In summary, Wyoming can expect to see an increase in federal-aid surface transportation funding.

WYDOT recently received \$1 million in Accelerated Innovation Deployment (AID) Demonstration Grant funding. The AID Demonstration Grant is for the Wyoming Statewide Automated Traffic Signal Performance Measures (ATSPM) project. The funding is being considered to update the traffic control communication network in Cheyenne.

WYDOT has also received its full federal-aid FY 2018 distribution of formula obligation limitation, which brings its federal-aid FY 2018 formula obligation limitation level to \$243.6 million, an increase of \$2.9 million compared to last year.

On April 16, 2018, 12 federal agencies, including the U.S. Department of Transportation (USDOT), signed a Memorandum of Understanding (MOU) committing to President Trump's "one federal decision" framework for processing environmental reviews and permits on major federal infrastructure projects. The agreement requires that one agency will be designated as the lead agency on a specific project so that one environmental impact statement and one record of decision can be issued. Agencies will conduct their reviews simultaneously, and they will aim to complete the reviews within two years. Secretary Elaine Chao, who signed the MOU on behalf of the USDOT, said it is "essential" for federal agencies to work together to cut red tape and to more quickly deliver infrastructure and safety improvements.

12. Mr. Gillett presented the Operations report.

Construction Update: The spring construction season has resumed with 7 active projects in Districts 1 and 2, 9 in District 3, 5 in District 4, and 6 in District 5, for a total of 34 projects statewide.

Maintenance Update: Maintenance crews continue to work through significant snow events in various areas statewide. The snow-water equivalent totals in northern Wyoming are 136 percent of normal in the Wind River, the Snake, and the Green River drainage areas, and as much as 312 percent in the Black Hills area near Sundance. The southern half of the state has received from 74 percent to 97 percent snow-water equivalent with the exception of the Laramie River drainage, which is currently at 116 percent of normal.

At its March business meeting, the Commission asked if the number of snow plow accidents has increased this year. Mr. Gillett shared that, in 2012, there were 9 snowplow trucks hit, there were 13 in 2013 and in 2014, 7 in 2015, 3 in 2016, 8 in 2017, and 8 so far in 2018. These numbers equal an average of 9 incidents annually.

WYDOT's hot plant will be mobilized to Guernsey next week, and asphalt hot plant mix will be produced for use during summer patching operations.

Four avalanches have occurred on Teton Pass in the last month. WYDOT crews induced one of the avalanches, and the other three were activated by recreational activities.

Maintenance staff is currently meeting with Wyoming Department of Homeland Security to address potential flooding areas statewide. Mr. Gillett will provide more information at the next Commission business meeting about potential spring flooding.

The Yogi Bear slide on US 26, Milepost 9.0, near Togwotee Pass has become active again. This slide first appeared in the spring of 2017. So far, maintenance crews have been able to haul away debris as it fills the highway ditch, but Mr. Gillett advised that more material is starting to fall at an increased rate. A contractor may be needed to keep up with the increased debris.

The Chief Joseph slide also began moving this morning. Mr. Gillett shared several photos of the location, and the damage appears to be catastrophic. This slide also began last year, and the outside travel lane was lost down the steep mountainside. WYDOT crews filled in the drainage ditch next to the inside lane to create another travel lane, but this year's damage has encroached into the original inside travel lane, leaving only one temporary detour lane for traffic to pass. A consultant was hired to evaluate and make recommendations on how to repair the damage. Maintenance forces are on site guarding the slide to ensure safety for the traveling public.

Traffic Operations Update: Striping crews have begun spring striping operations as weather permits. Sign crews have started making new signs in accordance with the new legislation that directs drivers to move over for construction and maintenance crews. The signs will be installed statewide as soon as possible.

Mechanics Update: Mechanics are working on the WYDOT rotary plows to condition them for the spring opening of Wyoming's mountain passes. Work is also ongoing with WYDOT's summer equipment, such as pavers, rollers, and other equipment, in preparation for summer maintenance operations.

