

## **TRANSPORTATION COMMISSION OF WYOMING**

The Transportation Commission of Wyoming met in the Auditorium of the Wyoming Department of Transportation (WYDOT) Headquarters building, 5300 Bishop Boulevard, in Cheyenne on March 21, 2019. Vice Chairman Larson convened the business meeting at 8:30 a.m. The following members were present constituting a quorum:

Mike Larson, Vice Chairman, Lusk  
Rick Newton, Commissioner, Buffalo  
Louie Pfrangle, Commissioner, Worland  
Phil Schmidt, Commissioner, Casper  
Jim Espy, Commissioner, Savery  
Jon Dolezal, Commissioner, Evanston  
Lee Filer, Commissioner, Cheyenne  
K. Luke Reiner, Director  
Sandra J. Scott, Commission Secretary

Others present and participating in the meeting: Dennis Byrne, Chief Financial Officer; Shelby Carlson, Chief Engineer; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Mark Gillett, Assistant Chief Engineer for Operations; Taylor Rossetti, Support Services Administrator; Brian Olsen, Aeronautics Administrator; Pat Lewis, Chief Technology Officer; Lieutenant Colonel Shannon Ratliff, Operations Commander, Wyoming Highway Patrol (WHP); Rodney Freier, Budget Program Manager; Wayne Herr, Partner, McGee, Hearne & Paiz, Certified Public Accountants and Consultants; Ken Ledet, Grants and Contracts Policy Program Manager; Peter Hallsten, District Engineer from Basin; and Bryan Cawley, Division Administrator, Federal Highway Administration (FHWA).

Other meeting attendees: Mike Kahler, Supervising Attorney General; Doug McGee, Public Affairs Program Manager; Rhonda Holt, Controller, and Mattie Bray, Senior Accountant, Financial Services Program; Maria Laborde, Program Manager, Kirsten Rigg, Principal Auditor, Kim Lamb, Principal Auditor, and Ryan Yoksh, Auditor, Internal Review Services; and John Davis, Management Services Program Manager.

1. Pledge of Allegiance: Chairman Larson led the attendees in the Pledge of Allegiance.
2. Changes/Additions to the Agenda: Secretary Scott noted that Item 13, the Chief Technology Officer's Report, will be moved up on the agenda to follow the Chief Financial Officer's report.
3. Election of Officers: Commissioner Schmidt presented the Nominating Committee report.

The Nominating Committee, consisting of Commissioners Schmidt, Espy, and Pfrangle, recently met. On behalf of the Nominating Committee, Commissioner Schmidt recommended that Commissioner Rick Newton be nominated to serve as Commission vice chairman and Chairman Larson be nominated to serve as Commission chairman. It was moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried to elect Vice Chairman Mike Larson as chairman and Commissioner Rick Newton as vice chairman.

The newly elected chairman, Mike Larson, ran the rest of the meeting.

4. Approval of Minutes: It was recommended by Secretary Scott, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried to approve the minutes from the February 21, 2019, breakfast meeting and business meeting.

5. Correspondence: Secretary Scott presented a letter from the Commission to Mr. Don Cuin that responded to his concerns about Wyoming road closures and the chain law.

6. Director Reiner presented the Director's report.

General Reiner's Transition to WYDOT Director: Director Reiner thanked the Commission for nominating him to serve as WYDOT's director. Mr. Reiner indicated he sincerely appreciates the opportunity, and he looks forward to serving in his new capacity and working with the Transportation Commission.

Director Reiner has been job sharing this month, as he will retire from the Wyoming Military Department on March 31 after 36 years of military service. On April 1, 2019, he will assume his full-time role as WYDOT director.

Director Reiner attended part of the American Association of State Highway & Transportation Officials Washington Briefing in Washington, D.C., in late February. At the meeting, Wyoming Senator John Barrasso, chairman of the U.S. Environmental and Public Works (EPW) Committee, addressed the key elements and the intended focus of the proposed new federal surface transportation bill.

As Wyoming's Adjutant General for the last eight years, Director Reiner has worked closely with Wyoming's Congressional delegation, the EPW Committee liaisons, and their policy advisors. Director Reiner believes his continued good working relationship with those individuals will help in communicating WYDOT's future needs.

Over the past two weeks, Director Reiner has met with WYDOT division administrators to learn about the diverse aspects of their work. The director and Ms. Carlson also traveled to several districts last week to learn about the field offices and greet many employees.

Individual meetings with commissioners were also held while traveling last week. A few concerns were raised during those meetings, including the shortage of ongoing fiscal resources; WYDOT buildings; keeping roads open and maintained; taking better care of Department employees; communication between the director and Commission; increased communication with legislators; equipment needs; relationships with the Wyoming Contractors Association, the Wyoming Trucking Association, and the Wyoming Highway Patrol Employees' Association; and WyoLink. The Commission and the director are considering hosting more Commission meetings outside of Cheyenne to offer opportunities to learn about field operations, highway construction projects, and other field-related issues.

Two significant snow storms have occurred this month, which allowed Director Reiner to learn about WYDOT's Transportation Management Center (TMC) operations. Director Reiner noted that he looks forward to learning more about WYDOT's snow maintenance operations, statewide storm management, and public messaging during those events. Governor Gordon and his Chief of Staff Pat Arp also visited the TMC during the second storm. This visit provided a great learning opportunity for them about how WYDOT manages major snow events.

Legislative Matters: The Management Council will meet Friday, March 22, 2019, to determine the 2019 interim legislative committee topics. Proposed topics for the Joint Transportation, Highways & Military Affairs Committee (JTC) are I-80 tolling, wildlife crossings, indexing of fuel tax, commercial vehicle online permitting, Revenue Information System (RIS) replacement, review of the Public Safety Communications Commission mission and authority, and reviewing and updating transportation-related statutes (revising the notification procedures for driver's license, DUI look-back provisions, requirements for title and transfer of ownership, and commercial learner's permit issues).

