

TRANSPORTATION COMMISSION OF WYOMING

The Transportation Commission of Wyoming met in the Commission Room of the Wyoming Department of Transportation (WYDOT) Headquarters building in Cheyenne on February 15, 2018. Chairman Seeton convened the business meeting at 1:00 p.m. The following members were present constituting a quorum:

Todd Seeton, Chairman, Jackson
Bob Ruwart, Vice Chairman, Wheatland
Mike Larson, Commissioner, Lusk
Rick Newton, Commissioner, Buffalo
Louie Pfrangle, Commissioner, Worland
Jim Espy, Commissioner, Savery (via telephone)
William T. Panos, Director
Sandra J. Scott, Commission Secretary

Also present at and participating in the meeting was Dennis Byrne, Chief Financial Officer; Gregg Fredrick, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Colonel Kebin Haller, Highway Patrol Administrator; Amy Surdam, Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Mike Kahler, Supervising Attorney General; Sam Voyles, Assistant Attorney General; Rodney Freier, Budget Program Manager; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Commissioner Phil Schmidt, of Casper, and Financial Services Program Manager Rhonda Harsy were absent.

Ms. Samantha Pratt, Safety and Operations Engineer for the FHWA, also attended the meeting.

1. Pledge of Allegiance: Chairman Seeton led the attendees in the Pledge of Allegiance.

2. It was moved by Commissioner Newton, seconded by Commissioner Pfrangle, and carried to recess the business meeting and move into an executive session to receive information about a personnel matter and pending litigation, in accordance with Wyoming Statutes 16-4-405(a)(ii) and 16-4-405(a)(iii). Messrs. Byrne, Fredrick, Lewis, Cawley, and Mses. Surdam and Pratt left the meeting. The Commission went into executive session at 1:01 p.m., on Thursday, February 15, 2018.

Colonel Haller and Mr. Rossetti left, and Mr. Fredrick entered the meeting during the executive session.

3. It was moved by Vice Chairman Ruwart, seconded by Commissioner Newton, and carried to come out of executive session and to reconvene the business meeting. No action was taken during the executive session. The Commission came out of executive session at 1:23 p.m.

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Messrs. Byrne, Rossetti, Lewis, Cawley, Colonel Haller, and Mses. Surdam and Pratt returned to the meeting.

It was moved by Commissioner Espy, seconded by Commissioner Larson, and carried to reconvene the regular business meeting.

4. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to approve the minutes from the January 18, 2018, breakfast meeting, regular business meeting, and executive session.

5. Correspondence: Secretary Scott presented a letter that was received via email from Mr. Don Cuin of Rawlins, Wyoming. In his letter, Mr. Cuin cited concerns about his perceived need to enforce the chain law in Wyoming. Colonel Haller replied to Mr. Cuin's letter on January 31, 2018, and the response was shared with the Commission.

6. Director Panos presented the Director's report.

Legislative Session Update: Bills are quickly moving through the session, and Friday, February 16, is the last day for bills to be introduced, including the budget bill. WYDOT is currently watching 89 bills that pertain to transportation, of which 10 have failed. Following are four bills WYDOT is closely following during the session.

- SF0040, Commercial Air Service Improvement, creates and funds a commercial air service improvement plan. Ms. Surdam advised that she and Director Panos filmed a segment for broadcast on the Wyoming PBS television station about Wyoming's future air service. WYDOT's *Interchange* magazine also contained a story in an effort to share information about the subject. Director Panos advised that if nothing is done to support commercial air service, Rock Springs, Riverton, and Sheridan will likely have highly curtailed or no air service by July 1, 2019.
- HB0036, Move Over Requirement, creates a requirement for passing parked or slow moving municipal, construction, public utility, and maintenance vehicles.
- HB0037, Yellowstone License Plates, failed introduction in the House of Representatives this week.
- SF0065, State Building Construction-Legislative Review, would require that WYDOT and some other state agencies needs assessments and construction and renovation priorities be submitted through the State Building Commission to the legislature for approval. Director Panos gathered from other state agencies named in the bill and then met with Senate President Eli Bebout to share concerns about the bill. WYDOT will watch the bill closely as it moves through the session.

