

## **TRANSPORTATION COMMISSION OF WYOMING**

The Transportation Commission of Wyoming met via Zoom on December 15, 2022. Chairman Schmidt convened the meeting at 8:31 a.m. The following members were present constituting a quorum:

Chairman Philip Schmidt, Casper  
Vice Chairman Greg Venable, Worland  
Commissioner Patrick Crank, Cheyenne  
Commissioner Jon Dolezal, Evanston  
Commissioner Jim Espy, Savery  
Commissioner Susan Holmes, Sheridan  
Director K. Luke Reiner  
Commission Secretary Caitlin Casner

Others present and participating in the meeting: Dennis Byrne, Chief Financial Officer (CFO); Rodney Freier, Budget Program Manager; Mark Gillett, Chief Engineer; Tom DeHoff, Assistant Chief Engineer for Operations; Keith Fulton, Assistant Chief Engineer for Engineering and Planning; Lieutenant Colonel Shannon Ratliff, Wyoming Highway Patrol; Brian Olsen, Aeronautics Administrator; Taylor Rossetti, Support Services Administrator; Mike Kahler, Senior Assistant Attorney General; MacKenzie Sewell, Assistant Attorney General; Nate Smolinski, Chief Technology Officer; Sandra Sanderson, Strategic Planning Analyst; John Davis, Management Services Manager; Hank Rettinger, Federal Highway Administration (FHWA); Representative Mark Baker; Senator John Kolb; Brittany Wilson, McGee, Hearne, and Paiz, LLP.

Other meeting attendees: Doug McGee, Public Affairs Manager; Jordan Achs, Public Affairs; Matt Groth, Public Affairs; Carlie Vanwinkle, Public Affairs; Kacey Brown, Senior Policy Analyst, Management Services; Doug Jensen, Contracts and Estimates Program Manager; Ralph Tarango, District One Engineer; Mark Ayen, District Two Engineer; John Eddins, District Three Engineer; Scott Taylor, District Four Engineer; Chelsey Lindsay, Senior Budget Analyst; Mattie Bray, Controller; Nicholas Gronski, Procurement Services Program Manager; Ali Ragan, Grants and Contracts Policy Program Manager; Rodney Miers, Policy and Planning Analyst; Melissa DeFratis, Legislative Liaison; Kevin Lebeda, Right of Way Program Manager; Misty Zimmerman, Driver Services Program Manager; Kent Ketterling, State Construction Engineer; Katie Legerski, Executive Director-Association of General Contractors-Wyoming; Susan Elliott, Executive Assistant; Kimberly Chapman, Public Safety Communications Commission and Aeronautics Commission Secretary.

1. Pledge of Allegiance: Chairman Schmidt led the attendees in the Pledge of Allegiance.

3. November 17, 2022 Business Meeting Minutes: It was recommended by Secretary Casner, moved by Commissioner Holmes, seconded by Commissioner Venable, and carried unanimously to approve the November 17, 2022 Business Meeting minutes as presented.

5A. Public Affairs Crosswalk Safety Video: The recent Public Affairs Crosswalk Safety video was viewed by Commissioners.

5B. Updated Comment Summary-Chapter One Motor Carrier Rules: Director Reiner and John Davis presented the updated comment summary for the proposed Chapter One Motor Carrier Rules.

It was moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried unanimously to approve the updated comment summary.

6. Wildlife Conservation Account Rules: Director Reiner reminded the Commission that the Governor has tasked WYDOT with developing rules for funds received in H03, Wildlife License Plate and Donation fund. After receiving direction from the Commission regarding the rules, Director Reiner will be meeting with the Wyoming Game and Fish and the Wyoming Wildlife and Natural Resource Trust (WWNRT) to discuss the proposed rules. The provision for the Wildlife License Plate and Donation fund was established in statute.

Director Reiner shared that WYDOT has been working with the Game and Fish and WWNRT to discuss the funding for the next round of wildlife crossings, which will be built in Kemmerer, Dubois, and Halleck Ridge.

Director Reiner recommended that the funds from H03 be used as matching dollars for projects and applied to hard construction costs and not applied to project engineering (PE) or construction engineering (CE) costs, unless specifically requested by the donor.

Commissioner Crank expressed concern that support for the fund would be severely diminished if WYDOT was to use H03 for PE and CE costs. Commissioner Crank also presented rules he drafted for H03 to the Commission, which include a requirement that before funds are spent, WYDOT must gain the approval of the Transportation Commission and the Game and Fish Commission.

