

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Wyoming Department of Transportation (WYDOT) Headquarters building in Cheyenne on March 15, 2018. Chairman Seeton convened the meeting at 8:30 a.m. The following members were present constituting a quorum:

Todd Seeton, Chairman, Jackson
Bob Ruwart, Vice Chairman, Wheatland
Mike Larson, Commissioner, Lusk
Rick Newton, Commissioner, Buffalo
Louie Pfrangle, Commissioner, Worland
Phil Schmidt, Commissioner, Casper
Jim Espy, Commissioner, Savery
William T. Panos, Director
Sandra J. Scott, Commission Secretary

Also present at and participating in the meeting was Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Amy Surdam, Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Mike Kahler, Supervising Attorney General; Sam Voyles, Assistant Attorney General; Rodney Freier, Budget Program Manager; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Other meeting attendees: Max Carre', Vice Chairman, Wyoming Employer Support of the Guard and Reserve; Maria Laborde, Internal Review Services Program Manager; Kirsten Rigg, Audit Supervisor, Internal Review Services; Ryan Yoksh, Auditor, Internal Review Services; and Stephen Nelson, Auditor, Internal Review Services; Rhonda Harsy, Financial Services Program Manager; and Melissa DeFratis, Legislative and Government Affairs Liaison.

Colonel Kebin Haller, Highway Patrol Administrator, was absent.

1. Pledge of Allegiance: Chairman Seeton led the attendees in the Pledge of Allegiance.
2. Election of Officers: Chairman Seeton asked for nominations from the floor for the election of a new Commission chairman and vice chairman. It was moved by Commissioner Newton, seconded by Commissioner Pfrangle, and carried to nominate and cast a unanimous ballot to elect Vice Chairman Bob Ruwart as chairman and Commissioner Mike Larson as vice chairman. There were no other nominations.

The newly elected chairman, Bob Ruwart, ran the rest of the meeting.

3. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Seeton, seconded by Commissioner Espy, and carried to approve the minutes from the February 15, 2018, lunch meeting, regular business meeting, executive session, and education session.

4. Correspondence: Secretary Scott presented a letter from Mr. Cary Brus, Manager of the East Elkhorn Ranch, LLC, regarding concerns of the East Belt Loop Corridor. Mr. Fredrick explained that a public meeting was recently held in Casper concerning the Casper East Belt Loop Corridor. The meeting was part of a planning study being conducted on the east and south side of Casper to determine a corridor that can serve as an east-west connector and provide access to a large tract of land along the southeast edge of the city. The study involves the City of Casper, Natrona County, the Casper Metropolitan Planning Organization, and WYDOT, and its intent is to address many needs that have been identified in a long-range transportation plan by the City of Casper.

The letter from Mr. Brus expressed concerns that the corridor is currently not needed, but Mr. Fredrick advised that the preliminary planning study is being done now so that the project can move forward whenever it is appropriate.

Mr. Fredrick spoke with Mr. Brus and explained that the project is currently not programmed in WYDOT's State Transportation Improvement Program (STIP), but preliminary planning is necessary to determine when it might be advisable to begin the actual design of the project. Mr. Fredrick relayed Mr. Brus' concerns and that the purpose of Mr. Brus' group is to work with WYDOT to be part of the solution.

5. Director Panos presented the Director's report.

Patriot Award Presentation: Mr. Max Carre' presented a Patriot Award to Director Panos for his support of WYDOT employee, Mariah Laborde, in her part-time job with the Wyoming National Guard and Reserve. The Department of Defense gives the Patriot Award to recognize employers who support men and women during military deployments and in performing their mission.

Legislative Briefing: Director Panos briefed the Commission about the high-profile bills that were passed during the session, including the move-over law and Wyoming's commercial air service initiative. The Yellowstone license plate bill failed during the session, but an alternate wildlife license plate bill was presented and passed.

The budget bill grants a two-year extension that affords an opportunity to work through some issues with billing local entities for use of the WyoLink system.

Director Panos thanked Ms. DeFratis and the executive staff for their hard work throughout the legislative session.

Federal Surface Transportation Funding: The federal government recently authorized \$16.6 million for the 1.6-mile reconstruction of the Beartooth Highway (US Highway 212) in Park County. The funding will come from a Transportation Investment Generating Economic Recovery (TIGER) grant,

which is a supplementary discretionary grant program that was included in the American Recovery and Reinvestment Act of 2009 and is now funded through the appropriations process. TIGER grants are awarded on a competitive basis for capital investments in surface transportation projects.

A federal continuing resolution was passed a few weeks ago. Specific funds were designated for rural state projects, and Director Panos is working with WYDOT's partners in Washington, D.C. to identify how those funds will be distributed.