Federal Infrastructure Continuing Resolution: WYDOT has been working with Wyoming's Congressional delegation and other federal officials since early 2017 to pass a federal infrastructure bill that recognizes the needs of rural states. The U.S. House of Representatives passed a continuing resolution for infrastructure funding last week. Earlier this week, President Trump introduced his

infrastructure principles, which, while positive that the administration is focusing on infrastructure, regulatory relief, and rural states, may not deal with issues such as the Highway Trust Fund (HTF), Fixing America's Surface Transportation (FAST) Act formula funding, and ineffectiveness of public private partnerships in rural states. Additionally, President Trump's principles do not currently address the depletion of the HTF after 2021.

Further, the principles may require a significantly higher state match to receive federal funds. Director Panos has shared WYDOT's concerns with the federal delegation, the Governor and the State Treasurer about the need for future surface transportation funding.

Finally, another concern involves a significant reduction in federal Essential Air Service (EAS) funding. Loss of EAS funding would likely cripple some Wyoming airports like in Laramie and Cody. Director Panos and Ms. Surdam will continue to work with the Congressional delegation to fund the EAS Program.

While the administration's infrastructure principals are challenging, the recent continuing resolution passed by Congress provides some benefits for rural states in addition to the FAST Act funding formulas and "set aside" funding for rural states. The Director will continue to keep the Commission informed as things change at the federal level.

Mr. Kahler temporarily left the meeting.

7. Mr. Byrne presented the Chief Financial Officer's report.

Monthly Budget Report: The January 2018 budget report revealed that the Commission budget is 35 percent expended, and the Legislative budget is 29 percent expended, which is within the target budget tolerances.

The statewide snow maintenance budget has expended \$13.9 million through January 2018, which is consistent with the five-year average for snow removal.

8. It was recommended by Mr. Byrne, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to move Bid Numbers 18-085 and 18-093 to a consent list.

It was recommended by Mr. Byrne, moved by Commissioner Newton, seconded by Commissioner Larson, and carried to approve, by consent, the following bids:

- Bid No. 18-085 to furnish above-ground fuel tank replacements at Patrick Draw and LaBarge. The bid was awarded to C Bar K Petroleum Services, LLC II, of Sheridan, Wyoming, for the sum of \$240,000.00.
- Bid No. 18-093 to furnish 14,000 tons of Type A aggregate gravel, ½-inch, for delivery in Guernsey. The bid was awarded to McMurry Ready Mix Co., of Casper, Wyoming, for the sum of \$227,500.00.

9. Mr. Fredrick presented the Chief Engineer's report.

Wyoming Engineering Society's 2017 President's Award: The Wyoming Engineering Society recently presented WYDOT with the President's 2017 Project of the Year Award for its work on the Sheridan 5th Street underpass project. The \$2.1 million project constructed a safe crossing of a busy city street and provides access to a 19-mile bicycle and pedestrian pathway along Big Goose Creek in Sheridan. The project only closed 5th Street for 40 days during construction, and involved utilities, drainage, retaining walls, and right-of-way purchases.

Messrs. John Goyen, of Photogrammetry & Surveys; Scott Taylor, District Engineer in Sheridan; Jeff Booher, of the Bridge Program; Dave Vanderveen, of Geology; Jason Potter, of Project Development; Wes Bybee, of the Materials Program; Nick Hines, of Environmental Services; Scott Henderson, of Right-of-Way; and Ryan Shields, of the Bridge Program entered the meeting. Mr. Fredrick recognized them and their staff for their outstanding work in designing and overseeing the construction of the project. These individuals then left the meeting. Mr. Jerry Buckley, Resident Engineer from Sheridan, could not attend the meeting, but he was also acknowledged as part of the Sheridan 5th Street project team.

Messrs. Keith Fulton, Assistant Chief Engineer for Engineering and Planning, and Mark Gillett, Assistant Chief Engineer for Operations, entered the meeting.

Local Government Purchases Through WYDOT Contracts: At its January 18, 2018, business meeting, the Commission asked for additional information about how much local governments save by combining their material orders with WYDOT purchases. Mr. Fredrick worked with WYDOT programs to identify a few contracts where local governments had purchased materials in this manner. They found that the volume of the purchase had a significant impact on the amount of savings realized. When local entities partnered with the Department, they saved at least two to five times what they would have paid on their own.