It was moved by Commissioner Holmes, seconded by Commissioner Dolezal, and carried to support the recommendation of Director Reiner to not expend funds from H03 for PE or CE, unless specifically requested by the donor.

Commissioner Crank stated that he believes charging ICAP fees to H03 would deter donors from future donations, similar to the effect charging PE and CE fees would have.

It was moved by Commissioner Crank and seconded by Commissioner Espy to not charge ICAP fees to fund H03. The motion failed 2-3.

It was moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried to charge ICAP fees for wildlife projects to another source deemed appropriate and not to H03.

Director Reiner advised the Commission the statute currently states that WYDOT will spend funds from H03 in consultation with the Transportation Commission. Director Reiner suggested that the Game and Fish Commission be added to this requirement. The draft rules from Commissioner Crank presented to the Commission stated that no funds should be expended without the approval of the Transportation Commission and the Wyoming Game and Fish.

Director Reiner requested that if the Commission did decide to approve the expenditure of funds, a threshold be set where anything under that set amount can be approved internally by WYDOT staff.

It was moved by Commissioner Crank and seconded by Commissioner Espy that all expenditures, regardless of the amount, be presented to the Commission for approval. The motion failed 2-3.

Mr. Gillett clarified for the Commission that if they chose to require approval before any expenditure, it would be able to occur during the project planning process and would not cause any delays.

*Commissioner Espy left the meeting at 10:08 a.m.*

It was moved by Commissioner Holmes to grant the Transportation Commission authority to approve the expenditure of funds from H03 during the planning phase of projects. Commissioner Holmes withdrew her motion after it was decided that all Commissioners wanted a level of oversight for fund expenditures, and the Director would draft rules reflecting this.

It was moved by Commissioner Holmes, seconded by Commissioner Dolezal, and carried that the Commission request rules be drafted by Director Reiner that provide additional oversight of the expenditure of funds from H03.

It was moved by Commissioner Crank that all expenditures from H03 be approved by the Transportation Commission and the Game and Fish Commission. The motion failed due to lack of a second.

It was recommended by Director Reiner that there be a high level of oversight for fund H03 expenditures and that the details of the level of oversight are to be worked on by staff and presented to the Commission at a later date. Director Reiner clarified for the Commission that H03 would not be charged an ICAP fee or for anything other than construction costs unless specifically requested by the donor.

*Commission adjourned to break at 10:25 a.m.*

*Commission returned to public session at 10:35 a.m.*

7. Director Reiner presented the Director's Report.

Omnibus Bill: At this time, WYDOT continues to track OmniBus bill progress and it does not appear a shutdown will occur at the federal level.

Joint Appropriations Committee: WYDOT recently appeared in front of the Joint Appropriations Committee and discussed the presented WYDOT budget to legislators.

Wyoming Legislature: The 2023 Legislative Session begins in early January, and two new chairs have been assigned to the Joint Transportation Committee. Senator Brian Boner and Representative Landon Brown have been assigned to the chair roles.

Governor's Liaison to WYDOT: Rob Creager has replaced Erica Legerski as the Governor's liaison to WYDOT.

Governor's Chief of Staff: Drew Perkins has been selected as the Governor's new Chief of Staff, replacing Buck McVeigh.

Pay Equity Adjustment: The maintenance staff and Wyoming Highway Patrolmen recently affected by the pay equity adjustment have expressed their gratitude for the recent increase in pay.

Teton County: Director Reiner and WYDOT staff recently traveled to Teton County to explore working with the Teton County Commission during the National Environmental Policy Act (NEPA) portion of the expansion of WYO 22 and the intersection with Tribal Trails in the Jackson area.

Storm Response: Director Reiner thanked Mr. DeHoff and WYDOT staff for their efforts during the most recent snowstorm.

Colonel Commissioning: A commissioning ceremony for incoming Wyoming Highway Patrol Administrator Timothy Cameron will occur on January 3, 2023 at the Supreme Court.

Leadership Class: Five WYDOT mid-level management employees recently attended a quad state leadership class and have presented their project regarding recruitment and retention to Executive Staff.

8. Mr. Byrne presented the Chief Financial Officer's Report.

Monthly Budget Report: Mr. Freier presented the monthly budget report. Overall, the budget report revealed that the Commission budget was 18 percent expended, and the legislative budget was 21 percent expended in Fiscal Year (FY) 2023.