Congress is reviewing and considering President Trump's infrastructure plan. Many questions remain unanswered about how it will be funded, the various components of the plan, and whether it should be passed as one bill or broken into smaller bills.

WYDOT Employee All-Hands Meetings: Director Panos stated that meetings will soon be held to educate employees about the outcome of the legislative session.

Chairman Ruwart offered kudos to the executive staff for their work throughout the legislative session.

Director Panos commended Commissioner Seeton for his extraordinary leadership and service as chairman of the Commission over the past year and thanked him for his perspective and active participation in special projects throughout his Commission district.

Mr. Carre' left the meeting.

6. Mr. Byrne presented the Chief Financial Officer's report.

Monthly Budget Report: Mr. Freier presented the monthly budget report. The February 2018 budget report revealed that the Commission budget is 44 percent expended, and the Legislative budget is 36 percent expended, which is within the target budget tolerances.

The statewide snow maintenance budget has expended \$19.85 million through February 2018, which is about \$850,000 more than the five-year average for snow removal. This year's snow control has cost the Department about \$3.5 million less than last year so far.

7. WYDOT FY 2017 Single Audit: The WYDOT FY 2017 Single Audit reported two administrative issues, and those issues have been corrected.

Mr. Byrne offered his appreciation and kudos to Ms. Rhonda Harsy, Financial Services Program Manager, and Maria Laborde, Internal Review Services Program Manager, for their significant efforts toward a successful audit, particularly with their transition into new leadership positions.

It was recommended by Mr. Byrne, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried to accept the FY 2017 Audit Report, as presented in detail by McGee, Hearne & Paiz, LLC, Certified Public Accountants and Consultants, on March 14, 2018.

8. It was recommended by Mr. Byrne, to move Bid Numbers 18-102MD, 18-105MD, 18-106MD, 18-107MD, 18-117HH, 18-126AC, 18-127MD, 18-128MD, and Requisition Number 00000049436 to a consent list.

Commissioner Espy asked for clarification of the proposed item to be purchased under Requisition 00000049436, an Automatic Dependent Surveillance-Broadcast system (ADS-B) for the state's Cessna Citation N102-WY. Mr. Byrne explained that the ADS-B equipment is required to be installed and active on all aircraft by December 31, 2019, in accordance with Federal Aviation Administration (FAA) rules. The new equipment will bring the aircraft into compliance with the nationwide NextGen air traffic control system. As part of the ADS-B upgrade, several other components will need replacement, including the radio management unit, flight management system, and the GPS antenna. All of these components are included in the cost noted on the requisition. The upgrade must be performed by a certified Cessna service center in accordance with the ProParts warrantee provisions.

It was moved by Commissioner Espy, seconded by Commissioner Seeton, and carried to move Bid Numbers 18-102MD, 18-105MD, 18-106MD, 18-107MD, 18-117HH, 18-126AC, 18-127MD, 18-128MD, and Requisition Number 00000049436 to a consent list.

It was recommended by Mr. Byrne, moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried to approve, by consent, the following bids:

- Bid No. 18-102, to furnish 14,200 tons of performance grade 64-22 oil hot mix, ½-inch bituminous pavement material, and 70 tons of tack oil, for delivery in Cheyenne and Laramie. The bid was awarded to Knife River, of Cheyenne, Wyoming, for the sum of \$707,450.00.
- Bid No. 18-105, to furnish 17,000 tons of performance grade asphalt binder hot plant mix ½-inch and ¾-inch bituminous pavement material, for delivery in Casper. The bid was awarded to 71 Construction, of Casper, Wyoming, for the sum of \$741,734.00.
- Bid No. 18-106, to furnish 30,248 tons of performance grade asphalt binder hot plant mix ½-inch bituminous pavement material, for delivery in Sheridan, Gillette, and Sundance. The bid was awarded to Simon Contractors, of Gillette, Wyoming, for the sum of \$368,750.00, and to Croell, Inc., of Sundance, Wyoming, for the sum of \$994,724.00, for a total sum of \$1,363,474.00.
- Bid No. 18-107, to furnish 11,400 tons of performance grade asphalt binder warm plant mix ¾-inch bituminous pavement material, 2,600 tons of commercial cold mix, and 35 tons of tack oil, for delivery in Riverton and Cody. The bid was awarded to 71 Construction, of Riverton, Wyoming, for the sum of \$441,500.00, and Mountain Construction Company, of Lovell, Wyoming, for the sum of \$600,975.00, for a total sum of \$1,042,475.00.
- Bid No. 18-117, to furnish a renovation to the basement of the WYDOT Training Building, located in Cheyenne. The bid was awarded to American Contracting of Wyoming, of Cheyenne, Wyoming, for the sum of \$658,426.00.
- Bid No. 18-126, to furnish guardrail repair and associated work at various locations in Districts 1, 2, 3, and 5. The bid was awarded to S & L Industrial, of Cowley, Wyoming, for

the sum of \$374,725.00, and Generation X, Inc., of Sheridan, Wyoming, for the sum of \$501,096.50, for a total sum of \$875,821.50.