Closing Out Projects and Final Contractor Payments: At the Wyoming Contractors Association Convention in December 2017, Mr. Fredrick announced that WYDOT was working to establish a faster process to finalize projects and to shorten the time it takes to make final payment to contractors. WYDOT and the FHWA are holding a workshop to review existing procedures and to identify barriers and opportunities to more efficiently close projects. Since January 2016, WYDOT has noted a 50 percent reduction in projects that are substantially complete, but a final payment has not been made. Mr. Fredrick would like to reduce that number further. Nationally, projects typically take about 3.5 years to close out. Mr. Fredrick plans to continue to work with the FHWA and the contracting community to gain ideas about how to shorten the time it takes to accomplish the final steps to close out WYDOT projects.

10. Mr. Fulton presented the Engineering and Planning report, beginning with the bid tabulations from the letting held February 8, 2018, in Cheyenne.

COMMISSION DISTRICT 1
Bob Ruwart - Vice Chairman

State project SCP-TC-0805156, involving grading, draining, placing crushed base and bituminous pavement surfacing, chip seal, bridge rehabilitation, and miscellaneous work on approximately 7.00 miles of WYO 156, west of Torrington, beginning at reference marker (RM) 7.28 in Goshen County.

Engineer's Estimate	\$2,497,702.00	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$2,375,662.51	-4.9%
Knife River, Cheyenne, WY	\$2,570,282.00	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Vice Chairman Ruwart, and carried that Simon Contractors and its subsidiaries, Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 1, 2, and 4
Bob Ruwart - Vice Chairman
Jim Espy - Commissioner
Rick Newton - Commissioner

Federal projects HSIP-B189026, ARSCT-B189A01, and ARSCT-B189A02 combined, involving the installation of epoxy pavement lines and miscellaneous work on various roads in Transportation Districts 1 and 4, including Albany, Campbell, Carbon, Laramie, and Sheridan counties.

Engineer's Estimate	\$ 834,960.00	
Streamline Markings, Inc., Billings, MT	\$ 784,972.00	-6.0%
Innovative Marking System, Inc., Bluffdale, UT	\$ 885,260.00	
Kolbe Striping, Inc., Castle Rock, CO	\$1,018,790.00	

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Larson, and carried that Streamline Markings, Inc., Billings, Montana, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 2 and 3
Jim Espy - Commissioner
Todd Seeton - Chairman

Federal project STP-PM-B183014, involving milling plant mix, bituminous pavement surfacing, and miscellaneous work at various locations in Transportation District 3, including Lincoln, Sweetwater, Teton, and Uinta counties.

Engineer's Estimate	\$2,764,550.00	
Kilgore Companies dba Lewis & Lewis, Inc., Rock Springs, WY	\$2,912,140.00	+5.3%
H-K Contractors, Inc., Idaho Falls, ID	\$3,030,077.00	

It was recommended by Mr. Fulton, moved by Commissioner Larson, seconded by Commissioner Newton, and carried that Kilgore Companies dba Lewis & Lewis, Inc., Rock Springs, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project HSIP-B183032, involving the installation of epoxy pavement lines and miscellaneous work on various roads in Transportation District 3, including Lincoln, Sublette, Sweetwater, Teton, and Uinta counties.

Engineer's Estimate	\$499,620.00	
Streamline Markings, Inc., Billings, MT	\$495,000.00	-0.9%
Innovative Marking System, Inc., Bluffdale, UT	\$556,720.00	
Kolbe Striping, Inc., Castle Rock, CO	\$603,430.00	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Pfrangle, and carried that Streamline Markings, Inc., Billings, Montana, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

COMMISSION DISTRICT 4
Rick Newton - Commissioner

State project IRP-CN16024, involving grading, draining, placing pit-run sub-base and crushed base, concrete and bituminous pavement surfacing, chip sealing, fencing, and miscellaneous work on approximately 3.00 miles of TW Road (Johnson County Road 204), beginning at approximate reference marker (RM) 101.6 on US 16, just east of Buffalo, in Johnson County.

Engineer's Estimate	\$4,026,208.50	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$3,692,212.75	-8.3%
Earth Work Solutions (WY), Gillette, WY	\$3,854,814.93	
Croell, Inc., Sundance, WY	\$3,892,254.33	
Mountain Construction Company, Lovell, WY	\$4,152,645.42	
Oftedal Construction, Inc., Casper, WY	\$4,209,126.65	
Wilson Bros. Construction, Inc., Cowley, WY	\$4,590,252.10	

It was recommended by Mr. Fulton, moved by Commissioner Newton, seconded by Commissioner Larson, and carried that Simon Contractors and its subsidiaries, Cheyenne, Wyoming, having

prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

COMMISSION DISTRICT 7
Phil Schmidt - Commissioner

Federal projects NHPP-DR51724-CON, NHPP-DR51726, NHPP-DR51728, NHPP-DR51732, STP-DR51725, and STP-DR51730 combined, involving grading, placing crushed base and rip rap, and miscellaneous work at various locations between Hudson and Riverton, in Fremont County.