Projected Carryover: Mr. Freier advised the Commission that there will be \$18,000,000 in additional carryover that will be presented for programming at the January 2023 Commission meeting.

8B. Supply Chain Presentation: Ms. Sanderson presented to the Commission regarding current supply chain issues affecting WYDOT, specifically in regards to vehicles and materials. The automotive industry is facing longer delivery times, cancelled orders, increased costs, and manufacturer limitations, which are all affecting procurement of assets. At this time, it does not appear that supply chain issues will be resolved or reach pre-pandemic levels in the foreseeable future.

Ms. Sanderson also presented to the Commission regarding steps that can be taken to mitigate supply chain issues as recommended by industry partners, including requesting fewer vehicles in bids, accommodating manufacturing bid cycles, purchasing directly from manufacturers or online, purchasing used vehicles, extending vehicle lifecycles and maintenance, and allowing for alternate vehicles.

8C. Procurement Discussion Related to Supply Chain Issues: Mr. Gronski presented to the Commission regarding WYDOT procurement procedures and possible updates so that needed goods can be purchased.

With the current bid process, WYDOT is missing the manufacturer ordering banks, which are closing within days after opening. Two manufacturers have now placed the State of Wyoming on allocations based on the Fleet Identification Number (FIN). Ford has allocated WYDOT three units, and GM has not provided a specific allocation number, but has informed WYDOT that information is forthcoming.

At this time, 74 vehicles have been canceled, 21 of which have been canceled twice. To meet current needs, WYDOT needs to purchase 101 vehicles.

Mr. Gronski explained that at this time, it would be appropriate to create a bid proposal for purchases that accommodates the manufacturing order cycles. This would result in WYDOT bidding one time a year, early in the calendar year, and awarding the low bid based on markup rather than price. It may also be appropriate to look at sole source purchases for vehicles that cannot be fulfilled by the manufacturers.

If the changes presented by Mr. Gronski are approved by the Commission, the Procurement office will work with the Attorney General's office to finalize the process.

Mr. Byrne reminded the Commission that when using the sole source process, Director Reiner can approve purchases up to \$200,000.00. Per current WYDOT policy, any amount over \$200,000.00 has to be approved by the Commission.

It was recommended by Mr. Byrne to allow WYDOT to purchase vehicles above the \$200,000.00 amount using sole source processes if there is an opportunity, with the requirements

of not exceeding previously approved budget limits and reporting the purchases to the Commission at the next meeting.

Mr. Crank suggested the policy that limits the Director to \$200,000.00 be revised before Commission action.

Mr. DeHoff advised the Commission that Mr. Wenger located 13  $\frac{3}{4}$  ton trucks and three one (1) ton trucks that are available now for the total of \$912,000.00. The vehicles will meet specifications and will be upfitted with the necessary equipment.

It was recommended by Mr. DeHoff, moved by Commissioner Dolezal, seconded by Commissioner Holmes, and carried that the Commission approve the one time purchase of 16 vehicles for a total cost of \$912,112.00 from Fremont Chevrolet. *Commissioner Venable declared a conflict and did not vote.*

8D. Award of Procurement Services Bids. It was recommended by Mr. Byrne, moved by Commissioner Venable, seconded by Commissioner Holmes, and carried to move Bid Numbers 23-018RE, 23-020RE, 23-021RE, 23-022RE, and Requisition number 0000066255 to a consent list.

It was recommended by Mr. Byrne, moved by Commissioner Dolezal, seconded by Commissioner Venable, and carried to approve, by consent, the following:

- Bid 23-018RE to furnish two (2) new and most current model class eight chassis for tow plow to departments in Cheyenne. The bid was awarded to CMI-Teco of Casper, Wyoming, for the sum of \$226,208.00.
- Bid 23-020RE to furnish two (2) new and most current model 2200 TPH loader mounted two stage snow blowers to departments in Rawlins and Evanston. The bid was awarded to Torgerson's LLC, of Gillette, Wyoming, for the sum of \$333,515.78.
- Bid 23-021RE to furnish one (1) new and most current model articulated four yard front end loader to departments in Sheridan. The bid was awarded to Power Equipment Company, of Casper, Wyoming, for the sum of \$239,111.00.
- Bid 23-022RE to furnish one (1) new and most current model all-wheel drive articulated motor grader with wing and front v-plow to departments located in Sundance. The bid was awarded to Honnen Equipment Company of Cheyenne, Wyoming, for the sum of \$446,175.00.

