Mid-Term 4% Surcharge Report Instructions
Due by July 31, 20__
No estimations; exact dollar amounts only
Reports filed in pencil will be returned and may be considered delinquent!

1) Fill in Rental agency certificate number(s), legal name of Rental business, mailing address, phone, fax and list all Wyoming locations.

2) Line 1: enter the total dollar amount of Rental transactions for January 1st through June 30th, before sales tax and the 4% surcharge have been calculated

3) Line 2: enter the total dollar amount of only the 4% surcharge collected from the total on line 1 (line 1 x 4%)

4) Line 3: enter the total Wyoming Registration fees paid from the Schedule 1. This amount is for registration fees paid for the rental fleet from January 1st through June 30th ONLY.

5) Preparer needs to sign, date, list phone number, email address and job title.

6) Failure to fill out report and the Schedule 1 in its entirety will be considered a delinquent report and may be subject to penalties and fees.

7) Please keep a copy of the completed Mid-Term report to use as a reference when filling out the End-of-Year report in January.

NOTICE: No monies are due at the time of this report. The total remaining 4% surcharge fees collected after Wyoming registration of the rental fleet has been paid for the entire calendar year, will be remitted with the End-of-Year report in January of the following year.