Engineer's Estimate	\$541,902.00
71 Construction, Casper, WY	\$638,938.71 +17.9%
Patrick Construction, Inc., Lander, WY	\$744,955.00
Wilson Bros. Construction, Inc., Cowley, WY	\$795,445.00

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Larson, and carried that 71 Construction, Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

11. It was recommended by Mr. Fulton, moved by Vice Chairman Ruwart, seconded by Commissioner Larson, and carried to approve the following project authorizations:

Big Horn County

STP 80.00 N312016; Cody to Greybull; RM 80.00; study, pit investigation; FY 2018; request federal preliminary engineering funds of \$30,000

Carbon County

DR 228.34 DR15854; Fort Steele Interchange; RM 228.34; structure work; FY 2018; request preliminary engineering funds of \$2,000; request construction engineering and construction funds of \$22,000

Laramie County

ARSCT 0.00 B189A01; Cheyenne, Randall Avenue, F. E. Warren Air Force Base; safety improvements; FY 2018; request preliminary engineering funds of \$2,768; requested construction engineering and construction funds of \$30,457; to be reimbursed by F. E. Warren Air Force Base

ARSCT 0.00 B189A02; Cheyenne, various locations; safety improvements; FY 2018; request preliminary engineering funds of \$13,421; request construction engineering and construction funds of \$147,627; to be reimbursed by the City of Cheyenne

Lincoln County

ARSCT 49.90 ARS3893; US 30, Westmoreland Kemmerer Mine; RM 49.90; study; FY 2018; request preliminary engineering funds of \$850,000; to be reimbursed by Westmoreland Kemmerer, LLC

12. Etna North Project Update: In October 2017, Mr. Fulton brought a Resolution for the Exercise of Eminent Domain for the Etna North project before the Commission, and the Commission approved the resolution. A total of 129 parcels are needed to construct the Etna North project, and 69 parcels were still needed when the resolution was approved. Today, 32 parcels are still needed to move forward with the project. The majority of the remaining parcels to be obtained involve valuation disputes. The Department has received verbal right of possession from several of the remaining property owners, and some have indicated they have mailed the signed documents. Mr. Fulton estimates there are about 26 landowners remaining who have not completed the necessary documents. Mr. Voyles advised that letters will soon be sent to the remaining landowners, not to threaten condemnation through the courts, but to notify the remaining landowners that the Department now has the right to proceed with condemnation proceedings.

13. Bryan Cawley presented an update on FHWA topics.

Mr. Cawley indicated that WYDOT is leading the nation with its connected vehicle (CV) research and deployment. The CV project is focused on using technology to reduce the number and severity of weather-related truck crashes on I-80. The Department hosted a webinar on Wednesday, February 7, 2018, to demonstrate the pilot project that drew more than 375 participant logons from other state departments of transportation, local agencies, vendors, researchers, and other countries. WYDOT also recently briefed the office of the FHWA administrator about the CV project status, and the local FHWA office is working with the *FHWA Public Roads* publication on an article about the pilot's successes. Mr. Cawley offered kudos to WYDOT for their great job in leading the nation with vehicle connectivity.

Mr. Cawley explained that WYDOT leads the nation in its expediency in closing projects, but room for improvement remains. The Department currently has about 150 projects totaling about \$34 million that remain open with over 3 years of activity (3 to 10 years). To improve these numbers, WYDOT is hosting a workshop this week to focus on mapping the process and finalizing its contracts. The purpose of the workshop is to document, understand, and incorporate efficiencies to close projects as soon as work is complete. This process will then allow the funds to be reallocated to other shovel-ready projects in Wyoming.

This week, President Donald Trump released his legislative outline to rebuild the nation's crumbling infrastructure. The President's outline includes the following principles:

- \$200 billion in federal funds to spur at least \$1.5 trillion in infrastructure investments with partners at the state, local, tribal, and private levels.
- New investments will be made in rural America, which has been left behind for too long.
- Decision-making authority will be returned to state and local governments.