- Requisition 0000066255 to furnish 288 portable radios and extenders for departments statewide. The requisition was awarded to Motorola Solutions Inc. of Westminster, Colorado, for the sum of \$1,228,441.20.00.

Mr. Byrne explained that the lowest bid received for bid 23-023RE did not meet specifications and that he would recommend that the second low bidder be awarded. No motion was made due to lack of a voting quorum. Commissioners Venable and Crank declared a conflict and did not vote, and Commissioners Espy and Hughes were absent. Secretary Casner was directed to identify a date later in December to vote on bid 23-023RE with a proper quorum.

It was recommended by Mr. Byrne, moved by Commissioner Dolezal, seconded by Commissioner Venable, and carried to allow WYDOT staff to proceed with awarding procurement bids based on low markup for eighteen months from December 15, 2022.

*Commission adjourned to break at 12:13 p.m.*

*Commissioner Crank left the meeting at 12:15 p.m.*

*Commission returned to public session at 12:25 p.m.*

8E. Brittany Wilson of McGee, Hearne and Paiz, LLP presented to the Commission regarding the upcoming audit of WYDOT for the fiscal year ending September 30, 2022.

9. Mr. Gillett presented the Chief Engineer's Report.

Dry Piney Project: Mr. Gillett reminded the Commission of the original details of the Dry Piney project, and advised that 41% of the project has been completed. Construction will resume next spring with a projected end date of October 31, 2023.

Right of Way Fence: Mr. Gillett reported that the FHWA decided to participate in the project near Bondurant, which was let during the September 2022 Transportation Commission meeting.

Infrastructure Investment and Jobs Act (IIJA): A notice of proposed rulemaking regarding highway safety grants was recently released. WYDOT is currently reviewing the proposed rules.

The Strengthening Mobility and Revolutionizing Transportation (SMART) grant program, which uses technology to address transportation issues, was recently posted, and WYDOT is considering projects that could be funded with this grant. The first phase of funding has been designated for demonstration projects and does not have a cost share. Projects awarded during the first phase will be eligible to apply for funding from the second phase, but cost share is unknown at this time.

The Advanced Transportation Technology and Innovation Program was also recently released, which is an updated version of a previous program called the Advanced Transportation and Congestion Management Technology.

A Notice of Funding Opportunity was also recently published by USDOT for the Thriving Communities program. Information has been posted on how to apply for the funding, and WYDOT will not be participating in this program.

Mr. Gillett also reported that construction and clean up should be completed on roads that were washed out or damaged during the recent flood in Yellowstone, and roads will be open to the northeast entrance of the park. While repairs were occurring, WYDOT was responsible for any plowing into Cooke City, Montana. However, due to agreeable weather conditions, a lower than expected amount of funds have been spent maintaining the road to Cooke City.

*Commission adjourned to break at 10:28 a.m.*

*Commission returned to public session at 10:45 a.m.*

9Bi. Mr. Fulton presented the Engineering and Planning Report, beginning with the bid tabulations from the December 8, 2022 letting.

Federal Projects STP-P601033 and ARSCT-P601A03 combined involving drainage, surfacing (concrete), traffic control, grading, sidewalk, curb and gutter, electrical and miscellaneous work on approximately 0.60 mile at various locations in the City of Sheridan in Sheridan County. Completion Date: November 30, 2024.

<i>Engineer's Estimate</i>	\$13,889,021.00	
Oftedal Construction, Inc., Casper, WY	\$17,955,415.50	29.3%

It was recommended by Mr. Fulton, moved by Commissioner Venable, seconded by Commissioner Holmes, and carried that Oftedal Construction, Inc., of Casper, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder pending approval by the Sheridan City Council. FHWA concurred with this decision.

Federal Projects STP-W223005, ARSCT-W223A01, and HIP-W223004 combined involving bituminous surfacing, structure replacement, grading, surfacing, traffic control, milling and miscellaneous work on approximately 8.00 miles on WYO 223 beginning at RM 0.00 between Cheyenne and Terry Ranch Road in Laramie County. Completion Date: November 30, 2023.