Mechanics in northeastern Wyoming have been working overtime to repair rotary plows, as those crews have not been able to find qualified mechanics to fill vacant positions in Gillette, Sundance, or Newcastle.

WYDOT Facilities Update: The Gooseberry Rest Area on WYO 120, between Cody and Thermopolis, has not been producing suitable drinking water. Water is being hauled to the site to keep the rest area open. WYDOT's Geology crews are investigating the well to determine how it can be brought into compliance.

13. Colonel Haller presented the Highway Patrol report.

The Fatal Crash Summary through March 31, 2018, includes 20¹ fatal crashes involving 20¹ deaths, 11 of which occurred in March 2018. The fatalities include 8² rollover crashes, 8² multi-car crashes, 2² fixed objects, and 2² pedestrians. Of the 20 fatal crashes that have occurred in 2018, 5 involved commercial vehicles.

Of the 20 deaths that occurred so far this year, 11 can be attributed to the non-use of occupant restraints, with 6 involving rollover crashes, 4 involving multi-car collisions, and 1 involving a fixed object. Eleven of those who have died from the non-use of occupant restraints were Wyoming residents, of which 8 occurred in March 2018. Five of those who perished were under 21 years of age, and all of those fatalities were attributed to the failure to use proper occupant restraints.

There were 3³ fatal crashes deemed drug or alcohol related, resulting in 3³ deaths. None of those deaths were attributed to not using occupant restraints, and none of the alcohol-related fatalities involved commercial vehicles.

Colonel Haller noted that the Highway Patrol is beginning to see a recurring trend of individuals using inhalants known as “dust-off containers.” Three arrests were recently made of those using these types of drugs.

Of the 20 fatal crashes that have occurred this year, 9 of them occurred on primary/secondary highways, 7 occurred on interstate highways, and 4 occurred on city/county roads.

No multiple-fatality crashes have occurred on Wyoming highways in 2018.

In locations where rumble strips/stripes were present, there have been 5¹ fatal crashes. There have been 13¹ crashes where rumble strips/stripes were not present.

Inclement weather or road conditions contributed to 7 vehicle crashes in 2018, which resulted in 7 deaths. Speed was considered a factor in 9 of the vehicle crashes that caused 9 deaths.

The days of the week for fatal crashes in 2018 were as follows:

Sunday	3 crashes
Monday	6 crashes
Tuesday	1 crash
Wednesday	1 crash
Thursday	3 crashes
Friday	3 crashes
Saturday	3 crashes

¹Numbers at the time of reporting; final numbers may change.

²Number not included in total deaths (sub-crash data).

³Not all chemical test results were available at the time of reporting.

The times of day for fatal crashes in 2018 were as follows:

12:00 a.m. to 6:00 a.m.	9 crashes
6:00 a.m. to 12:00 p.m.	5 crashes
12:00 p.m. to 6:00 p.m.	3 crashes
6:00 p.m. to 12:00 a.m.	3 crashes

The following statistics were also provided to the Commission:

- 75 percent of those who died in rollover crashes were unbelted.
- 50 percent of all those who died in multi-vehicle crashes were unbelted.
- 50 percent of people who died in fixed-object crashes were unbelted.
- 70 percent of the fatalities in 2018 were drivers.
- 20 percent of the fatalities this year have been passengers.
- 61 percent of the resident fatalities were unrestrained.
- All of the non-resident fatalities were wearing seat belts.
- Alcohol and/or drug impairment was a factor in 15 percent of the fatalities.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 1,347⁴ crashes statewide, of which 938 involved non-commercial vehicles and 409 involved commercial vehicles.

A pin map was also provided to the Commission depicting the locations of the 2018 fatal crashes.

School Safety Education: The Wyoming Highway Patrol was recently asked to conduct a safety education program at Burns High School following the death of a 19-year-old female who once attended the high school. Over 500 individuals from the school and the surrounding community attended the six-hour training session. The event was well received, and it was held a few days before the Burns High School prom. A similar training is being planned at Pine Bluffs High School in the near future.

