

Escalation Routing Form

Form E-123B

District Engineer and Contractor Owner/General Manager Level

Dispute # _____

Project Name _____

Meeting Date _____

WYDOT Crew# _____

Prime Contractor _____

This is a

- policy issue an administrative issue a technical/specification issue
 a prime contractor issue a subcontractor issue

Name(s)/Position/Organization (List individuals and organizations affected by this issue and its resolution, i.e., Design, Materials, Maintenance, Local Government, Bridge, Utilities, Traffic, Other Governmental Agencies, Schools, Residents, the traveling public, suppliers):

Brief description of the issue needing to be resolved:

WYDOT District Engineer's brief description of the resolution(s) discussed:

Contractor General Manager's/Owner's brief description of the resolution(s) discussed:

Names of persons assisting with the resolution at this level:

Additional comments or recommendations:

Issue resolved at this level?

- Yes
 No, move to dispute resolution on _____ (date) _____ (time)

If resolved, send written feedback of the resolution to team members and persons affected.

WYDOT District Engineer (Signature Required) Date

Contractor Representative (Signature Required) Date

WYDOT District Engineer (Print/Type)

Contractor Representative (Print/Type)

Include this form in the Issue Escalation Binder and load a copy into the CMS Documents.

Visit https://www.dot.state.wy.us/home/business_with_wydot/contractors/contractor-forms.html for a fillable PDF version.