- Bid No. 18-127, to furnish 2,410 tons of performance grade asphalt binder, for use in Districts 1, 2, and 4. The bid was awarded to Sinclair Oil Corp., of Salt Lake City, Utah, for the sum of \$932,045.00.
- Bid No. 18-128, to furnish 3,237 tons of emulsified asphalt, for use statewide. The bid was awarded to Peak Asphalt, LLC, of Rawlins, Wyoming, for the sum of \$171,473.00, and Western Emulsions, Inc., of Billings, Montana, for the sum of \$1,221,601.80, for a total sum of \$1,393,074.80.
- Requisition Number 00000049436, to furnish an Automatic Dependent Surveillance-Broadcast Out (ADS-B) installation on the State of Wyoming Citation N102WY. The contract was awarded to Mesa Citation Service Center, of Mesa, Arizona, for the sum of \$237,065.00. This is a sole source purchase. The FAA requires this equipment to be installed and functioning on all jet aircraft by December 31, 2019, and must be installed by an authorized Cessna Service Center to maintain the State's ProParts warrantee.

Legislative Briefing: Mr. Byrne briefed the Commission about HB0001/SF0001, the General Government Appropriations bill.

Ms. Kirsten Rigg, Audit Supervisor, Internal Review Services; Ryan Yoksh, Auditor, Internal Review Services; and Stephen Nelson, Auditor, Internal Review Services, left the meeting.

9. Mr. Fredrick presented the Chief Engineer's report.

Legislative Briefing: Mr. Fredrick briefed the Commission about various engineering-related bills that passed through the legislative session, including the revised move-over law, the wildlife conservation license plate and its revenues, design approval of bridges on public roads, state-funded capitol construction, and the designation of the Wyoming Women's Suffrage Pathway.

10. Bryan Cawley presented an update on FHWA topics.

The FHWA assisted Mr. Lyle Lamb, WYDOT's district maintenance engineer in Basin, in participating in the 2018 International Slurry Systems Workshop. At the workshop, Mr. Lamb learned about international best practices of design, materials, and constructing chip seals, slurry seals, and microsurfacing projects. Mr. Lamb advised that the training will benefit District 5 when preparing for future microsurfacing projects.

FHWA held a national workshop to support the sharing of best practices in the development of processes and procedures to use the technology of unmanned aerial systems (UAS). Ms. Sheri Taylor of the WYDOT Aeronautics Division participated in the workshop where she learned how other states' departments of transportation and contractors have developed processes and procedures for using the UAS technology to become more efficient. WYDOT is embracing the new technology to ensure its safe and efficient adoption by Wyoming's greater transportation community.

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In an effort to promote safety, Wyoming's Local Technology Assistance Program (LTAP) recently held a 10-hour Occupational Safety and Health Administration (OSHA) training session in Casper about preventing run-over and back-over accidents. The training focused on the highway transportation industry. Participants included WYDOT resident engineers and project staff, contractors, and city and state park officials. More than 80 people were trained to enhance safety awareness. Mr. Cawley thanked WYDOT for their partnership in promoting worker safety.

On March 9, 2018, the U.S. Department of Transportation (USDOT) Secretary Elaine Chao announced the 2017 TIGER grant awards, which dedicates about \$500 million toward infrastructure investments on 41 projects in 43 states. Wyoming received a \$16.6 million grant for the reconstruction of the Beartooth Highway (US 212) in Park County. Mr. Fredrick provided a map depicting the segments of the Beartooth Highway that have been reconstructed so far, and the two areas that remain to be reconstructed, including the 1.6-mile portion that will be reconstructed with the TIGER funds.

On March 8, 2018, the USDOT announced the approval of some specific Wyoming routes along the corridor-ready and corridor-pending alternative fuel corridors. Alternative fuels include electric (EV), compressed natural gas (CNG), liquefied natural gas (LNG), liquefied petroleum gas (LPG), and hydrogen. Mr. Fredrick shared that approved routes in the corridor-ready category are I-80 from Evanston to Rock Springs for CNG. The entire length of I-80, I-25, and I-90 were approved in the corridor-pending category for EV, and corridor-pending approval was also granted for CNG on I-80 from Rock Springs to Pine Bluffs. Wyoming applied for corridor-ready approval of propane fueling stations along its Interstate routes, but these were not approved because the fueling stations identified were not primary stations. Funding to implement the EV charging stations will come from a court settlement involving the Volkswagen settlement.

In February, the USDOT released its FY 2018-2022 strategic plan. Following are some of the key highlights from the plan.