The WHP provided 27 safety education training sessions statewide in March 2018, including 12 in the Casper area, 3 in Rock Springs, 2 in Gillette, 4 in Cheyenne, and 1 in Sundance, Thermopolis, Laramie, and Sheridan. These 27 education sessions drew over 1,000 participants. The WHP Safety & Training Section provides the training, with assistance from local troopers and other law enforcement.

School Bus Safety Investigation: On April 10, 2018, an email was received through the Transportation Commission web page from a concerned school bus driver in Ten Sleep. In his email, the bus driver eluded to an issue with leaking brake lines on his bus, and that the administration had not addressed the problem. WHP Division Captain Steve Sanders met with the driver and the school bus administrator to investigate the issue on April 11. No violations of law were found, and there

⁴Does not include all crashes worked; some reports are still pending.

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was no concern for children's safety on the bus. Colonel Haller has drafted a response to the bus driver. A copy of the correspondence will be provided to the Commission when it is finalized.

WHP Staffing Update: The WHP currently has 29 field trooper vacancies statewide. Nine recruits are currently enrolled in the Wyoming Law Enforcement Academy, and they are scheduled to graduate next month. Two of the nine recruits are pre-certified in law enforcement, and they can begin working in a few weeks.

Recruiting efforts are ongoing with community colleges and the University of Wyoming. Presentations have been given at various club gatherings and the WHP is broadening its internship program in Laramie. A recent call for trooper applicants generated about 170 applications. Colonel Haller anticipates about half of those applicants will begin going through the testing and vetting process in late May.

Director Panos inquired about the possibility of increasing the number of initial applications to raise the final yield of qualified troopers to fill trooper vacancies. Colonel Haller advised that advertisements are being made on WYDOT's website, Facebook, Twitter, and on other networks nationwide to gain as many applicants as possible. Director Panos observed that we should consider a more proactive approach to trooper recruiting statewide.

The WHP also has five vacancies in the Dispatch Center and three openings at the ports-of-entries.

WHP Employee Meetings: Colonel Haller has been visiting each of the WHP field offices in recent weeks. The purpose of the visits is to gain knowledge of employee concerns and to have candid conversations about their work environment.

Wyoming Highway Patrol Association (WHPA) Awards Banquet: The WHPA annual awards banquet will be held June 22, 2018, in Thermopolis. Colonel Haller invited commissioners to attend the event.

Chairman Ruwart recessed the business meeting at 11:55 a.m. The Commission hosted a luncheon for WYDOT service award recipients. Chairman Ruwart reconvened the meeting at 1:20 p.m.

Colonel Haller did not return to the meeting.

14. Ms. Surdam presented the Aeronautics report beginning with the March 2018 Aeronautics Flight Operations Passenger Summary Report.

Senate Enrolled Act 40/SF0040, Commercial Air Service Improvement Act: The Wyoming State Legislature established the Wyoming Commercial Air Service Improvement Act. The Act creates the Wyoming Commercial Air Service Improvement Council, develops a 10-year plan intended to improve commercial air service statewide, and provides \$16 million to fund the plan. The funds can not be expended without legislative approval, which is anticipated during the next legislative session.

SEA40 establishes the Commercial Air Service Improvement Council (CASIC), and at least 20 individuals have submitted applications to serve on the Council. Governor Mead will appoint the 11 Council members. A timeline has been created to establish key deadlines for meetings and other milestones to be met. CASC meetings will be held in Sheridan, Riverton, Rock Springs, and Gillette throughout the year.

Cheyenne Commercial Air Service Update: Director Panos, Ms. Surdam, and several Aeronautics Division staff members are actively working with the City of Cheyenne, Cheyenne airport staff, and other Cheyenne community leaders to establish reliable air service. Great Lakes Aviation discontinued air service in late March 2018, which triggered a 90-day deadline to regain a commitment to air service by another carrier before the Transportation Safety Administration discontinues its service at Cheyenne Regional Airport. A short- and long-term plan will be shared with the Commission as they are finalized.