- Regulatory barriers that needlessly get in the way of infrastructure projects will be removed.
- Permitting for infrastructure projects will be streamlined and the time line will be shortened.
- America's workforce will be supported and strengthened.

President Trump's FY 2019 budget was also released this week. Following are some key points of interest related to U.S. Department of Transportation (USDOT) funding.

- The President has requested \$76.5 billion for the USDOT, which is about \$500 million less than FY 2017.
- The USDOT budget is composed of approximately 20 percent discretionary general funds and 80 percent mandatory trust fund dollars.
- The USDOT's mandatory programs are funded at \$60.9 billion, which is about \$2.3 billion more than in FY 2017.
- The USDOT's discretionary programs are funded at \$15.6 billion, which is about \$2.9 billion less than FY 2017.
- The President's budget includes \$200 billion to support the infrastructure proposal. This funding is not included within the USDOT funding recommendations, but it is included in the overall budget request.

14. Mr. Gillett presented the Operations report.

Construction Update: Most WYDOT construction projects remain closed for the winter with the exception of some bridge work and ongoing aggregate crushing contracts.

Mr. Gillett attended the FHWA workshop this week regarding WYDOT's project close-out processes. Mr. Gillett intends to assist in any way to improve WYDOT's current method of finalizing projects and making final payments to contractors.

Maintenance Update: Recent snow storms have kept WYDOT maintenance crews busy plowing snow. Road closures have been minimal.

One multiple-vehicle crash occurred on I-80 on January 21, 2018, during a significant snow event. That crash resulted in a four-hour road closure. Another multi-vehicle crash occurred early this morning in the westbound lane of I-80 near Rawlins, involving several semi-trucks with trailers. One lane of traffic was resumed within three hours of the crash after the truck contents could be cleared from the roadway.

Mr. Gillett reported that Wyoming is experiencing average snowfall this winter compared to the last five years.

Six WYDOT snow plows were hit over the past month. Fortunately, no employee injuries were reported in those crashes. These incidents led to two plows being taken out of service for several weeks for repairs. The remaining four snow plows resumed plowing operations the same day after they were inspected and minor repairs were made to the vehicles.

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In the past month, two maintenance employees sustained work-related injuries. One incident occurred when a worker slipped off a snow plow, and the other happened while an employee was replacing a guardrail post.

Traffic Operations Update: Two districts are almost finished performing winter maintenance on their striping trucks.

Recent wind events have damaged many highway signs and posts statewide. New signage is being prepared and will be installed as weather permits.

Some traffic operations personnel have also been assisting with winter maintenance activities.

Mechanics Update: District engineers have reported that mechanics are busy repairing equipment, and that they are doing an exceptional job at expediting the repairs so work can resume quickly.

WYDOT Facilities Update: WYDOT's Rawlins facility sustained roof damage from a wind storm in early February. A contractor was hired to perform the repairs at a cost of about \$20,000.

Mr. Kahler returned to the meeting.

15. Colonel Haller presented the Highway Patrol report.

The Fatal Crash Summary through January 31, 2018, includes five¹ fatal crashes involving five¹ deaths. The fatalities include one rollover crash and four multi-car crashes. Of the five fatal crashes that occurred so far this year, two² involved commercial vehicles.

None of the deaths so far this year were alcohol related. Three of the five fatalities were attributed to the non-use of occupant restraints, with two involving rollover crashes and one involving a multi-car collision. All who died from non-use of occupant restraints were Wyoming residents. There were no reported deaths of individuals under 21 years of age.

None of the fatal crashes in 2018 were deemed drug or alcohol related.

Of the five fatal crashes that have occurred this year, three of them occurred on primary/secondary highways, one occurred on an interstate highway, and one occurred on a city/county road.

No multiple-fatality crashes have occurred on Wyoming highways this year.

Of the five fatal crashes this year, one¹ occurred where rumble strips/stripes were not present on the roadway.

¹Numbers at the time of reporting; final numbers may change.

²Number not included in total deaths (sub-crash data).

Inclement weather or road conditions contributed to two vehicle crashes in January 2018, resulting in two deaths. Speed was considered a factor in one of the fatal crashes, causing one death.

