



# Wyoming Sales/Use Tax Statement for Motor Vehicle Sales

Wyoming Department of Revenue  
Excise Tax Division  
122 West 25<sup>th</sup> Street, Suite E301  
Cheyenne, WY 82002-0110  
Phone: (307) 777-5200

### Purchaser's Information:

### Seller's Information:

Purchaser's Name		Phone Number	Seller's Name		Phone Number
Principal Place of Residence – Street or Other Address			Street or Other Address		
City	State	Zip Code	City	State	Zip Code

### Purchased Vehicle's Description:

Year	Make	Model	Trim	Fuel Type
Vehicle Identification Number (VIN)		Manufacturer's Suggested Retail Price (MSRP)		Date of Purchase

### Trade-In Vehicle's Description:

Year	Make	Model	Trim	Fuel Type
Vehicle Identification Number (VIN)		Name on Title		

### Tax Computation:

1. Total sales price .....	<b>1</b>	
2. Less trade-in allowance .....	<b>2</b>	
(a) Leased vehicle's buyout amount on trade-in value.....		
3. Less manufacturer's rebate assigned to dealer at time of sale.....	<b>3</b>	
4. Tax base (Line 1 minus Lines 2 and 3) .....	<b>4</b>	
5. <b>Total estimated sales tax due</b> (Line 4 times tax rate of <input style="width: 30px;" type="text"/> % ).....	<b>5</b>	

### Instructions:

- **Manufacturer's Suggested Retail Price** (MSRP) is based on the year, make, model, and trim level only. Additional options (such as sunroof, AC, power seats, etc.) should not be added to this figure.
- **Total sales price** must include all costs incurred by the vendor or seller prior to the retail sale (i.e. incoming freight, accessories, documentary fees, preparation & handling, and standard warranties). Total sales price does not include costs incurred after the retail sale (i.e. outgoing freight, titling and licensing fees, and extended warranties).
- **Trade-in vehicle's title** must already be in purchaser's name to reduce sales/use tax due on purchased vehicle.
- **Leased vehicles** may not be used as the trade-in allowance unless the leased vehicle's buy-out option has been exercised, title has been transferred to the purchaser, and sales/use tax has been paid on the buyout amount.
- **Line 5 must be completed for estimated tax the purchaser can expect to pay based on Principal Place of Residence.**
- Payment of the sales/use tax must be made within 65 days of the date of purchase.
- Penalty for late payment is 10% of the tax due, with a minimum penalty of \$25.
- Interest on late payment is 1% of the tax due per month or fraction thereof.

**SIGN**

**HERE**

\_\_\_\_\_  
Signature of Seller

\_\_\_\_\_  
Signature of Purchaser or Agent of Purchaser

\_\_\_\_\_  
Date