Priority Rating Model Update: The Aeronautics Division is updating the priority rating model (PRM) used for prioritizing Airport Improvement Program projects. The PRM allows projects to be evaluated and prioritized based on the project purpose, the involved airport component, anticipated federal funds, the impact to the overall aviation system plan, the airport's use of the project, and how it will protect the airport. Priorities are re-evaluated every two years and approved by a task force made up of three commercial and three general aviation airport operators, one aeronautics consultant, two Wyoming Aeronautics commissioners, and two Aeronautics Division staff members. The draft PRM update is finished and will go before the Aeronautics Commission for approval next month.

Unmanned Aerial Vehicles (UAV) Update: A bill was passed in the 2018 legislative session that provides a better definition of UAVs in Wyoming.

President Trump is seeking five states to participate in the Unmanned Aircraft Systems (UAS) Integration Pilot Program. The program allows states to partner with the federal government to provide immediate opportunities for new and expanded commercial UAV operations, to help foster a meaningful dialogue on the balance between local and national UAV-related integration interests, and to provide actual information to the USDOT on expanding and universally integrating UAVs into national air space.

WYDOT partnered with public-private partners and worked with the Governor's office to submit an application for the UAS Integration Pilot Program in early January. Wyoming is one of over 200 applicants competing for program participation. Ms. Surdam anticipates the grant recipients being named sometime in May 2018.

Aircraft Accident Report: A non-fatal plane crash occurred near Sheridan on March 26, 2018. No further information was available about the accident.

15. Mr. Rossetti presented the Support Services report.

Mr. Rossetti participated in the employee meetings that Director Panos recently led.

The Employee Safety Program is being re-established and it will consist of two interactive instructors who will focus on employee safety in the field and at Headquarters, and one administrative person.

Employment Summary: WYDOT employed 1,893 personnel as of April 10, 2018, compared to 1,903 a month ago and 1,903 one year ago. There are currently 64 WYDOT positions advertised statewide, of which 32 are maintenance positions, including mechanics and snow plow operators. Some vacancies are advertised for multiple hirings within a position, and 44 of the jobs are field positions. The WHP currently has 5 openings posted, and recruitment is ongoing to fill vacant trooper positions.

16. Mr. Lewis presented the Chief Technology Officer's report.

Revenue Information System (RIS) Update: Mathtech, Inc., of New Jersey, was recently selected as the consultant that will identify the scope of work for the RIS modernization. Mathtech has broad experience in the diverse applications contained within the RIS, in addition to extensive project management experience. Mathtech representatives met with Executive Staff and then with a variety of RIS stakeholders last week to begin assembling information and to establish a timeline and strategic report outline for a final project plan. The plan must be presented to the Governor by June 1, 2018.

WyoLink Tower Build-Out Update: FHWA approval was received in late January to proceed with the 16-tower build-out for the WyoLink system. WYDOT's staff has held on-site meetings with various local entities to establish exact tower locations. These meetings have been successful so far. Future meetings will be held until the final tower locations are confirmed.

Public Safety Communications Commission (PSCC) Update: Four PSCC members' terms will expire June 30, 2018. Replacements are being sought and will be named by the Governor.

17. It was moved by Commissioner Espy, seconded by Commissioner Newton, and carried to recess the business meeting and move into an executive session to receive information about pending litigation, in accordance with Wyoming Statute 16-4-405(a)(iii). Messrs. Byrne, Rossetti, Lewis, Cawley, and Ms. Surdam left the meeting. The Commission went into executive session at 1:55 p.m., on Thursday, April 19, 2018.

18. It was moved by Commissioner Espy, seconded by Commissioner Newton, and carried to come out of executive session and move back into the regular meeting. No action was taken during the executive session. The Commission came out of executive session at 2:13 p.m.

19. It was moved by Commissioner Schmidt, seconded by Commissioner Newton, and carried to adjourn the meeting. Chairman Ruwart adjourned the meeting at 2:13 p.m., on Thursday, April 19, 2018.