Mission: The mission of the USDOT is to ensure our nation has the safest, most efficient and modern transportation system in the world, which improves the quality of life for all American people and communities, from rural to urban, and increases the productivity and competitiveness of American workers and businesses.

To achieve this mission, the following specific goal areas were established:

- Safety
 - Systemic safety approach
- Infrastructure
 - Project delivery, planning, environment, funding, and finance
 - Life cycle and preventive maintenance
 - System operations and performance
 - Economic competitiveness and workforce

- Innovation
 - Development of innovation
 - Deployment of innovation
- Accountability
 - Mission efficiency and support

The FHWA is working to update its respective strategic plan to align with the USDOT's new plan.

11. Mr. Fulton presented the Engineering and Planning report, beginning with the bid tabulations from the letting held March 8, 2018, in Casper.

COMMISSION DISTRICT 1
Bob Ruwart - Chairman

Federal project STPU-TO-4954002, involving grading, placing crushed base and bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 1.00 mile of Industrial Park Avenue just off of US 85, beginning at reference marker (RM) 0.016, in the city of Torrington, in Goshen County. Completion date: September 30, 2018

| | |
|------------------------------------------------------|---------------------|
| Engineer's Estimate | \$322,910.00 |
| Knife River, Cheyenne, WY | \$284,969.96 -11.7% |
| Simon Contractors and its subsidiaries, Cheyenne, WY | \$298,097.00 |

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Pfrangle, and carried that Knife River, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The City of Torrington has concurred in the award of this project. The FHWA also concurred with this decision.

COMMISSION DISTRICT 2
Jim Espy - Commissioner

State project SCP-TC-N211060, involving grading, draining, milling plant mix, placing crushed base, bituminous pavement surfacing, chip seal, bridge rehabilitation, and miscellaneous work on approximately 10.00 miles of US 287, beginning at RM 22.97, between Rawlins and Muddy Gap, in Carbon County. Completion date: June 30, 2019

| | | |
|-------------------------------------------------------------|----------------|-------|
| Engineer's Estimate | \$5,626,584.75 | |
| Knife River, Cheyenne, WY | \$5,291,460.30 | -6.0% |
| Mountain Construction Company, Lovell, WY | \$5,429,109.31 | |
| McGarvin-Moberly Construction Co., Worland, WY | \$5,452,153.95 | |
| Simon Contractors and its subsidiaries, Cheyenne, WY | \$5,526,778.51 | |
| Riverside Contracting, Inc., Missoula, MT | \$5,492,208.00 | |
| Plus 5% for Comparison | \$5,766,818.40 | |
| Kilgore Companies dba Lewis & Lewis, Inc., Rock Springs, WY | \$5,844,222.20 | |
| W. W. Clyde & Co, Orem, UT | \$6,376,072.84 | |
| Plus 5% for Comparison | \$6,694,876.48 | |

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Schmidt, and carried that Knife River, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 3
Todd Seeton - Commissioner

Federal project STP-2001018, involving grading, milling plant mix, bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 8.00 miles of WYO 390, beginning at RM 0.00, between Wilson and Grand Teton National Park, in Teton County. Completion date: October 31, 2018

| | | |
|----------------------------------------|----------------|-------|
| Engineer's Estimate | \$3,162,150.00 | |
| H-K Contractors, Inc., Idaho Falls, ID | \$3,444,077.00 | +8.9% |

It was recommended by Mr. Fulton, moved by Commissioner Seeton, seconded by Commissioner Espy, and carried that H-K Contractors, Inc., Idaho Falls, Idaho, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

Federal project STP-E-P113029, involving landscaping, irrigation, and miscellaneous work on approximately 1.00 mile of US 189, beginning at Station 0+00.00, in the town of LaBarge, in Lincoln County. Completion date: October 31, 2018

| | | |
|--------------------------------|--------------|--------|
| Engineer's Estimate | \$ 90,000.00 | |
| S & L Industrial, Cowley, WY | \$133,460.00 | +48.3% |
| Fencetrak, Inc., Marbleton, WY | \$197,102.22 | |

It was recommended by Mr. Fulton, moved by Commissioner Seeton, seconded by Commissioner Espy, and carried that S & L Industrial, Cowley, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the

contract as low bidder. The Town of LaBarge has concurred in the award of this project. The FHWA also concurred with this decision.