A footnote in HB0001/SF0001, General Appropriations, requires WYDOT to retain an independent consultant to conduct a detailed cost-benefit analysis of the Cessna Caravan, the aircraft used for photogrammetry and survey mapping missions. A final report is due to the Joint Appropriations Committee (JAC) by November 1, 2019. Although Governor Gordon vetoed this particular provision, WYDOT still plans to pursue the study to assess the current value the plane provides to the state.

The 2019 JTC interim meetings are tentatively scheduled for May 22-23 in Gillette, August 12-13 in Cheyenne, and October 10-11 in Casper.

The JAC also proposed, as an interim topic, reviewing the effectiveness of the Enterprise Technology System (ETS) consolidation that was instigated by the legislature a few years ago.

The Joint Agriculture, State and Public Lands & Water Resources Committee proposed reviewing the nature of state land appraisals as an interim topic.

The Joint Judiciary Committee proposed National Instant Criminal Background Check System (NICS) background checks, and sexual abuse of minors and human trafficking as key interim topics.

Commissioner Schmidt asked if the idea of relinquishing Federal Mineral Royalty funds in trade for indexing Wyoming's fuel tax has resurfaced. Mr. Byrne indicated this specific idea has not been proposed lately. Commissioner Schmidt asked Mr. Byrne to gather and share statistics of what the fuel tax would be today, and how much surface transportation revenue it would have generated if indexing had been implemented 10-15 years ago.

7. Mr. Byrne presented the Chief Financial Officer's report.

Monthly Budget Report: Mr. Freier presented the February 2019 budget report. The report revealed that the Commission budget is 38 percent expended, and the Legislative budget is 39 percent expended, which is within budget tolerances. The Department has expended \$20.9 million, or 83 percent, of its snow control budget so far this year.

Mr. Freier provided an overview of the monthly budget report for the new commissioners.

Director Reiner and Colonel Haller left the meeting.

FY 2017 Financial and Compliance Audit: McGee, Hearne & Paiz (MHP) conducted an audit of WYDOT's FY 2018 financial statements. This is the fourth year that MHP has conducted the audit for the Department.

Mr. Herr offered his sincere appreciation for Messrs. Byrne and Freier and Meses. Holt and Laborde for the cooperation and support that was offered while conducting the audit.

The Government Auditing Standards and the Generally Accepted Auditing Standards are used to conduct the audit. Mr. Herr advised that 2018 was the first year WYDOT was required to adopt Governmental Accounting Standards Board Statement Number 75 for other post-employee benefits, which essentially requires a liability to be established for any benefit, other than retirement, that is provided to retirees. WYDOT retirees participate in the state health insurance plan, which placed a liability of \$129,899,135 on its financial statements this year. About five years ago, a new rule was adopted to include retirees' pension as a liability, and that full-accrual expense this year was \$10,134,850 more than the actual cash paid by WYDOT to the Wyoming Retirement System.

In the Independent Audit Report MHP noted, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Department as of September 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."

A Management Discussion and Analysis section was included in the FY 2018 report, which provides an overview of the financial statements, what has changed, and an explanation of why the changes occurred.

A full-accrual financial statement and an income statement were also included in the audit report. WYDOT prepared the financial statements reviewed by MHP. Mr. Herr explained various aspects of the financial and income statements to the Commission.

MHP audited internal controls over financial reporting. A significant deficiency is defined as a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in

internal control over compliance, yet important enough to merit attention to those charged with governance. One significant deficiency was found related to the determination of an accrual on the financial statement. The finding did not result in overcharging the federal government or collecting additional revenue from another entity. The same finding was noted in the FY 2017 audit report and is described below. Following the FY 2017 audit, WYDOT designed and was prepared to implement a new control, but the control was not fully implemented because of employee turnover. The Department has taken steps to fully implement the control to ensure it does not occur again.

Finding 2017-001: Audit Adjustments

*Criteria:* Under professional auditing standards, the control deficiency exists as Department personnel did not identify one adjusting journal entry, which was significant to the Department's financial statements prepared in accordance with accounting principles generally accepted in the United States of

*Condition/Context:* As part of the audit, one significant adjustment was proposed and recorded in order to properly state the financial statements Generally Accepted Accounting Principles.

*Cause:* The Financial Services team has extensive experience in financial statements prepared in accordance with GAAP. However, as a result of turnover in multiple departments, an adjustment was identified. This adjustment related to the receipt of revenue requirement under the modified accrual basis of accounting, and a manual error in calculating the amount to be reimbursed by outside agencies.

*Effect:* Significant adjustments identified during the audit were as follows.

- Amounts accrued as accounts receivable relating to reimbursements from outside agencies were doubled in the year-end calculation for cost allocation plan reimbursements. This amount was not double billed; instead, the amount was recorded twice as accounts receivable at year-end.

The following corrective action has been taken.

2018-001: Audit Adjustments

*Corrective Action:* When the adjustment was identified during the audit, Financial Services reworked the spreadsheet used to calculate the accrual to make corrections. The system calculations were verified to ensure what was being pulled from PeopleSoft was correct and notes were made to ensure that the new spreadsheet is used during the next year's audit. Additionally, Financial Services will have the accounting manager or the controller prepare the accrual for FY 2019, and the other person will review the spreadsheet.

*Completion Date:* March 4, 2019

MHP audited three major federal programs, including the highway planning and construction cluster, rural area grants, and the highway research and development program. This portion of the audit ensures that funds are spent within these programs and expended in accordance with federal government rules. There were no deficient findings in these federal programs in the audit.

MHP provided a separate report to the Commission as a follow up on the audit process. The report contains items that the auditor is required to communicate to the Commission, a summary of significant accounting estimates, and a summary of uncorrected misstatements. Within that report was a representation letter from WYDOT identifying the known elements of the financial statements, information that will be provided by the Department, supplementary information, and audit compliance considerations.

The information technology (IT) portion of the audit was reviewed by National IT Auditors, a former MHP affiliate, because of the complexity of WYDOT's IT system. A separate report of technical findings was provided to WYDOT's IT Program by National IT Auditors for evaluation and further action. IT items are reviewed by MHP for relativity to the financial statement audit, but no significant issues were found.