<i>Engineer's Estimate</i>	\$9,385,665.00	
Reiman Corp., Cheyenne, WY	\$7,472,454.06	-20.4%
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$8,670,969.00	
Zak Dirt, Inc., Longmont, CO	\$8,931,396.25	

It was recommended by Mr. Fulton, moved by Commissioner Dolezal, seconded by Commissioner Venable, and carried unanimously that Reiman Corp., of Cheyenne, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation



Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with this decision.

Federal Project STP-P351032 involving bituminous surfacing (recycle), traffic control, grading, surfacing and miscellaneous work on approximately 8.70 miles on US 14A beginning at RM 46.71 between Lovell and Burgess Junction in Big Horn County. Completion Date: June 30, 2024.

<i>Engineer's Estimate</i>	\$7,339,291.00	
Mountain Construction Company, Lovell, WY	\$7,116,930.04	-3.0%
McGarvin-Moberly Construction Co., Worland, WY	\$7,400,264.77	

It was recommended by Mr. Fulton, moved by Commissioner Venable, seconded by Commissioner Holmes, and carried unanimously that Mountain Construction Company, of Lovell, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with this decision.

Federal Project STP-CR-CN09065 involving bituminous surfacing, grading, traffic control, drainage, surfacing, milling and miscellaneous work on approximately 8.10 miles on CR 16 1/2/ US 310 in Big Horn County. Completion Date: October 31, 2023.

<i>Engineer's Estimate</i>	\$5,130,840.00	
Mountain Construction Company, Lovell, WY	\$5,959,445.59	16.1%

It was recommended by Mr. Fulton, moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried unanimously to reject all bids due to the fact that the Big Horn County Commission is not in concurrence.

Federal Project NHPP-N301029 involving bituminous surfacing, traffic control, structure rehabilitation, milling, chip seal and miscellaneous work on approximately 5.30 miles on US 26/287 beginning at RM 2.20 between Moran and Dubois in Teton County. Completion Date: June 30, 2024.

<i>Engineer's Estimate</i>	\$4,057,520.00	
Avail Valley Construction-WY, LLC, Afton, WY	\$5,519,375.00	36.0%
H-K Contractors, Idaho Falls, ID	\$5,819,985.00	

It was recommended by Mr. Fulton, moved by Commission Dolezal, seconded by Commissioner Venable, and carried unanimously that Avail Valley Construction-WY, of Afton, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with this decision.

Federal Project NHPP-N203077 involving bituminous surfacing, traffic control, grading, milling, surfacing, chip seal and miscellaneous work on approximately 2.30 miles on US 26/WYO 789 beginning at RM 118.86 between Riverton and Shoshoni in Fremont County. Completion Date: October 31, 2023.

<i>Engineer's Estimate</i>	\$2,264,010.00	
JTL Group, Inc. DBA Knife River, Cheyenne, WY	\$2,267,616.00	0.2%
McGarvin-Moberly Construction Co., Worland, WY	\$2,414,914.88	
71 Construction, Casper, WY	\$2,652,510.40	

It was recommended by Mr. Fulton, moved by Commissioner Holmes, seconded by Commissioner Venable, and carried unanimously that JTL Group, Inc. DBA Knife River of Cheyenne, Wyoming, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with the decision.

Federal Project STP-BR-B235003 involving bridge rehabilitation, traffic control, surfacing, grading, surfacing (concrete) and miscellaneous work at various locations in Transportation District Five in Fremont and Park Counties. Completion Date: November 30, 2023.

<i>Engineer's Estimate</i>	\$2,038,899.00	
S&S Builders, LLC, Gillette, WY	\$2,721,678.20	33.5%
Reiman Corp., Cheyenne, WY	\$2,878,682.50	

It was recommended by Mr. Fulton, moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried unanimously that S&S Builders, LLC, of Gillette, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with the decision.

Federal Project STP-2200019 involving bituminous surfacing, surfacing, seeding/erosion control, traffic control, chips seal and miscellaneous work on approximately 5.00 miles on Gooseberry Creek Road (WYO 431) at the intersection with US 26 beginning at RM 0.00 in Washakie County. Completion Date: June 30, 2024.

<i>Engineer's Estimate</i>	\$2,032,275.00	
McGarvin-Moberly Construction Co., Worland, WY	\$2,040,832.35	0.4%
Modern Electric, Casper, WY	\$241,500.00	
Casper Electric, Casper, WY	\$300,084.48	

It was recommended by Mr. Fulton, moved by Commissioner Holmes, seconded by Commissioner Dolezal, and carried unanimously that McGarvin-Moberly Construction Co., of Worland, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with the decision.