COMMISSION DISTRICT 4
Rick Newton - Commissioner

Federal project STP-5349001, involving grading, draining, placing crushed base and bituminous pavement surfacing, constructing a new bridge, and miscellaneous work on approximately 4.00 miles of County Road #38N, beginning at Station 1000+82, between Gillette and the Montana state line, in Campbell County. Completion date: June 30, 2019

| | | |
|----------------------------------------------------------------|-----------------|-------|
| Engineer's Estimate | \$13,125,968.30 | |
| Border States Paving, Inc., Fargo, ND | \$12,017,407.60 | -8.4% |
| S & S Builders, LLC/Earth Work Solutions (WY) JV, Gillette, WY | \$12,269,639.70 | |
| Ames Construction, Inc., Burnsville, MN | \$12,531,621.00 | |
| Oftedal Construction, Inc., Casper, WY | \$12,570,648.50 | |
| Croell, Inc., Sundance, WY | \$12,705,002.01 | |
| Riverside Contracting, Inc., Missoula, MT | \$12,722,603.50 | |

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Seeton, and carried that Border States Paving, Inc., Fargo, North Dakota, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. Campbell County has concurred in the award of this project. The FHWA also concurred with this decision.

COMMISSION DISTRICT 5
Louie Pfrangle - Commissioner

State project SCP-TC-0201017, involving grading, draining, milling plant mix, placing crusher run subbase and bituminous pavement surfacing, box culverts, chip seal, and miscellaneous work on approximately 4.50 miles of WYO 31, beginning at RM 14.80, between Manderson and Hyattville, in Big Horn County. Completion date: October 31, 2018

| | | |
|------------------------------------------------|----------------|-------|
| Engineer's Estimate | \$1,670,633.00 | |
| Mountain Construction Company, Lovell, WY | \$1,779,488.28 | +6.5% |
| Century Companies, Inc., Lewistown, MT | \$1,812,549.50 | |
| Plus 5% for Comparison | \$1,903,176.98 | |
| McGarvin-Moberly Construction Co., Worland, WY | \$1,935,334.28 | |

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Schmidt, and carried that Mountain Construction Company, Lovell, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

**COMMISSION DISTRICT 7
Phil Schmidt - Commissioner**

Federal project NHPP-0505019, involving the installation of a traffic signal system and miscellaneous work at the intersection of Hat Six Road and US 26, in the city of Casper, in Natrona County. Completion date: September 30, 2018

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|-----------------------------------------------------|--------------|-------|
| Engineer's Estimate | \$246,980.00 | |
| Casper Electric, Inc., Casper, WY | \$224,917.00 | -8.9% |
| Modern Electric Co., Casper, WY | \$225,709.00 | |
| Advanced Electrical Contracting, Inc., Sheridan, WY | \$232,907.10 | |
| Delta Wye, Inc., Gillette, WY | \$248,254.00 | |

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Seeton, and carried that Casper Electric, Inc., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The FHWA concurred with this decision.

12. Mr. Gillett presented the Operations report.

Construction Update: Spring-like weather has allowed contractors to begin some minor work on a few construction projects.

WYDOT construction crews have attended a construction school the past few weeks that the Construction Staff Program hosted. The training focused on proper documentation of contractors' work and the timely close-out of projects after work is complete.

Maintenance Update: Maintenance forces have been busy plowing snow in early March. Most of the snow removal has occurred in northern Wyoming and in the western mountains. The southern half of the state has seen very mild conditions with little need for snow control.

Extreme winds have necessitated closing Wyoming highways to light and high-profile vehicles on numerous occasions in recent weeks.

Three WYDOT snow plows were hit over the past month. Two of those plows were sideswiped and they had to be removed from service. The third one was hit from behind and experienced minor damage to the sander/spreader, but it was repaired and put back into service the next morning. No injuries were reported in any of these incidents. Mr. Gillett indicated he is compiling information about snow plow collisions from past years compared to this year, and he plans to share those findings with the Commission next month.

Mr. Fredrick advised that WYDOT is doing all it can to promote safety in snow control operations. Some of those efforts include changing overhead variable message signs to alert drivers to area plowing activities, and the implementation of variable speed limits. WYDOT has worked diligently

with the Wyoming State Legislature to gain passage of HEA0048/HB0036, Move-over Requirement, which creates requirements for passing parked or slow-moving municipal, construction, public utility, and maintenance vehicles.

So far this winter, WYDOT has experienced 17 avalanches, of which 16 were controlled avalanches that were induced by WYDOT crews to prevent road hazards. Eleven of the manmade avalanches reached or covered the highway, and they occurred in the last two months. One natural avalanche occurred on Teton Pass, but it did not impact the roadway. Of the 17 avalanches, 13 occurred on Teton Pass and 4 were in Hoback Canyon. Avalanche activity was on an elevated or severe hazard status for 10 individual days so far this winter. Teton Pass has been closed 12 times this winter, for a total of 35 hours, to induce and clean up manmade avalanches for the safety of the traveling public.

Maintenance staff members attended a Wyoming Flood Summit in Riverton last week to review Wyoming's major river drainages and to learn about areas of potential flooding. Flooding potential is less this year compared to last year. Although snow pack in northern Wyoming is above average, the western and northeast mountains are slightly above average, and southern Wyoming is at about 80 percent of average. Some areas of major concern for flooding are the Wind River, Big Horn River, and the Shoshoni River in northwestern Wyoming.