Commissioner Schmidt asked what percentage of WYDOT's pension and benefit liabilities are actually funded. Mr. Herr indicated that, in 2018, the employee pension plan was 76.35 percent funded, the troopers' pension plan was 77.54 percent funded, and the dispatchers' (law enforcement) pension plan is 87.99 percent funded. Mr. Herr noted that, although the ultimate goal is to fully fund these plans, Wyoming's plans are in much better condition than the vast majority of other states.

It was recommended by Mr. Byrne, moved by Commissioner Schmidt, seconded by Commissioner Filer, and carried to accept the FY 2018 Audit Report as presented in detail by Mr. Herr of McGee, Hearne & Paiz, LLC, CPAs and Consultants.

Mr. Byrne recognized Ms. Holt and Bray, Mr. Freier, and all the Financial Division for their contributions to preparing the FY 2018 single audit.

8. Chairman Larson called for a moment of silence at 10:00 a.m. for fallen Colorado State Patrol trooper Corporal Daniel Groves who was killed while assisting a stranded motorist during the March 13, 2019, blizzard. Corporal Groves' memorial service began at 10:00 a.m. today.

9. It was recommended by Mr. Byrne to move Bid Numbers 19-080MD, 19-088MD, 19-089MD, 19-109MD, and 19-110MD to a consent list. Commissioner Espy asked to withhold Bid Numbers 19-109MD and 19-110MD from the consent list and moved to approve placing only Bid Numbers 19-080MD, 19-088MD, and 19-089MD on the consent list. The motion was seconded by Commissioner Schmidt and unanimously approved.

It was moved by Commissioner Schmidt, seconded by Commissioner Filer, and carried to approve, by consent, the following bids:

- Bid No. 19-080MD to furnish 19,698 tons of performance-grade asphalt binder, ½-inch hot plant mix bituminous pavement material, for delivery in Gillette and Sundance. The bid was awarded to Sacrison Paving, Inc., of Whitewood, South Dakota, for the sum of \$303,584.00; and Simon Contractors, of Gillette, Wyoming, for the sum of \$792,099.00; for a total sum of \$1,095,683.00.
- Bid No. 19-088MD to furnish 2,035 tons of unmodified performance-grade asphalt binder (PGAB), for use in Districts 1, 2, and 4. The bid was awarded to Jebro, Inc., of Cheyenne, Wyoming, for the sum of \$1,021,346.50.
- Bid No. 19-089MD to furnish 3,607 tons of emulsified asphalt, for delivery at various locations statewide. The bid was awarded to Peak Asphalt, of Rawlins, Wyoming, for the sum of \$156,255.00; and Western Emulsions, Inc., of Billings, Montana, for the sum of \$1,584,447.40; for a total sum of \$1,740,702.40.

It was recommended by Mr. Byrne, moved by Commissioner Schmidt, and seconded by Commissioner Filer to approve purchase for Bid No. 19-109MD to furnish 17 each, new, current model, 15-Series, two-wheel-drive, four-door pickup trucks.

Commissioner Espy voiced his concern about providing two-wheel-drive vehicles to some employees and four-wheel-drive pickups to others given Wyoming's winter-prone climate during eight months out of the year. Commissioner Espy believes this action is providing a disservice to employees and may even "create a class layer" within the agency.

Ms. Carlson advised that WYDOT vehicle purchases are based on actual need and/or applied use. Those who drive in adverse weather conditions regularly are given four-wheel-drive vehicles for their work. Employees whose travel is more flexible or those who don't drive outside city limits typically use two-wheel-drive vehicles. Other considerations when purchasing vehicles are the lifetime cost to maintain and operate four-wheel-drives and resale value.

Mr. Byrne acknowledged Commissioner Espy's concerns and Ms. Carlson's reasoning for the types of vehicle purchases. Mr. Byrne reminded the Commission that WYDOT's equipment budget is limited and that the Department has an Equipment Committee that evaluates equipment needs and purchases.

Ms. Carlson added that all-wheel-drive sedans are more readily available today, and the Department will consider all-wheel-drives when making future equipment purchases. The all-wheel-drive option typically costs about \$3,000 more per vehicle compared to as much as \$6,000 for the four-wheel-drive option on pickup trucks.

Commissioner Filer indicated he would like to see WYDOT purchase more two-wheel-drive vehicles as a cost savings to procure, maintain, and operate those vehicles. Mr. Filer also does not believe four-wheel drive is necessary most of the time.

Chairman Larson called for the vote to approve purchase for Bid No. 19-109MD to furnish 17 each, new, current model, 15-Series, two-wheel-drive, four-door pickup trucks. Commissioner

Espy voted no. The bid was awarded to Rocky Mountain Yeti of Jackson, Wyoming, for the sum of \$339,473.00.

It was recommended by Mr. Byrne, moved by Commissioner Espy, seconded by Commissioner Pfrangle, and carried to approve purchase for Bid No. 19-110MD to furnish 11 each, new, current model, 15-Series, four-door pickup trucks, for delivery at various locations. The bid was awarded to Fremont Chevrolet Buick GMC, of Riverton, Wyoming, for the sum of \$285,153.00.

10. Mr. Ledet presented information about WYDOT's Grants and Contracts Policy Program.

The Grants and Contracts Policy Program was established to develop Department-wide consistency in how grants are deployed. The program is responsible for:

- Developing policy for all WYDOT grants and contracts,
- Creating grant and contract procedures manual for internal and external use, and
- Coordinating with support programs to ensure matching funds are available for internal grant opportunities.

Mr. Ledet noted that WYDOT's grants are managed at the program level and that the Grants and Contracts Policy Program merely oversees the policy. Policies and procedures are reviewed and approved by executive staff.

The program facilitates a grant tracking team that looks for new opportunities and coordinates existing grants to ensure compliance with all state and federal policies. Coordination is essential through the State Attorney General's (AG) office for proper submission of all WYDOT contracts.