Federal Project NHPP-N362041 involving structure (Catchnet system), grading, traffic control and miscellaneous work on US 16 West at RM 85.38 between Ten Sleep and Buffalo in Johnson County. Completion Date: October 31, 2023.

<i>Engineer's Estimate</i>	<i>\$1,168,850.00</i>	
S&S Builders, LLC, Gillette, WY	\$1,365,235.00	16.8%

It was recommended by Mr. Fulton, moved by Commissioner Venable, seconded by Commissioner Holmes, and carried unanimously that S&S Builders, LLC, of Gillette, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with the decision.

Federal Project STP-RF-B235023 involving fencing, grading, clearing/grubbing and miscellaneous work on approximately 11.40 miles on US 26 beginning at RM 115.43 between Riverton and Shoshoni in Fremont County. Completion Date: October 31, 2024.

*No bids were received for this project; Mr. Fulton advised that the project will either be rebid at a later date or added to a project occurring in the same area.*

Federal Project NHPPI-I801187 involving electrical, surfacing (concrete), sidewalk, curb and gutter, traffic control, grading, striping and miscellaneous work at the interchange of I-80 and (Front Street) WYO 150 in the Town of Evanston in Uinta County. Completion Date: October 31, 2023.

<i>Engineer's Estimate</i>	<i>\$586,240.00</i>	
Advanced Electrical Contracting, Inc., Sheridan, WY	\$679,743.00	15.9%
Delta WYE, Inc., Gillette, WY	\$789,855.00	

It was recommended by Mr. Fulton, moved by Commissioner Dolezal, seconded by Commissioner Venable, and carried unanimously that Advanced Electrical Contracting, Inc., of Sheridan, Wyoming, having prequalified in accordance with rules and regulations adopted by the Transportation Commission of Wyoming, be awarded the contract as low bidder. FHWA concurred with the decision.

9Bii. December 2022 State Transportation Improvement Program (STIP) Addendum: Mr. Fulton presented the December 2022 STIP Addendum.

It was recommended by Mr. Fulton, moved by Commissioner Holmes, seconded by Commissioner Venable, and carried unanimously to approve the December 2022 STIP addendum.

9C. Mr. DeHoff presented the Operations Report.

October 19, 2022 Project Tour: Mr. DeHoff thanked the District Three employees involved in the October 19, 2022 Commission project tour.

Construction: Crews are working to complete projects before snow, but there may be some projects that are unable to be completed before severe weather occurs. Temporary measures will be taken to ensure those pending projects are secure.

Bridge work continues to progress throughout the state, as contractors are allowed to utilize traffic control until December 1.

There are currently 64 active construction projects across the state.

Maintenance: Crews continue to complete small projects such as mowing, and crew members are being re-distributed across the state to allow projects to be finished faster.

Vacancies: There are several vacancies across WYDOT in Operations, including in maintenance, mechanic shops, traffic, and construction. Districts have moved personnel around to different locations to meet project needs. Mr. DeHoff advised that planning for staffing needs for the upcoming winter season has begun, and there are currently 79 snow plow driver vacancies, compared to 60 at this time last year.

Snow Plow Priority Plan: The Snow Plow Priority Plan will be released to the public in the coming weeks, and sets a level of service for the winter months. The public will also be reminded to utilize the road condition cameras and alert made available on the WYDOT website.

Mountain Passes: All three mountain passes that are typically closed during the winter continue to be open at this time.

Quad State Meeting: WYDOT personnel recently held a quad state meeting with attendees from the Nebraska DOT, Colorado DOT, and the Kansas DOT. This meeting was very successful and strengthened relationships that will be beneficial in the future.

Traffic: Crews continue to implement the striping plan as weather permits.

Equipment: Standard operations continue. Mr. DeHoff hopes that more information regarding police pursuit vehicles will be available and presented during the November 2022 Transportation Commission Meeting.

Facilities: The Summit rest area is closed due to a water line break. All other facilities and rest areas are open at this time.

*Commission adjourned to break at 12:18 p.m.*

*Commission returned to public session at 12:30 p.m.*

10. Lieutenant Colonel Ratliff presented the Highway Patrol Report.

The Fatal Crash Summary through November 30, 2022, includes 107 fatal crashes involving 123 deaths. The fatalities include 50 rollover crashes, 38 multi-car crashes, 4 fixed-object crashes, 20 motorcycle crashes, 3 all-terrain vehicle crashes, and 7 pedestrian crashes. Of the 107 fatal crashes that have occurred in 2022, 23 involved commercial vehicles.

