

**Wyoming Department of Transportation
5300 Bishop Blvd., Cheyenne, Wyoming 82009**

**COMPLIANCE & INVESTIGATION
RENTAL AGENCY COMPLIANCE REVIEW**

Business Name: _____
 Address: _____
 Name of Contact: _____ Phone #: _____
 Rental Agency Certificate #: _____

<i>Compliance</i>		<i>Area of Compliance Reviewed</i>	<i>Comments:</i>
<i>yes</i>	<i>No</i>		
		1.) ESTABLISHED PLACE OF BUSINESS	
		- Permanent Building, Not Residence: <i>Effective January 1, 2010</i>	
		- Sign Indicating Nature of Business: <i>Effective January 1, 2010</i>	
		- Business Open to Public at Reasonable Hours: <i>Effective January 1, 2010</i>	
		2.) RECORDS/SURCHARGE	
		- Stored at Established Place of Business	
		- Proper Format / Legible	
		- Three (3) Years Retention	
		- Surcharge Fee Collected on Rental Contracts:	
		- Surcharge Fee Noted in Contract Appropriately:	
		- Surcharge Fee Remitted to WYDOT / MVS:	
		3.) RENTAL FLEET REGISTRATION	
		- Valid Registration for All Rental Fleet Vehicles: Rental fleet must be validly registered in WY or other State	
		- WY Rental Fleet Registration reported to WYDOT: Surcharge collected may be used for WY rental fleet registration	
		4.) OTHER VIOLATIONS	

I acknowledge this report and the findings herein. Pursuant to W.S.31-3-104, any violation or non-compliance of Statute may result in revocation proceedings against a Rental Agency Certificate and criminal penalty. In addition, failure to comply with Rental Fleet Registration requirements under W.S.31-2-201 may result in criminal penalty as well.

Owner/Operator Signature: _____ Title: _____ Date: _____

Compliance Investigator: _____ Phone: _____ Date: _____