Internal grant deployments are used to support WYDOT's mission and assets. Funds are received directly from federal and other agencies. Some of our federal partners include:

- U.S. Department of Transportation (USDOT) – Infrastructure for Rebuilding America (INFRA) and Better Utilizing Investments to Leverage Development (BUILD) grants
- FHWA – Highway improvement projects
- Federal Motor Carrier Safety Administration – Commercial Driver's License programs and Motor Carrier Safety Assistance Program
- Federal Railroad Administration – Consolidated Rail Infrastructure and Safety Improvement Grant

Grant applications are typically completed in "grants.gov," and the Management Services Program assists other programs with completing the necessary documents and writing project narratives.

External pass-through grants are used for local communities and non-profits when funds must be processed through the Department's budget and funds are monitored by WYDOT programs. Federal partners for those grants may include:



- FHWA – Local programs (Transportation Alternatives, Congestion Mitigation Air Quality, High Risk Rural Road Program)
- National Highway Transportation Safety Administration – Highway Safety Behavioral Grants
- Federal Aviation Administration - Airport Improvement Program
- Federal Transit Administration – Capital Investment Grants, transit planning

Each external grant has its own rules and regulations and is usually applied for directly through a federal agency's existing program by using a predetermined format.

In 2018, the AG's office initiated a new contract approval system, Cobblestone, which requires all state contracts to be entered into an electronic approval system. Since July 1, 2018, WYDOT has submitted 829 contracts through Cobblestone for review. The average turnaround time is 1.3 business days for the AG to return documents to WYDOT for further action.

Mses. Holt, Bray, LaBorde, Rigg, Lamb, and Messrs. Herr, Ledet, Freier, and Yoksh left the meeting.

11. Mr. Lewis presented the Chief Technology Officer's report.

WYDOT Involvement in the Recent Snow Storm: A major snow storm occurred March 13-14, 2019, that crippled travel across Wyoming. WYDOT uses multiple delivery methods, including "GovDelivery" via email or text message, to notify the public of road closures, serious situations, and even eminent danger during such events. During the two-day blizzard, WYDOT delivered 888,651 notices to GovDelivery subscribers. WYDOT's web page was accessed 33.8 million times by travelers seeking road conditions and/or closures, and to view web cameras, throughout the two-day period. In comparison, Mr. Lewis advised that WYDOT's web page was accessed 1.4 billion times in the entire calendar year 2018. The "511" map was also accessed 19,620,370 times during the recent storm. There were also 5,170 new "511" application downloads during the storm, bringing the total users today to 193,356.

Governor Gordon and Chief Arp visited the Transportation Management Center and Patrol Dispatch Center during the recent snow storm. Their visit was well received, and it was a great opportunity to share WYDOT's expertise.

Autonomous Vehicle Technology Grant Application: WYDOT has been working on a grant application for autonomous vehicle technology. The grant application is due March 21, 2019. One grant requirement is to acquire a private enterprise partner to participate in the project. The Virginia Tech Transportation Institute recently reached out to WYDOT to share in their grant application, so the Department will participate in that endeavor. Interstate 80 in Wyoming will be used as a test bed and they will leverage our expertise to their autonomous vehicle project.

WyoLink Update: Mr. Lewis provided a handout describing the status of the WyoLink 16-tower build-out. The geotechnical work for the Buffalo site is complete, and the construction design is currently under review.

Geotechnical work was completed March 12, 2019, for the Wright tower location. A written report is expected within two weeks, and the construction design will soon follow.

The State Historic Preservation Office report was received March 15 for the Orin Junction tower site. The recent blizzard delayed the geotechnical work at Orin Junction, so that work has been rescheduled for next week.

Motorola Corporation has engaged subcontractors to expedite the remaining environmental work at the 16 tower locations. Construction is expected to begin on at least 5 of the 16 towers by mid-summer, and at least 5 of those towers should be functional by year end.

Mr. Lewis provided a handout to the Commission titled, "What is WyoLink?" The flyer includes key talking points about WyoLink, its background, its progress, and funding, and it is intended to be shared with constituents who inquire about the topic.

Legislative Update: The Legislature passed HB0161, 911 Coordinator, during the 2019 session. The new position is intended to coordinate with local stakeholders to develop a statewide 911 plan and to ensure compliance with federal grant regulations. Mr. Troy Babbitt, WYDOT's Telecommunications Program Manager, was recommended to fill the position. Mr. Babbitt's appointment is pending Governor Gordon's approval.

Mr. Lewis left the meeting.

Director Reiner and Colonel Haller entered the meeting.

12. Ms. Carlson presented the Chief Engineer's report.

Grand Teton National Park Snow Maintenance Operations: Grand Teton National Park has received above average snowfall this winter, causing many winter-related closures of US 26/89/191 between Moran Junction and the north city limits of Jackson. Ms. Carlson provided a map depicting the route, which is under the jurisdiction of the National Park Service (NPS). Seven closures occurred, shutting the road for six days so far this winter. One of those closures lasted four days. The NPS lacks the necessary resources to keep the road in passable condition when significant storms bear down on the region.

WYDOT has received numerous complaints about the closures this winter, since US 26/89/191 is the only east-west route from Jackson into Fremont County, and closures create significant detours for travelers. WYDOT drafted an agreement with the NPS to assist with snow removal operations during critical times, if needed. The draft agreement deems NPS responsible for expense reimbursement to WYDOT if services are rendered. The draft agreement was submitted to the U.S. Department of the Interior for approval, but approval was denied, citing that such

work must be advertised for bid. WYDOT, of course, cannot bid such work. Ms. Carlson plans to continue to work through this issue with the NPS, and she offered to keep the Commission apprised of further developments regarding this matter.

13. Mr. Cawley presented an update on FHWA topics.

Federal Appropriations Bill Update: President Trump recently signed the new federal appropriations bill. Wyoming will receive the following appropriations from the new bill.

- Elimination of hazards and the installation of protective devices at railway-highway crossings and Surface Transportation Program \$17.8 million
  - Any area = \$8.2 million
  - Populations between 5,000 and 20,000 = \$5.9 million
  - Populations below 5,000 = \$3.7 million
- Bridge Replacement and Rehabilitation \$27.2 million
- Total Appropriated Funds: \$45.0 million

These funds are subject to a minimum of 10 percent state matching funds.