No known landslide activity has occurred yet this year, but an older slide adjacent to US 20 at the south end of the Wind River Canyon appears to be moving again. WYDOT crews are monitoring its activity.

Traffic Operations Update: Traffic striping trucks are almost ready to begin spring striping activities. Crews will begin striping operations in the next couple of weeks.

Mechanics Update: Mechanics continue their work to repair equipment, including rotary plows that are used to open roads that were closed through the winter, paving machines, chip seal equipment, and spreaders.

13. Ms. Surdam presented the Highway Patrol report in Colonel Haller's absence.

The Fatal Crash Summary through February 28, 2018, includes 9 crashes involving 9 deaths. The fatalities include 2 rollover crashes, 4 multi-car crashes, 1 fixed object, and 2 pedestrians. Of the 9 fatal crashes that occurred so far this year, 2 involved commercial vehicles.

One alcohol/drug-related fatal crash involving a pedestrian has occurred so far this year.

Of the 9 deaths this year, 3 can be attributed to the non-use of occupant restraints, with 1 involving a rollover crash and 2 involving multi-car collisions. All of those who died from non-use of occupant restraints were Wyoming residents. None of those who perished were under 21 years of age.

Of the 9 fatal crashes so far this year, 5 occurred on primary/secondary highways, 2 occurred on Interstate highways, and 2 were on city/county roads.

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No multiple-fatality crashes have occurred on Wyoming highways so far this year.

Two of the 9 fatal crashes occurred where rumble strips/stripes were present, and 5 happened where rumble strips/stripes were not present on the roadway.

Inclement weather or road conditions contributed to 3 fatal crashes this year, resulting in 3 deaths. Speed was considered a factor in 1 vehicle crash that caused 1 death.

The days of the week for fatal crashes in 2018 are as follows:

| | |
|-----------|-----------|
| Sunday | 2 crashes |
| Monday | 4 crashes |
| Tuesday | 0 crashes |
| Wednesday | 0 crashes |
| Thursday | 2 crashes |
| Friday | 1 crash |
| Saturday | 0 crashes |

The times of day for fatal crashes in 2018 are as follows:

| | |
|-------------------------|-----------|
| 12:00 a.m. to 6:00 a.m. | 3 crashes |
| 6:00 a.m. to 12:00 p.m. | 4 crashes |
| 12:00 p.m. to 6:00 p.m. | 1 crash |
| 6:00 p.m. to 12:00 a.m. | 1 crash |

The following statistics were also provided to the Commission:

- 50 percent of those who died in rollover crashes were unbelted.
- 50 percent of all those who died in multi-vehicle crashes were unbelted.
- 50 percent of those who died in fixed object crashes were unrestrained.
- 50 percent of the fatalities so far this year have been drivers.
- 20 percent of the fatalities so far have been passengers.
- 40 percent of Wyoming residents who died were not wearing seat belts.
- All non-residents who died were restrained.
- 10 percent of fatal crashes involved alcohol and/or drug impairment.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 950 crashes statewide, of which 649 involved non-commercial vehicles, and 301 involved commercial vehicles.

A 2018 fatal crash pin map depicting statewide fatal crash locations was also shared with the Commission.

WHP 2017 Performance and Recognition: The WHP published its 2017 performance and recognition information last month. Highway Patrol troopers spent over 81,000 hours on patrol, during which time:

- 5,797,557 miles were driven by troopers.
- 107,720 vehicles were stopped.
- 57,908 warning citations were issued.
- 41,530 speeding citations were issued, including 1,363 to vehicles over 26,001 pounds.
- 809 DWUI (driving while under influence) arrests were made.
- 1,781 crash investigations were conducted.
- 1,411 commercial motor vehicle crashes were investigated.
- 560 felony drug arrests were made.
- 56,465 REDDI (Report Every Drunk Driver Immediately) reports were investigated.
- 49 stolen vehicles were recovered.
- 4,150 pounds of marijuana, 14.75 pounds of methamphetamine, and 3.5 pounds of heroin contraband was seized.

The WHP commissioned 17 new officers in 2017, and added 5 new evidence technician positions to support district operations and to improve efficiency. The Patrol published a report with over 90 instances of recognition or thanks for the troopers that were received from the public or other law enforcement agencies. The notes highlight the respect and courtesy that troopers demonstrated as they were on patrol, and the dedication displayed as troopers support the traveling public in need of assistance. Several organizations also provided recognition and positive feedback in response to training that the WHP offered. In 2017, the WHP made 744 education presentations.

