



RELEASE FOR DRIVING RECORD & PERSONAL INFORMATION

Instructions (please print clearly and legibly):

1. Complete all the appropriate sections below, enclose a check or money order for the appropriate fee, \$5.00 per record/recipient, and mail to WYDOT-Driver Services, 5300 Bishop Blvd, Cheyenne, WY 82009

OR

2. Check here if you would like to pay by credit card (additional \$2.50 service fee for this service) and email this form to dot-drivingrecord@wyo.gov or fax to 307-777-4922. A Driver Services representative will email you to process the fee. Please provide a valid email address below.

NOTE: Normal processing time is 7 to 10 business days. Information released will include: name, address, date of birth, driver license information and driver history.

****Please indicate the type of record you are requesting: 3/5 year record or 10 year record****
(if no box is checked, a 3/5 year record will be processed—for CDL purposes a 10 year record is recommended)

REQUIRED SECTION: Must complete this section for all requests.

LICENSEE FULL NAME		DATE OF BIRTH (mm/dd/yyyy)	
WYOMING DRIVER LICENSE NUMBER	CONTACT PHONE NUMBER	EMAIL ADDRESS	

OPTION A: Complete and sign this section to request a copy of your own driving record.

Choose which method you would like the record delivered: MAIL or EMAIL or FAX (FEE FOR EACH OPTION CHECKED)

ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS	FAX NUMBER		

I am authorizing the Department to release my record to me.

SIGNATURE OF LICENSEE	DATE
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OPTION B: Complete and sign this section to authorize the release of your driving record to another party.

Choose which method you would like the record delivered: MAIL or EMAIL or FAX (FEE FOR EACH OPTION CHECKED)

COMPANY NAME OR INDIVIDUAL'S NAME	CONTACT PERSON (if applicable)		
ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS	FAX NUMBER		

I am authorizing the Department to release my record to the company or individual listed above.

SIGNATURE OF LICENSEE	DATE
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OPTION C: Complete and sign this section if you are an agency requesting a record according to 18 U.S. Code § 2721.

Choose which method you would like the record delivered: MAIL or EMAIL or FAX (FEE FOR EACH OPTION CHECKED)

AGENCY/COMPANY NAME	CONTACT PERSON	CONTACT PHONE NUMBER	
ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS	FAX NUMBER		

I certify that am an authorized person requesting a driving record on behalf of the agency/company listed above. I have read (see reverse) and am making this request in compliance with 18 U.S Code § 2721.

SIGNATURE OF AUTHORIZED PERSON	DATE
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Should you have any questions regarding this form, please contact Driver Services at 307-777-4839.

Mailing Address: Wyoming Department of Transportation (WYDOT), Driver Services/Driving Records
5300 Bishop Boulevard, Cheyenne, WY 82009-3340

18 U.S. Code § 2721 - Prohibition on release and use of certain personal information from State motor vehicle records

(a) **IN GENERAL.**—A State department of motor vehicles, and any officer, employee, or contractor thereof, shall not knowingly disclose or otherwise make available to any person or entity:

- (1) personal information, as defined in [18 U.S.C. 2725\(3\)](#), about any individual obtained by the department in connection with a motor vehicle record, except as provided in subsection (b) of this section; or
- (2) highly restricted personal information, as defined in [18 U.S.C. 2725\(4\)](#), about any individual obtained by the department in connection with a motor vehicle record, without the express consent of the person to whom such information applies, except uses permitted in subsections (b)(1), (b)(4), (b)(6), and (b)(9): Provided, That subsection (a)(2) shall not in any way affect the use of organ donation information on an individual's driver's license or affect the administration of organ donation initiatives in the States.

(b) **PERMISSIBLE USES.**—Personal information referred to in subsection (a) shall be disclosed for use in connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls, or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of titles I and IV of the Anti Car Theft Act of 1992, the Automobile Information Disclosure Act ([15 U.S.C. 1231](#) et seq.), the Clean Air Act ([42 U.S.C. 7401](#) et seq.), and chapters 301, 305, and 321–331 of title 49, and, subject to subsection (a)(2), may be disclosed as follows:

- (1) For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions.
- (2) For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
- (3) For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only—
 - (A) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
 - (B) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
- (4) For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.
- (5) For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals.
- (6) For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting.
- (7) For use in providing notice to the owners of towed or impounded vehicles.
- (8) For use by any licensed private investigative agency or licensed security service for any purpose permitted under this subsection.
- (9) For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under [chapter 313 of title 49](#).
- (10) For use in connection with the operation of private toll transportation facilities.
- (11) For any other use in response to requests for individual motor vehicle records if the State has obtained the express consent of the person to whom such personal information pertains.
- (12) For bulk distribution for surveys, marketing or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.
- (13) For use by any requester, if the requester demonstrates it has obtained the written consent of the individual to whom the information pertains.
- (14) For any other use specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety.

(c) **RESALE or REDISCLOSURE.**—

An authorized recipient of personal information (except a recipient under subsection (b)(11) or (12)) may resell or redisclose the information only for a use permitted under subsection (b) (but not for uses under subsection (b)(11) or (12)). An authorized recipient under subsection (b)(11) may resell or redisclose personal information for any purpose. An authorized recipient under subsection (b)(12) may resell or redisclose personal information pursuant to subsection (b)(12). Any authorized recipient (except a recipient under subsection (b)(11)) that resells or rediscloses personal information covered by this chapter must keep for a period of 5 years records identifying each person or entity that receives information and the permitted purpose for which the information will be used and must make such records available to the motor vehicle department upon request.

(d) **WAIVER PROCEDURES.**—

A State motor vehicle department may establish and carry out procedures under which the department or its agents, upon receiving a request for personal information that does not fall within one of the exceptions in subsection (b), may mail a copy of the request to the individual about whom the information was requested, informing such individual of the request, together with a statement to the effect that the information will not be released unless the individual waives such individual's right to privacy under this section.

(e) **PROHIBITION ON CONDITIONS.**—

No State may condition or burden in any way the issuance of an individual's motor vehicle record as defined in [18 U.S.C. 2725\(1\)](#) to obtain express consent. Nothing in this paragraph shall be construed to prohibit a State from charging an administrative fee for issuance of a motor vehicle record.