Following are updates concerning WYDOT discretionary grants:

The \$16.6 million FY 2017 Transportation Investment Generating Economic Recovery Grant for the Beartooth Highway project was approved. The grant is 100 percent federally funded. The FHWA has approved the plans, specifications, and estimate, and the construction engineering and construction phases have been approved. The project is expected to be awarded in May 2019.

The \$14 million FY 2018 Infrastructure for Rebuilding America (INFRA) Grant for the Rock Springs-I-80 interchange and Interchange Road in Sweetwater County requires 20 percent state matching funds. Technical review of the interchange justification is complete, and the term sheet is currently under review by FHWA Headquarters.

A \$20 million FY 2018 BUILD Grant application was awarded for the I-80 Winter Freight Improvement Project, which also requires 20 percent state matching funds. The project's preliminary engineering design has been authorized, and advanced construction with tapered match procedures will be used.

Federal FY 2020 Budget Update: President Donald Trump submitted his proposed budget to Congress on March 18, 2019. The budget includes \$84 billion for USDOT programs. About 75 percent of the requested transportation resources come from mandatory funding provided in authorization bills. The President recommended the same authorized funding levels for the Highway Trust Fund, \$58.7 billion, and is consistent with the Fixing America's Surface Transportation (FAST) Act. The remaining 25 percent of the budget request is for USDOT supports programs funded through discretionary grant programs. President Trump requested \$21.4 billion in discretionary spending for USDOT, down from \$26.5 billion in FY

2019. Another \$1 billion is included for the discretionary BUILD Grant program, and \$2 billion is included for the discretionary INFRA Grant program.

14. Mr. Fulton presented the Engineering and Planning report.

The State Transportation Improvement Program (STIP) is a six-year plan of all WYDOT projects. Mr. Fulton briefed the new commissioners about the STIP process and how projects are planned, approved, and let to contract. He also acknowledged the Management Service Program for their work in securing several recent federal grants.

Mr. Fulton presented the bid tabulations from the letting held March 18, 2019, in Cheyenne.

Federal project STP-5349002, involving grading, draining, placing base and bituminous pavement surfacing, chip seal, electrical work, and miscellaneous work on approximately 4.80 miles of County Road 38N, beginning at Station 1193+07, between Gillette and the Montana state line, in Campbell County. Completion date: July 31, 2020

Engineer's Estimate	\$11,700,113.75	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$ 11,156,228.00	-4.6%
Croell, Inc., Sundance, WY	\$11,395,366.70	
McGarvin-Moberly Construction Co., Worland, WY	\$11,784,232.72	
Border States Paving, Inc., Fargo, ND	\$11,800,304.85	
High Country Construction, Inc., Lander, WY	\$12,655,912.50	

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Dolezal, and carried that Simon Contractors and its subsidiaries, of Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration and Campbell County concurred with this decision.

Federal project NHPPI-I254162, involving grading, placing crushed base and bituminous pavement surfacing, plant mix wearing course, bridge rehabilitation, and miscellaneous work on approximately 7.80 miles of I-25, beginning at reference marker (RM) 192.22, between Casper and Kaycee, in Natrona County. Completion date: June 30, 2020

Engineer's Estimate	\$8,693,129.00	
Northern Improvement Company and Sub, Fargo, ND	\$ 8,571,253.50	-1.4%
Riverside Contracting, Inc., Missoula, MT	\$8,659,485.50	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$8,675,524.52	
Mountain Construction Company, Lovell, WY	\$8,744,421.76	
McGarvin-Moberly Construction Co., Worland, WY	\$8,777,789.19	
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$8,991,106.31	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Pfrangle, and carried that Northern Improvement Company and Subsidiary, of

Fargo, North Dakota, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

State project SCP-TC-N401017, involving grading, milling plant mix, bituminous pavement surfacing, chip seal, bridge rehabilitation, and miscellaneous work on approximately 6.20 miles of US 18/20, beginning at RM 0.00, between Orin Junction and Lost Springs, in Converse County. Completion date: June 30, 2020

Engineer's Estimate	\$4,320,660.50	
Croell, Inc., Sundance, WY	\$ 4,163,993.93	-3.6%
Simon Contractors and its subsidiaries, Cheyenne, WY	\$4,454,193.98	
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$4,952,649.33	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Espy, and carried that Croell, Inc., Sundance, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

State project SCP-TC-N332035, involving grading, placing base, bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 5.10 miles of WYO 120, beginning at RM 57.92, between Meeteetse and Cody, in Park County. Completion date: June 30, 2020

Engineer's Estimate	\$2,779,604.50	
McGarvin-Moberly Construction Co., Worland, WY	\$ 2,641,800.62	-5.0%
Mountain Construction Company, Lovell, WY	\$2,699,013.77	
H-K Contractors, Inc., Idaho Falls, ID	\$2,985,569.00	
Plus 5% for Comparison	\$3,134,847.45	

It was recommended by Mr. Fulton, moved by Commissioner Pfrangle, seconded by Commissioner Espy, and carried that McGarvin-Moberly Construction Co., Worland, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

State project SCP-TC-N371037, involving grading, milling plant mix, bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 4.50 miles of US 14, beginning at RM 15.09, between Shell and Burgess Junction, in Big Horn County. Completion date: June 30, 2020

Engineer's Estimate	\$2,462,092.00	
Mountain Construction Company, Lovell, WY	\$ 2,358,060.63	-4.2%
McGarvin-Moberly Construction Co., Worland, WY	\$2,363,914.51	
Century Companies, Inc., Lewistown, MT	\$2,387,372.00	
Plus 5% for Comparison	\$2,506,740.60	
Croell, Inc., Sundance, WY	\$2,582,235.25	
Simon Contractors and its subsidiaries, Cheyenne, WY	\$2,622,238.00	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Pfrangle, and carried that Mountain Construction Company, of Lovell, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