WHP dispatchers and port-of-entry (POE) officers continue to perform at a very high level. Dispatchers took on additional duties last year, including Safe2Tell, Amber Alerts, and endangered person advisories. POE officers contacted 1,364,365 commercial vehicles and identified 1,442 out-of-service violations.

There were 123 fatalities on Wyoming highways in 2017. Colonel Haller wrote in the summary that, although one fatality is one too many, he strongly believes the hard work, enforcement efforts, and training toward education and awareness played a valuable role in keeping fatalities as low as possible. Driver impairment and the non-use of proper restraints continue to be significant contributors to the majority of highway fatalities. Distracted driving is also on the rise.

14. Ms. Surdam presented the Aeronautics report, beginning with the Aeronautics Flight Operations Passenger Summary Report and the Wyoming Aircraft Accident Report.

Ms. Surdam noted that she is working with airport operators and other authorities to determine a better way to receive notifications about aircraft accidents statewide. Wyoming Statute requires that the Aeronautics Commission be notified immediately of aircraft accidents with injuries or fatalities. Ms. Surdam recently reminded Wyoming's airport operators to include her when notifying

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authorities of aircraft accidents, and she will notify the Aeronautics commissioners about the incidents.

Senate Enrolled Act 40/SF0040, Commercial Air Service Improvement Act: The Wyoming State Legislature established the Wyoming Commercial Air Service Improvement Act. The Act creates the Wyoming Commercial Air Service Improvement Council, develops a 10-year plan intended to improve commercial air service statewide, and provides \$16 million to fund the plan.

The Commercial Air Service Council will consist of 11 voting members, including 2 members of the legislature, and 9 members to be appointed by the Governor. With the advice and consent of the Aeronautics Commission, the Governor's appointees will include, to the extent possible, at least one resident from each county served by an airport with commercial air service; two Aeronautics Commission members; two business members from the Economically Needed Diversity Options for Wyoming (ENDOW) Executive Council or other business representatives participating in ENDOW executive council initiatives; one member from the Wyoming Association of Municipalities; one member of the Wyoming County Commissioners Association; one commercial air service member of the Wyoming Airport Operators' Association; and two members from the public at large, including one who will represent a critical need community and one who will represent a growth community, as designated by the Aeronautics Commission. The Council will also have four non-voting members, including the Governor, the WYDOT director, the Wyoming Tourism Office executive director, and the Wyoming Business Council chief executive officer.

The first Council meeting will be held in Sheridan in May to begin the process of developing a formal commercial air service improvement plan. The plan must be delivered to the Governor; the Joint Minerals, Business and Economic Development Committee; and the Joint Appropriations Committee by August 1, 2018.

The Council will establish a 10-year contract with an airline to provide consistent air service in Wyoming. The legislature has provided \$15 million for the air service contract, and an additional \$1 million was included to sustain the Air Service Enhancement Program through September 30, 2019.

Cheyenne Air Service: Ms. Surdam continues to work with Cheyenne officials to secure commercial air service at the Cheyenne Regional Airport. Weekly meetings are being held with the City of Cheyenne, Laramie County Commissioners, Cheyenne LEADS, Cheyenne Chamber of Commerce, Cheyenne Regional Airport authorities, and others to create strategies for air service. The new Cheyenne Regional Airport terminal opens in the fall of 2018.

Aeronautics Outreach Summit: An outreach summit is planned in May with stakeholders such as Wyoming's Civil Air Patrol, some community colleges, the Wyoming Department of Education, and others to discuss aviation education in Wyoming. Wyoming statutes require that the Aeronautics Commission must make efforts to spur aviation education and funding outreach for future planning. Discussion topics so far include the pilot shortage, unmanned air vehicles, and furthering general aviation education.

Ms. Surdam also thanked Director Panos for his support of her service with the Wyoming Army Guard Reserves.

15. Mr. Rossetti presented the Support Services report.

Employment Summary: WYDOT employed 1,903 personnel as of February 28, 2018, compared to 1,920 a month ago and 1,934 one year ago. There are currently 48 WYDOT positions advertised statewide, of which 31 are in locations outside of Cheyenne, and 25 are maintenance positions, including mechanics and snow plow operators.

Four new troopers were commissioned this morning before the Wyoming Supreme Court. The Highway Patrol is actively recruiting to fill the remaining vacancies.

Legislative Briefing: The Wyoming State Legislature passed HEA0039/HB0039, Wildlife Conservation License Plates. The cost of the new plate will be \$150, plus the \$30 prestige plate fee in the first year, in addition to normal county and state vehicle registration fees. After the first year, a \$50 annual registration fee will be charged to renew the plate. There are currently 2,500 to 3,500 Wyoming residents who have pledged to purchase the wildlife conservation plate. Fees collected for the license plate will be used to offset the cost of constructing wildlife crossings and fencing statewide. The new license plate will be available for purchase in January 2019.