The days of the week for fatal crashes so far in 2018 are as follows:

Sunday	1 crash
Monday	3 crashes
Tuesday	0 crashes
Wednesday	0 crashes
Thursday	1 crash
Friday	0 crashes
Saturday	0 crashes

The times of day for fatal crashes so far in 2018 are as follows:

12:00 a.m. to 6:00 a.m.	1 crash
6:00 a.m. to 12:00 p.m.	2 crashes
12:00 p.m. to 6:00 p.m.	1 crash
6:00 p.m. to 12:00 a.m.	1 crash

The following statistics were also provided to the Commission:

- All who died in rollover crashes were unbelted.
- 50 percent of those who died in multi-vehicle crashes were unbelted.
- 67 percent of the fatalities so far this year have been drivers.
- 60 percent of Wyoming residents who died were not wearing seat belts.
- No fatalities were deemed alcohol and/or drug-related in January 2018.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 512³ crashes statewide, of which 374³ involved non-commercial vehicles, and 137³ involved commercial vehicles.

Director Panos indicated he would like to pursue a campaign over the next year to lower the number of Wyoming fatalities. Colonel Haller offered to compile a report that reveals actions taken so far to prevent fatalities in an effort to form a future strategic plan.

2017 Highway Patrol Performance Report: The 2017 WHP Performance Report will soon be available, and the results will be shared with the Commission.

Highway Patrol Staffing Update: Lieutenant Tyler Chapman was recently promoted to oversee the WHP Division H in Rawlins. Lieutenant Chapman has served his entire 14-year career in Rawlins, and he replaces retired Lieutenant Bob Garner.

³Does not contain all crashes worked; some reports are still pending.

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Lieutenant Travis Hauser has been stationed in Torrington for 11 years, and he was recently promoted to oversee WHP Division F. Lieutenant Hauser replaces Lieutenant Lee Pence who recently transferred to another WHP division.

Transportation Management Center (TMC) and WHP Communications Center Tour: As Director Panos mentioned earlier in the meeting, the WHP will be hosting a tour of the TMC and Communications Center for legislators on February 19, 2018. The tour will demonstrate WYDOT's diverse technological capabilities.

Federal Electronic Logging Devices (ELD): Recent federal changes have been implemented nationwide for truck logging devices. The new electronic system records the actual hours of service for drivers with Commercial Driver's Licenses (CDL). The new system replaces paper log books. The WHP continues to work with its federal partners to obtain guidance and to work through issues associated with the change. The WHP will focus on training users of the new system to make the transition as smooth as possible.

The ELD roll-out stirred significant concerns among those who would not normally have been required to hold a CDL, including the National Rodeo Association and Wyoming ranchers. Wyoming's Congresswoman Liz Cheney wrote a letter to the USDOT Secretary Elaine Chao requesting a two-year extension to the new rule to allow time to address some unintended consequences from the new rule.

16. Mr. Rossetti presented the Support Services report.

Employment Summary: WYDOT employed 1,920 personnel as of January 31, 2018, compared to 1,906 a month ago and 1,928 one year ago. There are currently 39 WYDOT positions advertised statewide, of which 20 are maintenance positions, including mechanics and snow plow operators. The WHP has 4 openings posted, and recruitment is ongoing to fill vacant trooper positions.

Update on Vehicle Registrations in Yellowstone National Park: The Department continues to work with Xanterra Corporation, the concessions management company that provides services to Yellowstone National Park, to register vehicles owned by its workers. On January 31, 2018, Mr. Rossetti, Director Panos, and Ms. Nicole Alonzo, WYDOT's Special Projects Coordinator, met with representatives from Xanterra; Grand Teton National Park; Yellowstone National Park; and the Park county clerk, treasurer, chambers of commerce, and county commissioners to discuss a misconception that WYDOT was pushing to increase enforcement of temporary worker registrations. The message was conveyed to these entities that WYDOT believes the current system is working, and no changes will be made regarding the enforcement of temporary worker registrations.

17. Ms. Surdam presented the Aeronautics report, beginning with the Aeronautics Flight Operations Passenger Summary Report.

Memorandum of Record: A memorandum of record was shared with the Commission about the use of the state-owned aircraft as an economic development tool on May 17, 18, 19, and 21, 2017. In a

January 23, 2018, press release, Governor Mead announced that Weatherby, Inc., a California firearms manufacturer, would be relocating to Sheridan, Wyoming, following the approval of an agreement through the State Loan and Investment Board. Flight Operations Manager Tory Meisel authored the memorandum of record to share how the aircraft was effectively used as an economic development tool in recruiting Weatherby, Inc., to Wyoming.