Federal project STP-0201018, involving grading, draining, milling plant mix, placing crusher run sub-base, bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 2.90 miles of WYO 31, beginning at RM 19.20, between Manderson and Hyattville, in Big Horn County. Completion date: October 31, 2019

Engineer's Estimate	\$1,517,772.50	
McGarvin-Moberly Construction Co., Worland, WY	\$ 1,366,429.45	-10.0%
Century Companies, Inc., Lewistown, MT	\$1,377,034.60	
Mountain Construction Company, Lovell, WY	\$1,416,942.08	

It was recommended by Mr. Fulton, moved by Commissioner Filer, seconded by Commissioner Dolezal, and carried that McGarvin-Moberly Construction Co., of Worland, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

State project SCP-TC-W091008 involving grading, placing crusher run sub-base and bituminous pavement surfacing, chip seal, and miscellaneous work on approximately 5.20 miles of WYO 91, beginning at RM 8.00, west of Douglas, in Converse County. Completion date: October 31, 2019

Engineer's Estimate	\$1,111,803.00	
Croell, Inc., Sundance, WY	\$ 1,113,858.00	+0.2%
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$1,227,122.05	
71 Construction, Casper, WY	\$1,250,368.71	

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Filer, and carried that Croell, Inc., Sundance, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder.

Federal project STP-BROS-0C07086, involving grading, placing crushed base, structure removal, placing precast concrete box culvert, wetland construction, and miscellaneous work at

the bridge over Horse Creek on County Road CN7-47A, in Goshen County. Completion date: June 30, 2020

Engineer's Estimate	\$ 819,167.00	
Dietzler Construction Corporation, Yoder, WY	\$ 779,269.70	-4.9%
Reiman Corp., Cheyenne, WY	\$ 815,624.00	
S & S Builders, LLC, Gillette, WY	\$ 905,284.55	
71 Construction, Casper, WY	\$1,007,099.60	

It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Schmidt, and carried that Dietzler Construction Corporation, Yoder, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration and Goshen County concurred with this decision.

Federal project STPU-GI-5349003, involving grading, sidewalk, curb and gutter, electrical work, and miscellaneous work at the Intersection of Garner Lake Road and Boxelder Road, in Gillette, in Campbell County. Completion date: October 31, 2019

Engineer's Estimate	\$491,762.00	
Modern Electric Co., Casper, WY	\$467,762.00	-4.9%
Casper Electric, Inc., Casper, WY	\$468,587.46	

It was recommended by Mr. Fulton, moved by Commissioner Dolezal, seconded by Vice Chairman Newton, and carried that Modern Electric Co., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration and the City of Gillette concurred with this decision.

Federal project HSIP-B199007, involving milling rumble strips and miscellaneous work at various locations in Albany, Big Horn, Campbell, Carbon, Converse, Fremont, Johnson, Laramie, Lincoln, Park, Platte, Sheridan, Sweetwater, Uinta, and Washakie counties. Completion date: August 31, 2019

Engineer's Estimate	\$419,900.00	
Surface Preparation Tech, LLC, Mechanicsburg, PA	\$ 459,750.00	+9.5%

It was recommended by Mr. Fulton, moved by Commissioner Schmidt, seconded by Commissioner Filer, and carried that Surface Preparation Tech, LLC, Mechanicsburg, Pennsylvania, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

Federal project TIDP-B191027, involving traffic signal systems and miscellaneous work at various locations in Transportation District 1, including Laramie County. Completion date: October 31, 2019

Engineer's Estimate	\$193,907.50
Casper Electric, Inc., Casper, WY	\$ 232,484.00+19.9%
Cache Valley Electric Company, Salt Lake City, UT	\$277,226.36
Modern Electric Co., Casper, WY	\$319,498.00

It was recommended by Mr. Fulton, moved by Commissioner Filer, seconded by Commissioner Espy, and carried that Casper Electric, Inc., Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. The Federal Highway Administration concurred with this decision.

15. It was recommended by Mr. Fulton, moved by Commissioner Espy, seconded by Commissioner Filer, and carried to approve the following project authorizations:

**ALBANY COUNTY**

STP-BR 4200016; Laramie Streets, Curtis Street bridge; RM 1.04; structure repair; FY 2019; request state preliminary engineering funds of \$12,000; request federal construction engineering and construction funds of \$122,908

**CONVERSE COUNTY**

STP-E N431036; Douglas to Gillette, Douglas North Section; RM 0.00 to 8.75; community development; FY 2020; request federal preliminary engineering funds of \$5,000; estimated construction engineering and construction cost is \$65,000

SCP 0510001; Douglas to Gillette, WYO 59 Service Road; RM 0.00 to 6.10; pavement resurface; FY 2020; request state preliminary engineering funds of \$5,000; estimated construction engineering and construction cost of \$236,988

**LARAMIE COUNTY**

NHPP-BR I180026; Cheyenne Streets, Warren and Central Avenue; RM 9.37; structure repair; FY 2019; request federal preliminary engineering funds of \$20,000; request federal construction engineering and construction funds of \$1,840,774

DR DR16226; Cheyenne, I-80, Parsley Boulevard bridge; RM 360.79; structure repair, FY 2019; request preliminary engineering funds of \$3,000; request construction engineering and construction funds of \$99,992

**LINCOLN COUNTY**

CMAQ N121116; Kemmerer Port of Entry; RM 52.49; weigh-in-motion scale; FY 2020; request federal preliminary engineering of \$40,000; estimated construction engineering and construction cost is \$397,071



**PLATTE COUNTY**

NHPP-BR DR24283; Highway District 2, I-25, RM 47.25; structure repair; FY 2019; request federal construction engineering and construction funds of \$148,500

**SHERIDAN COUNTY**

FTA FT19076; Sheridan Senior Citizens Council DBA Goose Creek Transit; FY 2019; purchase six light-duty buses and two minivans; Section 5339(b) Bus Discretionary Grant of \$492,000