Mr. Rossetti explained that the license plate design will be carefully vetted. Commissioner Seeton asked that the Department prepare several designs for the Commission's final consideration, and that not just one final design be presented for approval.

Two bills passed regarding the state employee retirement account. HEA0110/HB0110, Wyoming Retirement Plans - Member Accounts, amends the provisions for account refunds and death benefits for employees that leave state government. HEA0065/HB0109, Public Employee Plan Retirement Contributions, increases employee and employer contributions in the public employee retirement plan to 8.5 percent of the employee's salary for the period from September 1, 2018, through June 30, 2019; 8.75 percent of the employee's salary for the period from July 1, 2019, through June 30, 2020; 9 percent of the employee's salary for the period from July 1, 2020, through June 30, 2021, and thereafter 9.25 percent.

Vehicle registration-related bills that passed include HEA0016/HB0034, Duplicate Titles - Motor Vehicles, which removed the bonding requirements and the waiting period for duplicate certificates of title for motor vehicles. SEA0031/SF0084, Motor Vehicle Registration - Deployed Military Members, also passed. SF0084 allows military members who are deployed internationally for more than 90 days, and whose vehicle registration expired during their deployment, to register their vehicles within 14 days after returning to Wyoming without paying for the period of time they were not in Wyoming. The annual vehicle registration date is then amended to the new month the vehicle is registered.

16. Mr. Lewis presented the Chief Technology Officer's report.

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Revenue Information System (RIS) Update: The RIS houses all Wyoming drivers' license and concealed carry permit information, and a variety of other data used by various local, state, and federal agencies. RIS was developed decades ago, and its software is now obsolete. A request for proposals (RFP) to hire a RIS project manager was advertised on March 7, and responses are due March 21, 2018. The Department's goal is to select a project manager by March 27, 2018, to develop a plan for modernizing or replacing the existing RIS.

The RIS replacement is a proposed 2018 interim topic for the Joint Transportation, Highways & Military Affairs Committee, pending approval by the Management Council.

Legislative Briefing: HEA0062/HB0001, General Government Appropriations, directs all state agencies to participate in a study by Wyoming's Chief Information Officer that attempts to order all new computers through the Wyoming Department of Administration and Information Enterprise Technology Services' (ETS) bulk purchase. Mr. Lewis noted that WYDOT already purchases computers at a greatly reduced price, and he is working with ETS to ensure the Department's costs do not increase because of this directive. One other challenge Mr. Lewis shared is the diversity of computers that are needed at WYDOT, and what impact the directive might have on the Department's operations.

HB0001, General Government Appropriations, also provided \$2.7 million from government capital construction account to be used to pay any charges to local governments for on-going costs of hardware and software maintenance for WyoLink over the next biennium. This funding will allow time for the Public Safety Communications Commission (PSCC) to determine the best way to pay for future WyoLink maintenance and operating costs.

SEA0036/SF0100, Economic Diversification - Broadband Services, creates a statewide broadband development program; establishes a broadband advisory council; and creates a broadband coordinator position to be located in the Wyoming Business Council.

ENDOW Broadband Initiative: At Governor Mead's direction, WYDOT was tasked with developing a plan to facilitate the installation of broadband conduit as part of any highway construction and other projects, preferably by the private sector, or by WYDOT, if necessary. WYDOT was directed to present this to Governor Mead and the ENDOW Executive Council no later than June 15, 2018. A preliminary broadband plan summary will be shared with the Commission at its April 19, 2018, meeting.

17. Chairman Ruwart recessed the business meeting at 11:42 a.m. The Commission hosted a luncheon for WYDOT service award recipients.

18. It was moved by Commissioner Seeton, seconded by Vice Chairman Larson, and carried to recess the business meeting and move into an executive session to receive information about pending litigation, in accordance with Wyoming Statute 16-4-405(a)(iii). Messrs. Byrne, Rossetti, Lewis, Cawley, and Mes. Surdam, Harsy, and DeFratis left the meeting. The Commission went into executive session at 1:17 p.m., on Thursday, March 15, 2018.

19. It was moved by Commissioner Espy, seconded by Commissioner Seeton, and carried to come out of executive session. No action was taken during the executive session. The Commission came out of executive session at 1:42 p.m.

Chairman Ruwart reconvened the business meeting at 1:42 p.m.

20. It was recommended by Secretary Scott, moved by Commissioner Espy, seconded by Commissioner Seeton, and carried to remove Ronald C. Downey as an authorized signatory, effective August 4, 2017.

21. It was moved by Commissioner Schmidt, seconded by Commissioner Seeton, and carried to adjourn the meeting. Chairman Ruwart adjourned the meeting at 1:50 p.m., on Thursday, March 15, 2018.