There were 2 fatal crashes deemed drug or alcohol related, resulting in 2 deaths in November 2022.

Of the 123 deaths this year, 62 were attributed to not using occupant restraints, with 41 involving rollover crashes, 17 involving multi-car collisions, and 4 involving fixed objects. Forty-four of those who died from the non-use of occupant restraints were Wyoming residents. Twenty-five perished that were under 21 years old.

Of the 107 fatal crashes so far this year, 71 of those drivers had no distractions. In 66 of reported crashes, it was unknown whether a distraction caused the incident.

Of the 107 fatal crashes that have occurred this year, 56 occurred on primary/secondary highways, 25 occurred on interstate highways, and 26 occurred on city/county roads.

Of the 107 fatal crashes that have occurred this year, 16 had multiple fatalities.

Inclement weather or road conditions contributed to nine vehicle crashes in 2022, which resulted in 11 deaths.

The days of the week for fatal crashes in 2022 are as follows:

Sunday	22 crashes
Monday	15 crashes
Tuesday	9 crashes
Wednesday	15 crashes
Thursday	12 crashes
Friday	15 crashes
Saturday	19 crashes

The times of day for fatal crashes in 2022 are as follows:

12:00 a.m. to 6:00 a.m.	17 crashes
6:00 a.m. to 12:00 p.m.	30 crashes
12:00 p.m. to 6:00 p.m.	31 crashes
6:00 p.m. to 12:00 a.m.	29 crashes

The Commission also heard the following statistics:

- 82 percent of those who died in rollover crashes were unbelted.
- 45 percent of those who died in multi-vehicle crashes were unbelted.
- 100 percent of those who died in fixed-object crashes were unbelted.
- 71 percent of the fatalities in 2022 were drivers.
- 20 percent of the fatalities in 2022 were passengers.
- 83 percent of the resident fatalities were unrestrained.
- 46 percent of non-resident fatalities were unrestrained.
- 37 percent of fatalities involved alcohol and/or drug impairment.

There have been 5,311 patrol investigated crashes in 2022.

*Commissioner Crank left the meeting at 12:54 p.m.*

11. Mr. Olsen presented the Aeronautics Report, beginning with the November 2022 Aeronautics Flight Operations Passenger Summary Report.

12. Mr. Rossetti presented the Support Services Report.

Employment Summary: WYDOT employed 1,771 personnel as of December 7, 2022, compared to 1,764 a month ago and 1,839 one year ago.

13. Mr. Smolinski presented the Chief Technology Officer's Report.

WyoLink Update: Mr. Smolinski reported that there are ten WyoLink sites operational at this time. The construction schedule for the remaining sites depend on weather and supply availability.

Highway Patrol Radio Purchases: Mr. Smolinski will be bringing information to the Commission in either November or December for the approval of highway patrol radio purchases.

RIS Replacement Update: The replacement process for the Revenue Information System (RIS) continues. RFPs have been reviewed, and oral presentations will begin the second week of November.

14. November 2022 Commission Meeting: Secretary Casner advised that the November 2022 meeting is currently scheduled to be held in person in Cheyenne. There will not be an education session at the November meeting due to WYDOT staff attendance at the Governor's Business Forum in Laramie.

15A. Legislator Comments: Representative Mark Baker and Senator John Kolb shared remarks regarding interim Legislative topics, upcoming legislative committee meetings, the recent changes to the change order policy, and the updates to Chapter One, Motor Carrier Rules.

15B. Commissioner Comments: Commissioners Holmes and Dolezal thanked District 3 employees for the project tour, and complimented their level of knowledge and dedication to WYDOT. Commissioner Hughes congratulated incoming Division Administrator Carlos Machado and thanked outgoing Interim Division Administrator Monica Gourdine for her work.

15C. Signature Authorization: It was recommended by Secretary Casner, moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried to add Mattie Bray and Nathan Smolinski as authorized signatories, effective December 15, 2022.

17. It was moved by Commissioner Venable, seconded by Commissioner Dolezal, and carried to adjourn the meeting. Chairman Schmidt adjourned the meeting at 2:04 p.m., on Thursday, December 15, 2022.