Aeronautics Staffing: The Aeronautics Division recently filled two vacant pilot positions. One pilot vacancy remains open, but a decision has not been made about when that position will be filled.

An engineer was also recently hired to fill a vacancy in Aeronautics' Construction and Engineering Section.

Unmanned Aerial Vehicles (UAV) Update: President Trump is seeking five states to participate in the Unmanned Aircraft Systems (UAS) Integration Pilot Program. The program allows states to partner with the federal government to provide immediate opportunities for new and expanded commercial UAV operations to help foster a meaningful dialogue on the balance between local and national UAV-related integration interests, and to provide actual information to the USDOT on expanding and universally integrating UAVs into national air space.

WYDOT partnered with public-private partners and worked with the Governor's office to submit an application for the UAS Integration Pilot Program in early January. Wyoming is one of over 200 applicants competing for program participation.

The Department is closely watching SF0079, Vertical Take Off and Landing Aircraft-Regulation, that is moving through the 2018 legislative session. If passed in its current form, the bill would continue to allow the Aeronautics Commission to promulgate rules regarding vertical takeoff and landing aircraft and amend provisions related to unmanned aircraft, including vertical takeoff and landing aircraft. Additionally, it would authorize WYDOT to seek federal and other funding assistance related to vertical takeoff and landing aircraft and require coordination of marketing and advocacy efforts for specified purposes related to vertical takeoff and landing aircraft.

Award of Air Service Grants: At its February meeting, the Aeronautics Commission awarded three community grants to local airports for FY 2019. Riverton and Sheridan were awarded almost \$600,000 each, which will allow them to increase their service to three weekday flights to Denver. Rock Springs was granted \$716,000, and those funds will be used to accommodate 13 flights per week from Rock Springs to Denver.

The Cheyenne Airport provided a request for funding, but their application was deemed incomplete, and the request was denied by the Aeronautics Commission until further information is received. Ms. Surdam has been working with the City of Cheyenne to obtain adequate information. Upon receipt of the supplemental information, the Aeronautics Commission will reconsider Cheyenne's application.

18. Mr. Lewis presented the Chief Technology Officer's report.

Revenue Information System (RIS) Project Update: A request for proposals (RFP) will be issued on Friday, February 16, 2018, to hire a project manager for the RIS. The current RIS manages data for various state agencies, including Wyoming driver's licenses, and is in desperate need of being updated. Hiring a project manager will allow the Department to assess future needs and to develop a modernization plan for the system. The RFP will include developing a strategic plan that can be provided to the governor and the legislature for their consideration. The goal is to hire a project manager by April 1, and the strategic plan must be completed by June 1, 2018. This time line may require the Commission to host a special teleconference meeting to approve the RFP contract and expenditure, depending on the final proposed cost.

Legislative Update: WYDOT is following SF0100, Economic Diversification-Broadband Services, through the current legislative session. This Senate file is part of Governor Mead's Economically Needed Diversity Options for Wyoming (ENDOW) Initiative and, if passed, will create a state broadband coordinator position and a broadband advisory committee. The coordinator position and the advisory committee will fall under the direction of the Wyoming Business Council. WYDOT has worked with companies to install broadband conduit in rights-of-way across Wyoming to promote the broadband initiative, so Governor Mead has asked WYDOT to develop an informational plan for the proposed Broadband Advisory Committee's use in moving forward.

Legislator Tour of the WYDOT Transportation Management Center (TMC) and WHP Dispatch Center: A tour of the TMC and Dispatch Center is being offered to Wyoming legislators at 6:00 p.m., Monday, February 19, 2018. The tour will provide an opportunity to share WYDOT's diverse technological operations. Mr. Lewis invited the commissioners to attend the open house and tour if they were available.

Connected Vehicle Project Publicity: The Connected Vehicle Project is receiving some worldwide publicity. Mr. Lewis shared two news articles about the project, which offer WYDOT significant notoriety, including *Roads & Bridges Magazine* and *Traffic Technology International*.

19. It was moved by Commissioner Newton, seconded by Vice Chairman Ruwart, and carried to adjourn the meeting. Chairman Seeton adjourned the meeting at 3:35 p.m., on Thursday, February 15, 2018.