



Matthew H. Mead
Governor

Wyoming
Department of Transportation
Providing a safe, high quality, and efficient transportation system
5300 Bishop Boulevard
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William T. Panos
Director

Memorandum

To: Wyoming County Clerks
Wyoming County Treasurers

From: Bob Stauffacher, Program Manager
Compliance & Investigation *Bob S.*

Date: August 17, 2017

RE: Update to "Operating on Notarized Bill of Sale" Memo dated August 7, 2003

There has been a request for the department to update the above mentioned memorandum reflecting the current statutory requirements for the length of time a transferee has to operate a vehicle on a properly executed title, notarized bill of sale or dealer's invoice.

QUESTION 1: When shall a person operate on a notarized bill of sale?

A) **When a title is being held by a bank or other financial institution and the title is not available at the time the vehicle is delivered.** The transferor shall provide a dealer's invoice or a signed notarized bill of sale to the transferee, and the transferee shall deliver the title within thirty (30) days of the date of sale pursuant to W.S. 31-2-104(h)(i).

B) **When a vehicle auctioneer transfers ownership of a vehicle in the course of his business as a vehicle auctioneer.** The auctioneer shall deliver to the transferee at the time the vehicle is delivered a signed, notarized bill of sale, and shall deliver the title to the transferee within thirty (30) days of the date of sale pursuant to W.S. 31-2-104(h)(ii).

➤ *In both instances, the transferee has 60 days to operate on a notarized bill of sale or dealer's invoice pursuant to W.S. 31-2-201(a)(ii).*

QUESTION 2: When shall a person operate on the title only?

A) **When ownership transfers and the title is not held by a bank or other financial institution or not transferred from an auctioneer of vehicles.** The title is to be dated and delivered to the transferee at the time of delivering the vehicle pursuant to W.S. 31-2-104(a).

➤ *In this instance, the transferee has 45 days to operate on a properly executed title pursuant to W.S. 21-2-201(a)(ii).*