



Mark Gordon  
Governor

# WYOMING *Aeronautics Commission*

DEPARTMENT OF TRANSPORTATION

5300 Bishop Boulevard  
Cheyenne, Wyoming 82009-3340

Jerry Blann, Chairman  
(307) 777-4015



Darin J. Westby, P.E.  
Director

## TENTATIVE BUSINESS MEETING AGENDA

Wednesday, May 21, 2025 at 9:00 A.M.

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE (*Index Tab 1*)

### III. ROLL CALL

### IV. ADJUSTMENTS TO AGENDA

### V. MINUTES

- A. Consideration of Draft Minutes dated April 15, 2025 (*Index Tab 2*) – Vote

### VI. UPDATE/DISCUSSION

- A. Chairman's Update –Chairman Blann
- B. Director's Update – Director Westby
- C. Administrator's Update – Administrator Olsen
- D. Air Service Development Program Update – Ms. Johnson
  - 1. General Matters
  - 2. Standard Reports
    - a) ASEP Budget Forecast Report (*Index Tab 3*)
    - b) CPA Budget Forecast Report (*Index Tab 4*)
    - c) Percent of Grant Projects by City Report (*Index Tab 5*)
    - d) Monthly Load Factors Report (*Index Tab 6*)
    - e) Quarterly CPA Cost Per Passenger Report (*Index Tab 7*)
- E. Engineering & Construction Program Update – Mr. Hearn
  - 1. General Matters
  - 2. Standard Reports
    - a) Change Orders Report (*Index Tab 8*)
    - b) Statewide Line Items Report (*Index Tab 9*)

*The order of agenda is subject to change. The State of Wyoming supports the Americans with Disabilities Act. Anyone needing aid should contact the Aeronautics Commission at 307-777-4015. Every effort will be made for reasonable accommodations.*

- c) Bid Summary Report *(Index Tab 10)*
- F. UAS Program Update – Ms. Taylor
- G. Planning & Programming Program Update – Mr. Hearn
  - 1. General Matters
  - 2. Standard Report
    - a) Administrative Approvals Report *(Index Tab 11)*
    - b) Recovered State Funds Report *(Index Tab 12)*

## **VII. REGULAR BUSINESS**

- A. Consideration of the FY 2025 WACIP Budget Modifications *(Index Tab 13)* – Mr. Hearn – Vote
- B. FY 2026 WACIP Budget Modifications *(Index Tab 14)* – Mr. Hearn

## **VIII. NEW BUSINESS**

- A. Consideration of Capacity Purchase Agreement Contract Amendments – Ms. Johnson – Vote
- B. Consideration of the Final Draft of the Priority Rating Model for the Air Service Enhancement Program *(Index Tab 15)* – Ms. Johnson – Vote
- C. Consideration of the Natrona County International Airport’s Air Traffic Control Tower Project Request *(Index Tab 16)* – Mr. Hearn – Vote

## **IX. EXECUTIVE SESSION**

## **X. ANNOUNCEMENTS**

- A. Next business meeting will be held June 17, 2025, via videoconference.

## **XI. ADJOURNMENT**

- A. Consideration of Adjournment – Vote