**SUBLETTE COUNTY**

NHPP-RF N132110; Pinedale to Hoback Junction, Rim South; RM 123.70 to 129.25; right-of-way fence; FY 2019; request federal preliminary engineering funds of \$16,539; request federal construction engineering and construction funds of \$315,618

NHPP-RF DR35129; Pinedale to Hoback Junction, Rim South; RM 129.25-131.25; right-of-way fence; FY 2019; request federal preliminary engineering funds of \$10,112; request federal construction engineering and construction funds of \$192,971

**TETON COUNTY**

STP-BROS CN22036; Bridge over Snake River; bridge replacement; FY 2023; request federal preliminary engineering funds of \$922,000; estimated construction engineering and construction cost is \$4,050,000

FTA FT19075; Southern Teton Area Rapid Transit (START); FY 2019; purchase four electric buses and charging station equipment; Section 5339(c) Low or No Emission Discretionary Grant of \$2,642,876

**VARIOUS**

STP-PM B203033; Highway District 3, various locations; pavement maintenance; FY 2020; request federal preliminary engineering funds of \$25,000; estimated construction engineering and construction cost is \$1,053,534

16. Chairman Larson recessed the meeting at 11:45 a.m., on Thursday, March 21, 2019, for lunch.

17. Chairman Larson reconvened the business meeting at 12:30 p.m., on Thursday, March 21, 2019.

18. Mr. Gillett presented the Operations report.

District 5 State-of-the-District Report: Mr. Pete Hallsten presented the District 5 annual state-of-the-district report.

The district's construction program continues to work on damage repair-funded projects in 2015, 2016, and 2017 due to heavy snow and spring runoff. Those projects include a major landslide repair Chief Joseph Highway, bank stabilization on US 26 between Riverton and Dubois, and

landslide stabilization on Togwotee Pass. These projects are expected to be complete by the end of summer 2019.

Mr. Hallsten provided a spreadsheet depicting the district's maintenance budget history. Statistics show that District 5's maintenance budget was increasing at the rate of inflation until 2016 but has been diminishing since then. Today's maintenance budget is at the same level as in 2011, which equates to about a 20 percent reduction to that budget over the last two to three years.

The district's 2019 snow control budget so far is comparable to the last five years. Because of average snowfall this year, District 5 has temporarily moved crews, when needed, to provide assistance to other districts that have experienced significant snow storms.

Mr. Hallsten also provided a District 5 snow plan map for Commission use when answering questions from constituents about snow removal.

District 5 public relations specialist Cody Beers manages a district-wide highway safety campaign. The campaign includes distributing information to schools to encourage highway safety and proper seat belt use. The program is paid for with federal funds managed through WYDOT's Highway Safety Program and Public Affairs Program grants. Mr. Beers has been recognized nationally for his efforts and for the success of the campaign. Mr. Hallsten noted that Fremont County has seen a 62 percent decrease in DUI arrests in the last eight years. He believes this drop is attributed to this campaign.

Commissioner Filer asked if all district maintenance budgets have been reduced in recent years and whether the Commission has oversight of how maintenance funds are distributed. Mr. Byrne advised that WYDOT has moved funds from construction to maintenance operations in recent years to maintain Wyoming's highways, but the Department does not have enough revenue to keep the roads in their current condition. Director Reiner advised that WYDOT faces a significant revenue and resource shortfall and that pursuing a consistent revenue source this year is absolutely essential to perform WYDOT's mission.

Construction Update: There are currently only six active construction projects statewide. Rock crushing and construction staging along the highways are beginning in preparation for the spring construction season.

Maintenance Update: Maintenance crews faced the heaviest snowfall this winter with the March 13-14 blizzard. WYDOT mobilized equipment and manpower ahead of the storm from District 5 to southeast Wyoming to assist with snow control. All three interstates, highways in southern District 3, highways in most of District 4, and all highways in Districts 1 and 2 were closed at some point during the storm. Most of these highways had 8- to 10-foot drifts. Most plow operators in Douglas, Lusk, and Chugwater had to be transported from their homes to their shops by front-end loaders to work. Mr. Gillett offered kudos to the workers who braved the storm and for their extraordinary work toward reopening Wyoming's roads in a very short time frame.

Commissioner Schmidt recommended that the Commission prepare a letter to recognize and thank WYDOT's maintenance personnel, Transportation Management Center personnel dispatchers, and troopers for their extraordinary efforts during the recent storm.

Teton County received a record amount of snowfall in February, causing six natural avalanches, one of which occurred on Teton Pass and buried a vehicle. There were no reported injuries in that incident. WYDOT also conducted 64 man-made avalanche missions in the area. Forty-six of the man-made missions on Teton Pass resulted in 10 snow slides that came down onto the highway, requiring snow removal. Three of the natural avalanches occurred in the Snake River Canyon that brought snow down to US 89. WYDOT conducted 14 man-made missions in Hoback Canyon, and four of them brought snow across US 191. One natural avalanche occurred in Hoback Canyon, with no injuries. One natural avalanche and four man-made missions took place just outside the town of Jackson.

The Teton area is attracting record numbers of back-country skiers and winter recreationalists, making parking and risk management very challenging when avalanches are imminent. WYDOT is working with the U.S. Forest Service and winter recreation groups to mitigate avalanche danger.

Maintenance personnel are also working to prepare their very complex budgets for next year. Budgets must be submitted by May 1, 2019, for FY 2020.

Traffic Operations Update: Striping crews are assembling their equipment for spring and summer striping operations.

Mechanic Shop Update: Shop personnel have been very busy repairing damaged snow plows from the recent storm.

WYDOT Facilities Update: All Wyoming rest areas are currently open. The Fort Steele Rest Area east of Rawlins was temporarily closed last week because of water quality issues.

19. Lieutenant Colonel Ratliff presented the Highway Patrol report in Colonel Haller's absence.

The Fatal Crash Summary through February 28, 2019, includes 13 fatal crashes involving 18 deaths. The fatalities include 5 rollover crashes, 11 multi-car crashes, and 2 pedestrians. Of the 13 fatal crashes that have occurred in 2019, 4 involved commercial vehicles.

