



Matthew H. Mead  
Governor  
William T. Panos  
Director

# WYOMING DEPARTMENT OF TRANSPORTATION AERONAUTICS COMMISSION MEETING MINUTES



Bill DeVore  
Chairman  
Telephone No.:  
(307) 777-4015

## I. CALL TO ORDER

A special meeting of the Aeronautics Commission was held via teleconference on Thursday, July 26, 2018. Chairman DeVore presided, calling the meeting to order at 1:30 P.M.

## II. ROLL CALL

*The following Commissioners were present, constituting a quorum:*

Bill DeVore, Chairman, District 3	John Newton, Vice Chairman, District at Large
Chuck Brown III, Commissioner, District 1	Doyle Vaughan, Commissioner, District 2
Bruce McCormack, Commissioner, District 4	Pete Schoonmaker, Commissioner, District 5
Sigsbee Duck, Commissioner, District at Large	Sigsbee Duck, Commissioner, District at Large

## III. INTRODUCTIONS

*The following Staff Members were present:*

Brian Olsen, Interim Administrator	Katie Pfister, Commission Secretary
Christy Yaffa, Planning & Programming Manager	Shawn Burke, Air Service Development Analyst
Melissa Defratis, Legislative Liaison	

*The following Guests were present:*

Sam Voyles, AG's Office	Mike Kahler, AG's Office
Bob Hooper, Cody Airport	Devon Brubaker, Rock Springs Airport
John Stopka, Sheridan Airport	Jack Skinner, Laramie Airport
Kyle Butterfield, Riverton Airport	Cheryl Bean, GDA Engineering

## IV. ADJUSTMENTS TO AGENDA

No adjustments were made to the agenda.

## VI. STANDARD REPORT

### A. Recovered State Funds Report

Ms. Yaffa reviewed the Recovered State Funds Report, which reflected state funds recovered from seven (7) existing projects or statewide line items, for a total of \$45,910.80.

## VII. ACTION ITEMS

Ms. Yaffa reviewed FY18 WACIP Budget Modifications.

### A. FY18 WACIP Budget Modifications

*The following is taken from the Explanation of Agenda:*

As anticipated and previously discussed with the Commission, the reconstruction of the Phifer Field (Wheatland) runway is in need of additional funding to complete the project. Staff recommends increasing the state funds allocated to the two (2) FY18 construction projects for the runway reconstruction by \$953,822.

Recommendation: Ms. Yaffa recommended approval of the FY18 WACIP Budget Modifications as presented.

Motions: It was moved by Commissioner McCormack, and seconded by Commissioner Brown to approve the FY18 WACIP Budget Modifications as presented. *Motion Carried.*



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### VII. ACTION ITEMS (CONTINUED)

Director Panos reviewed the Commercial Air Service Improvement Plan.

#### B. Commercial Air Service Improvement Plan

*The following is taken from the Explanation of Agenda:*

Per Senate File 40, and with the approval of the Aeronautics Commission, the Commercial Air Service Improvement Council has created a plan for improving commercial air service in the state to be submitted to the governor.

Director Panos explained that the plan recommends moving from current Minimum Revenue Guarantee funding, where each city contracts with different airlines and destinations, to a Capacity Purchase Agreement, which utilizes the same airline and service to critical need commercial airports choosing to participate in the proposed program.

Recommendation: Director Panos recommended approval of the Commercial Air Service Improvement Plan as presented.

Motions: It was moved by Commissioner Schoonmaker, and seconded by Commissioner Newton to approve the Commercial Air Service Improvement Plan as presented. *Motion Carried.*

Mr. Burke reviewed the Annual Air Service Enhancement Program Report.

#### C. Annual Air Service Enhancement Program Report

*The following is taken from the Explanation of Agenda:*

The Annual Air Service Enhancement Program Report from the Commission, and reported to the Joint Minerals, Business, and Economic Development Interim Committee, the Joint Appropriations Interim Committee, and the Air Transportation Liaison Committee.

Recommendation: Mr. Burke recommended approval of the Annual Air Service Enhancement Program Report as presented.

Motions: It was moved by Commissioner Schoonmaker, and seconded by Commissioner Duck to approve the Annual Air Service Enhancement Program Report as presented. *Motion Carried.*

### VIII. EXECUTIVE SESSION

There was no need for an Executive Session.

### IX. ADJOURNMENT

Motion: It was moved by Commissioner McCormack, and seconded by Commissioner Schoonmaker to adjourn the July 26, 2018 business meeting at 2:29 P.M. *Motion Carried.*