Of the 18 deaths that have occurred this year, 6 can be attributed to the non-use of occupant restraints, with 3 involving rollover crashes, and 3 involving multi-car collisions. Five of those who died from the non-use of occupant restraints were Wyoming residents. None of those who perished under 21 years of age.

There were 2 fatal crashes deemed drug or alcohol related, resulting in 4 deaths. Of those deaths, 2 were attributed to not using occupant restraints. One was a rollover crash and 3 were multi-car crashes. None of the drug- or alcohol-related fatalities involved commercial vehicles.

Of the 13 fatal crashes that have occurred this year, 9 occurred on primary/secondary highways and 4 occurred on interstate highways.

Four multiple-fatality crashes occurred on Wyoming highways in 2019, of which all involved multiple vehicles, 1 involved a commercial vehicle, and 1 was alcohol related.

In locations where rumble strips/stripes were present, there were 6 crashes. There were 6 crashes where rumble strips/stripes were not present.

Inclement weather or road conditions contributed to 3 vehicle crashes in 2019, which resulted in 4 deaths. Speed was considered a factor in 6 of the vehicle crashes that caused 8 deaths.

The days of the week for fatal crashes in 2019 were as follows:

Sunday	1 crash
Monday	1 crash
Tuesday	2 crashes
Wednesday	2 crashes
Thursday	5 crashes
Friday	1 crash
Saturday	1 crash

The times of day for fatal crashes in 2019 were as follows:

12:00 a.m. to 6:00 a.m.	0 crashes
6:00 a.m. to 12:00 p.m.	5 crashes
12:00 p.m. to 6:00 p.m.	7 crashes
6:00 p.m. to 12:00 a.m.	1 crash

The following statistics were also provided to the Commission:

- 60 percent of those who died in rollover crashes were unbelted.
- 23 percent of all those who died in multi-vehicle crashes were unbelted.
- 65 percent of the fatalities in 2019 have been drivers.
- 15 percent of the fatalities in 2019 have been passengers.
- 50 percent of the resident fatalities were unrestrained.
- None of the non-resident fatalities were unbuckled.
- Alcohol and/or drug impairment was a factor in 20 percent of the fatalities.

Patrol-Investigated Crash Summary: The Patrol-Investigated Crash Summary depicts 1,204 crashes statewide, of which 742 involved non-commercial vehicles and 462 involved commercial vehicles.

A pin map was also provided to the Commission depicting the locations of the 2019 fatal crashes.

Lieutenant Colonel Ratliff explained that many more deaths have occurred since the February 2019 fatality report was issued. The WHP is working with Colorado State University in an attempt to study and implement ways to reduce Wyoming's highway fatalities, but the common denominator of those fatal crashes has been driver behavior and choices. The WHP is also doing a comprehensive review of the affect that increased speeds, the influx of energy traffic, utilizing variable speed limits, education programs, and other anomalies have had on crashes.

Lieutenant Colonel Ratliff also offered kudos to all the men and women who worked diligently to assist and keep motorists safe during the March 13-14 snowstorm.

20. Mr. Olsen presented the Aeronautics report beginning with the February 2019 Aeronautics Flight Operations Passenger Summary Report.

Capacity Purchase Agreement (CPA) Update: In 2018, the Wyoming State Legislature passed the Commercial Air Service Improvement Act. The Act established a Commercial Air Service Improvement Council to address air service challenges, develops a long-term plan for Wyoming's air service, and provides a \$15 million appropriation to fund the CPA through the Wyoming Aeronautics Commission. A CPA was then developed and requests for proposals were sought to fulfill critical air service at Rock Springs, Gillette, Sheridan, and Riverton. SkyWest Airlines and Denver Air Connection provided proposals to provide air service, and a selection will be made soon.

Airport Construction Update: Two airport construction projects are ongoing. The Kemmerer Airport project moves the fueling station to allow for a better runway visibility zone at a cost of about \$800,000.

The Wheatland Airport is also undergoing a complete runway reconstruction project to correct a visibility issue. This project will take about 100 days to complete and will cost about \$8 million to construct.

21. Mr. Rossetti presented the Support Services report.

Employment Summary: WYDOT employed 1,914 personnel as of March 5, 2019, compared to 1,901 a month ago and 1,910 one year ago. There are currently 234 positions advertised on the State of Wyoming job recruitment website, of which 68, or 29 percent, are WYDOT positions. Of the 68 WYDOT positions, 49 are outside of Cheyenne and 17 are maintenance positions, including mechanics and snow plow operators. The WHP currently has 6 positions posted and is conducting ongoing recruitment to fill vacant trooper positions.

WYDOT also participates in career fairs around the region to encourage and educate applicants about what the Department has to offer. Job and/or technology fairs are planned at colleges in Laramie, Rock Springs, Cheyenne, Sheridan, Casper, Riverton between February and May 2019.

2019 Legislative Update: Mr. Rossetti explained the legislative tracking process, WYDOT's tracking list, and the legislative interim process to the Commission.

The Management Council will meet tomorrow to finalize 2019 interim topics. The Revenue Information System (RIS) is one of WYDOT's requested topics. If RIS is not selected as a stand-alone topic, WYDOT will ask the Joint Transportation, Highways & Military Affairs Committee to allow the Department to continue to provide status updates about the system throughout the interim.

The RIS currently operates on the state mainframe. The Wyoming Department of Enterprise Technology Services will move all state mainframe applications and information to a contracted mainframe in mid-April. WYDOT will closely monitor its systems to ensure the move to an outside vendor goes as planned. Mr. Rossetti will keep the Commission informed of the progress on this project.

22. It was recommended by Secretary Scott, moved by Commissioner Espy, seconded by Commissioner Schmidt, and carried to remove William T. Panos, and add Kenneth L. Reiner as authorized signatories, effective March 1, 2019, for the Wyoming Department of Transportation.

23. It was moved by Commissioner Espy, seconded by Vice Chairman Newton, and carried to adjourn the meeting. Chairman Larson adjourned the meeting at 1:40 p.m., on Thursday, March 21, 2019.